



OPERATIONS COMMITTEE

Agenda Report

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File #: 2025-4245

Agenda Date: 5/7/2025

Agenda Item No: 4.

FROM: Robert Thompson, General Manager
Originator: Riaz Moinuddin, Director of Operations & Maintenance

SUBJECT:

MANHOLE CCTV INSPECTION SERVICES, SPECIFICATION NO. S-2024-658BD

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

- A. Approve a General Services Contract to Mattucci Plumbing, Inc. to perform manhole CCTV inspection services, Specification No. S-2024-658BD, for a total amount not to exceed \$164,000, with four (4) one-year renewal options; and
- B. Approve an annual contingency of \$16,400 (10%) increase over the prior year for all renewal periods.

BACKGROUND

Manhole inspection and condition assessment are major preventative maintenance tasks listed in the Orange County Sanitation District (OC San) Sewer System Management Plan (SSMP) approved by the Regional Water Quality Control Board. OC San has committed to inspecting the entire sewer system, including manholes and pipelines, every five years. Closed-circuit television (CCTV) inspections assist in assessing manhole structural conditions for repair and/or replacement projects and validate maintenance tasks and frequencies.

RELEVANT STANDARDS

- Protect OC San assets
- Maintain a proactive asset management program
- Operate and maintain facilities to minimize impacts on surrounding communities, including odor, noise, and lighting

PROBLEM

OC San does not currently have a manhole CCTV contract and is at risk of falling behind with the CCTV portion of the SSMP. CCTV data is used to optimize repairing the most degraded manhole structures to safeguard the public's health.

PROPOSED SOLUTION

Based on the results of the proposal evaluation, staff recommends approving the General Services Contract to Mattucci Plumbing, Inc.

TIMING CONCERNS

Without this contract, OC San has limited asset information which jeopardizes compliance with the SSMP.

RAMIFICATIONS OF NOT TAKING ACTION

If the contract is not approved, OC San will not be able to perform the sewer manhole predictive maintenance schedule and fail to comply with the SSMP.

PRIOR COMMITTEE/BOARD ACTIONS

September 2020 - Awarded a Purchase Order Contract to Hoffman Southwest Corp., dba Professional Pipe Services (Pro-Pipe), for Manhole CCTV Inspection Services, Specification No. S-2020-1158BD, for a total amount not to exceed \$146,600 for the period beginning October 1, 2020 through September 31, 2021, with four optional one-year renewals; and approved an annual contingency of \$14,660 (10%).

ADDITIONAL INFORMATION

In June 2024, Pro-Pipe, Inc. informed OC San that they would cease all operations in California and could no longer provide manhole CCTV inspection services. Therefore, OC San issued a Request for Proposal and received seven proposals

An evaluation team met to discuss all proposals and individually scored based on the following criteria:

CRITERION	WEIGHT
Qualifications & Experience of Firm	15%
Proposed Staffing & Project Organization	15%
Work Plan	25%
Quality of Sample CCTV Inspection	25%
Cost	20%

The Evaluation Team's overall scores were as follows:

Rank	Proposer	Criterion 1 (Max 15%)	Criterion 2 (Max 15%)	Criterion 3 (Max 25%)	Criterion 4 (Max 25%)	Subtotal Score (Max 80%)
1	National Plant Services, Inc.	13%	11%	23%	23%	70%
2	Mattucci Plumbing, Inc.	14%	11%	23%	21%	69%
3	Downstream Services, Inc.	11%	15%	15%	21%	62%
4	Pipe & Plant Solutions, Inc.	12%	12%	21%	16%	61%
5	Pipe Tec, Inc.	12%	13%	21%	11%	57%
6	RH Borden	13%	9%	16%	17%	55%
7	Ayala Engineering	11%	11%	13%	14%	49%

A sealed cost proposal accompanied all proposals. Only the cost proposals for the four highest-ranked firms were opened and negotiated.

The two most competitively priced firms were then invited to provide a Best and Final Offer (BAFO). The cost information is as follows:

Rank	Proposer	Original Cost	BAFO
1	Mattucci Plumbing, Inc.	\$167,722	\$164,000
2	Downstream Services, Inc.	\$286,874	\$284,811
3	National Plant Services, Inc.	\$355,100	N/A
4	Pipe & Plant Solutions, Inc.	\$788,000	N/A

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with the authority levels of OC San's Purchasing Ordinance. This item has been budgeted (Budget FY2024-25 and 2025-26, Section 6, Page 92, Repairs & Maintenance) and the budget is sufficient for the recommended action.

<u>Date of Approval</u>	<u>Contract Amount</u>	<u>Contingency</u>
05/07/2025	\$164,000	16,400 (10%)

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- General Services Contract