



CALL TO ORDER

A regular meeting of the Administration Committee of the Orange County Sanitation District was called to order by Committee Chair Glenn Parker on Wednesday, September 14, 2022 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Chair Parker stated that the meeting was being held telephonically and via Internet accessibility in accordance with new provisions in California Government Code Section 54953 and Resolution No. OC SAN 22-24, due to the continued State of Emergency Order. Chair Parker led the flag salute.

ROLL CALL AND DECLARATION OF QUORUM:

Roll call was taken and a quorum was declared present, as follows:

- PRESENT:** Glenn Parker, Anthony Kuo, Art Brown, Kim Carr, Rose Espinoza, Patrick Harper, Andrew Nguyen, David Shawver, Chad Wanke and John Withers
- ABSENT:** Brad Avery and Ryan Gallagher

STAFF PRESENT: Kelly Lore, Clerk of the Board, and Mortimer Caparas were present in the Board Room. Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Riaz Moinuddin, Director of Operations and Maintenance; Lan Wiborg, Director of Environmental Services; Jennifer Cabral; Brian Engeln; Tina Knapp; Tom Meregillano; Rob Michaels; Wally Ritchie; Loc Trang; Thomas Vu; and Ruth Zintzun were in attendance telephonically.

OTHERS PRESENT: Brad Hogin, General Counsel, was in attendance telephonically.

PUBLIC COMMENTS:

None.

Clerk of the Board Kelly Lore stated that late communication regarding a change to the recommendation for Item No. 3 had been provided to the Committee members and made available to the public today.

REPORTS:

Chair Parker and General Manager Jim Herberg did not provide reports.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES [2022-2504](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Administration Committee held July 13, 2022.

AYES: Glenn Parker, Anthony Kuo, Kim Carr, Rose Espinoza, Patrick Harper, Andrew Nguyen, Chad Wanke and John Withers

NOES: None

ABSENT: Brad Avery, Art Brown, Ryan Gallagher and David Shawver

ABSTENTIONS: None

2. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF [2022-2500](#)

Originator: Lorenzo Tyner

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2021 through June 30, 2022.

AYES: Glenn Parker, Anthony Kuo, Kim Carr, Rose Espinoza, Patrick Harper, Andrew Nguyen, Chad Wanke and John Withers

NOES: None

ABSENT: Brad Avery, Art Brown, Ryan Gallagher and David Shawver

ABSTENTIONS: None

3. OCEAN ACIDIFICATION AND HYPOXIA MINI-MOORING [2022-2460](#)

Originator: Lan Wiborg

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Sole Source Service Contract with The Regents of the University of California on behalf of its San Diego campus' Scripps Institution of Oceanography to design, build, and maintain an ocean acidification and hypoxia mini-mooring for a total amount not to exceed \$237,235 which includes \$159,066 for the first one-year period, to develop and deploy the mooring including the initial 6-month operation, and the first swap-out and subsequent 6-month operation;
- B. Approve the renewal of the Sole Source Service Contract, at the sole option of OC San, for one (1) additional one-year period in the amount of \$78,169 for 12-month operation and two swap-outs; and
- C. Approve a contingency in the amount of \$23,724 (10%).

AYES: Glenn Parker, Anthony Kuo, Kim Carr, Rose Espinoza, Patrick Harper, Andrew Nguyen, Chad Wanke and John Withers
NOES: None
ABSENT: Brad Avery, Art Brown, Ryan Gallagher and David Shawver
ABSTENTIONS: None

NON-CONSENT:

4. PURCHASE ILAND'S DISASTER RECOVERY AS A SERVICE [2022-2505](#)

Originator: Lorenzo Tyner

Information and Technology Manager Rob Michaels provided an introduction to the Item and responded to questions regarding the cost.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Purchase Order to Nth Generation Computing, Inc. for the purchase of software, hardware, and services to implement and configure the iland Disaster Recovery as a Service, Specification No. #E-2022-1300BD, for a three-year period for a total amount not to exceed \$475,425; and
- B. Approve a contingency in the amount of \$47,542 (10%).

AYES: Glenn Parker, Anthony Kuo, Kim Carr, Rose Espinoza, Patrick Harper, Andrew Nguyen, Chad Wanke and John Withers
NOES: None
ABSENT: Brad Avery, Art Brown, Ryan Gallagher and David Shawver
ABSTENTIONS: None

INFORMATION ITEMS:

Director Dave Shawver arrived at the meeting at approximately 5:15 p.m.

5. OC SAN REGULATORY COMPLIANCE UPDATE [2022-2511](#)

Originator: Lan Wiborg

Environmental Supervisor Tom Meregillano provided a presentation regarding the Environmental Compliance Program which included an overview of the Environmental Services Department, environmental compliance and reporting governance, an overview of the compliance area, NPDES permit - discharge monitoring reporting and water quality monitoring, air quality - compliance reporting and monitoring, stormwater and sanitary sewer overflow reporting, future concerns and collaborations, and reviewed noncompliance risks and liabilities.

ITEM RECEIVED AS AN:

Information Item.

Director Art Brown arrived at the meeting at approximately 5:29 p.m.

6. SUPERCRITICAL WATER OXIDATION RESEARCH PROJECT [2022-2512](#)

Originator: Rob Thompson

Assistant General Manager Rob Thompson provided a PowerPoint presentation regarding the supercritical water oxidation research project that included an overview of chemicals in solids, OC San sludge test results, possible project partners, Federal funding opportunities, and the project budget and schedule.

ITEM RECEIVED AS AN:

Information item.

DEPARTMENT HEAD REPORTS:

Mr. Herberg announced that Board Member Ronald Bates passed away and that the Board of Directors will remember him and adjourn the meeting in his memory at the September 28th meeting.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Parker declared the meeting adjourned at 5:36 p.m. to the next Regular Administration Committee meeting to be held on Wednesday, October 12, 2022 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board