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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, November 18, 2020 at 5:02 p.m. in the Administration Building of the Orange County Sanitation District. Clerk of the Board Kelly Lore stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

**ROLL CALL AND DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**PRESENT:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker and Tim Shaw  
**ABSENT:** Chad Wanke

**STAFF MEMBERS PRESENT:** Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; and Brian Engeln were present in the Board Room. Assistant General Manager Lorenzo Tyner, Assistant General Manager Rob Thompson, Director of Engineering Kathy Millea, Director of Environmental Services Lan Wiborg, Director of Human Resources Celia Chandler, Jennifer Cabral, Tina Knapp and Thomas Vu participated telephonically.

**OTHERS PRESENT:** Brad Hogin (General Counsel) was present in the Board Room.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

None.

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

**[2020-1310](#)**

**Originator:** Kelly Lore

**MOVED, SECONDED, AND DULY CARRIED TO:**

Approve Minutes of the Regular Meeting of the Steering Committee held October 28, 2020.

**AYES:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker and Tim Shaw  
**NOES:** None  
**ABSENT:** Chad Wanke  
**ABSTENTIONS:** None

**NON-CONSENT:**

**2. APPROVAL OF FOUNTAIN VALLEY DEVELOPMENT AGREEMENT [2020-1333](#)**

**Originator:** Kathy Millea

General Manager Jim Herberg provided a brief introduction to the Item and clarification regarding the specific use of the site.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the Development Agreement with the City of Fountain Valley and authorize its execution and implementation.

**AYES:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker and Tim Shaw  
**NOES:** None  
**ABSENT:** Chad Wanke  
**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

Director Collacott requested that the Chairman send a letter to the member agencies regarding appointments to the Board of Directors.

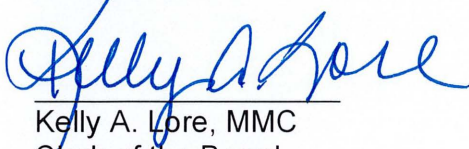
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Shawver declared the meeting adjourned at 5:19 p.m. to the next Steering Committee meeting to be held on Wednesday, December 16, 2020 at 5:00 p.m.

Submitted by:

A handwritten signature in blue ink, appearing to read "Kelly A. Lore". The signature is written in a cursive style and is positioned above a horizontal line.

Kelly A. Lore, MMC  
Clerk of the Board