



# BOARD OF DIRECTORS

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## Agenda Report

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**File #:** 2021-1520

**Agenda Date:** 3/17/2021

**Agenda Item No:** 1.

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**FROM:** James D. Herberg, General Manager

**SUBJECT:**

### **STRATEGIC PLAN WORKSHOP**

### **GENERAL MANAGER'S RECOMMENDATION**

#### RECOMMENDATION:

Information Only.

### **BACKGROUND**

The Orange County Sanitation District (Sanitation District) is updating its Strategic Plan. The Strategic Plan is a policy level roadmap which defines the future desired state of the agency and lays out initiatives to move toward that desired state. The Strategic Plan is intended to be a living document that is adjusted to meet new needs or regulations faced by the Sanitation District.

There are 14 individual policy areas which comprise the overall Strategic Plan. The policy statements were developed by the Executive Management Team based on input previously provided by Board Members and staff. The Board's input and direction is critical in developing and updating the Strategic Plan. In order to create a common understanding of the existing Strategic Plan and to receive input, each policy area will be presented individually over three Board of Directors' workshops as follows:

#### February 17, 2021 (Complete)

- Budget Control and Fiscal Discipline
- Cybersecurity
- Property Management
- Resilient Staffing
- Safety and Physical Security

#### March 17, 2021

- Asset Management
- Energy Independence
- Water Reuse
- Climate and Catastrophic Event Resilience
- Chemical Sustainability

April 21, 2021

- Emerging Pollutants (Constituents of Emerging Concern)
- Biosolids Management
- Environmental Water Quality, Stormwater Management and Urban Runoff
- Food Waste Treatment - energy, capital, operations, regulations, policy

Staff intends to finalize the items and compile them into a draft Plan for formal adoption in October/November of this year. The adopted Strategic Plan will be the basis of Fiscal Year 2022-23 and 2023-24 budget development.

## **RELEVANT STANDARDS**

- Maintain and adhere to appropriate internal planning documents: Strategic Plan
- Sustain 1, 5, 20-year planning horizons
- Build brand, trust, and support with policy makers and community leaders

## **PROBLEM**

The current Strategic Plan was adopted by the Board of Directors in November 2019 and is currently in effect. The strategic planning process is intended to be reviewed every two years to make necessary adjustments due to new issues of concern for the Sanitation District.

## **PROPOSED SOLUTION**

Solicit and incorporate the Board of Directors' input in the development of the proposed Strategic Plan document.

## **PRIOR COMMITTEE/BOARD ACTIONS**

February 2021 - Special Board of Directors Meeting - Strategic Plan Workshop No. 1

January 2021 - Steering Committee reviewed the Strategic Plan development outline.

## **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Orange County Sanitation District Asset Management Policy Statement
- Orange County Sanitation District Energy Independence Policy Statement
- Orange County Sanitation District Climate and Catastrophic Event Resilience Policy Statement
- Orange County Sanitation District Water Reuse Policy Statement
- Orange County Sanitation District Chemical Sustainability Policy Statement
- Orange County Sanitation District Strategic Plan November 2019