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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, November 15, 2023 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

**PRESENT:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, John Withers, Jon Dumitru and Glenn Grandis  
**ABSENT:** None

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mo Abiodun; Jennifer Cabral; Tanya Chong; Daisy Covarrubias; Thys DeVries; Martin Dix; Raul Cuellar; Justin Fenton; Tina Knapp; Rebecca Long; Eros Yong; and Ruth Zintzun were present in Conference Room A.

**OTHERS PRESENT:** Brad Hogin, General Counsel, was present in Conference Room A. Cori Takkinen and Eric O'Donnell, Townsend Public Affairs; and Eric Sapirstein, ENS Resources, were present telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Wanke stated that due to the upcoming holidays, the next Steering Committee meeting will be held on December 14.

General Manager Rob Thompson did not provide a report.

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

[2023-3307](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held October 25, 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Jon Dumitru and Glenn Grandis

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF OCTOBER 2023** [2023-3289](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of October 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Jon Dumitru and Glenn Grandis

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF OCTOBER 2023** [2023-3303](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of October 2023.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Jon Dumitru and Glenn Grandis

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

**NON-CONSENT:**

**4. SOLICITATION OF GENERAL LEGAL COUNSEL SERVICES** [2023-3308](#)

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner provided an introduction to the item, stating that a similar process was done earlier in the year for Human Resources legal services. He also stated that the Steering Committee directed staff to review legal services as a whole. The Ad Hoc Committee met on November 1 and provided the recommendations to the Steering Committee to proceed with a solicitation for legal services. Vice-Chair Ryan Gallagher stated that the General Legal Services Ad Hoc Committee consists of himself and Directors Pat Burns, Jon Dumitru, Christine Marick, and John Withers. He stated that the Committee reviewed the background of the current contract and, in light of the success of the previous solicitation for HR Legal Services, the Committee recommended moving forward with a solicitation for general legal services.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve conducting an open competitive solicitation for general legal counsel services; and
- B. Assign the General Legal Services Ad Hoc Committee as oversight for the solicitation process.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, Jon Dumitru and Glenn Grandis

**NOES:** None

**ABSENT:** John Withers

**ABSTENTIONS:** None

*Director John Withers arrived at the meeting at 5:04 p.m.*

**5. 2024 LEGISLATIVE AND REGULATORY PLAN**

[2023-3290](#)

**Originator:** Rob Thompson

Administration Manager Jennifer Cabral and Senior Public Affairs Specialist Rebecca Long provided a PowerPoint presentation that included guiding priorities, introduction of the Legislative Regulatory team, description of the how the plan is developed, and a brief review of the highlights.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt the Orange County Sanitation District 2024 Legislative and Regulatory Plan.

**AYES:** Chad Wanke, Ryan Gallagher, Pat Burns, Marshall Goodman, John Withers, Jon Dumitru and Glenn Grandis

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

None.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Wanke declared the meeting adjourned at 5:13 p.m. to the next Regular Steering Committee meeting to be held on Thursday, December 14, 2023 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board