



ORANGE COUNTY SANITATION DISTRICT **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and Internet accessibility.

PUBLIC PARTICIPATION

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

<https://ocsd.legistar.com/Calendar.aspx>

You may submit your comments and questions in writing for the Board's consideration by sending them to OCSDClerk@ocsd.com with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on Tuesday, June 23, 2020. All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

Serving:

Orange County Sanitation District

10844 Ellis Avenue, Fountain Valley, CA 92708
714.962.2411 • www.ocsd.com

Anaheim

Brea

June 17, 2020

Buena Park

Cypress

NOTICE OF REGULAR MEETING

Fountain Valley

Fullerton

BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT

Garden Grove

AND

Huntington Beach

ORANGE COUNTY SANITATION DISTRICT
FINANCING CORPORATION

Irvine

Wednesday, June 24, 2020 – 6:00 P.M.

La Habra

ACCESSIBILITY FOR THE GENERAL PUBLIC

Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:

La Palma

<https://ocsd.legistar.com/Calendar.aspx>

Los Alamitos

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held in the manner indicated above on Wednesday, June 24, 2020 at 6:00 p.m.

Newport Beach

Orange

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

County of Orange

Costa Mesa
Sanitary District


Clerk of the Board

Midway City
Sanitary District

Irvine Ranch
Water District

Yorba Linda
Water District

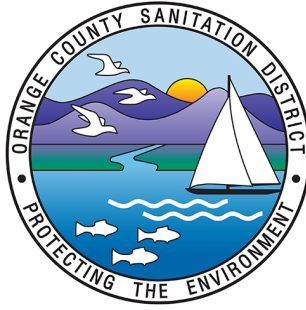
Upcoming Meetings:

**GWRS Steering Committee -
Steering Committee -
Board Meeting -**

**Monday, July 13, 2020 at 5:00 p.m.
Wednesday, July 22, 2020 at 5:00 p.m.
Wednesday, July 22, 2020 at 6:00 p.m.**



Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.



**Orange County Sanitation District
BOARD OF DIRECTORS
and
Orange County Sanitation District Financing Corporation
BOARD OF DIRECTORS**

**Regular Meeting Agenda
Wednesday, June 24, 2020 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433**

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at www.ocsd.com not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING AUDIO: An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsd.com at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Jim Herberg, jherberg@ocsd.com / (714) 593-7300
Asst. General Manager: Lorenzo Tyner, ltyner@ocsd.com / (714) 593-7550
Asst. General Manager: Rob Thompson, rthompson@ocsd.com / (714) 593-7310
Director of Human Resources: Celia Chandler, cchandler@ocsd.com / (714) 593-7202
Director of Engineering: Kathy Millea, kmillea@ocsd.com / (714) 593-7365
Director of Environmental Services: Lan Wiborg, lwiborg@ocsd.com / (714) 593-7450

CALL TO ORDER

(Board Chairman David Shawver)

INVOCATION AND PLEDGE OF ALLEGIANCE

Chad Wanke (City of Placentia)

ROLL CALL & DECLARATION OF QUORUM

Clerk of the Board

1. APPOINTMENTS TO THE ORANGE COUNTY SANITATION DISTRICT BOARD OF DIRECTORS [2020-1133](#)

RECOMMENDATION:

Receive and file minute excerpts of member agencies relating to appointments to the Orange County Sanitation District Board of Directors:

<u>Agency</u>	<u>Director</u>	<u>Alternate Director</u>
City of Santa Ana	Nelida Mendoza	David Penaloza

Originator: Kelly Lore

PUBLIC COMMENTS:

You may submit your comments and questions in writing for the Board's consideration by sending them to the Clerk of the Board at OCSDClerk@ocsd.com with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on June 23, 2020. All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

SPECIAL PRESENTATIONS:

None.

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

2. APPROVAL OF MINUTES [2020-1110](#)

RECOMMENDATION:

Approve Minutes of the Regular Meeting of the Board of Directors meeting held on May 27, 2020.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[05-27-2020 Board Meeting Minutes](#)

RECEIVE AND FILE:

3. **REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF MAY 2020** [2020-908](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of May 2020.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Investment Transactions for May 2020](#)

4. **COMMITTEE MEETING MINUTES** [2020-1109](#)

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Steering Committee Meeting held April 22, 2020
- B. Minutes of the Operations Committee Meeting held May 6, 2020
- C. Minutes of the Administration Committee Meeting held May 13, 2020

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[04-22-2020 Steering Committee Minutes](#)
[05-06-2020 Operations Committee Minutes](#)
[05-13-2020 Administration Committee Minutes](#)

OPERATIONS COMMITTEE:

5. **CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT** [2020-1104](#)

RECOMMENDATION:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending March 31, 2020.

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[CIP Contract Performance Report 2020-03-31](#)

6. TOSHIBA 12KV CIRCUIT BREAKER PURCHASE [2020-1105](#)**RECOMMENDATION:**

- A. Award a Purchase Order Contract to Superior Electric Motor Services for the purchase of eight Toshiba HVK 12kV circuit breakers for Plant No. 1 Electrical Distribution System, per Specification No. E-2020-1162BD, for a total amount not to exceed \$195,072, including sales tax and freight; and
- B. Approve a contingency of \$9,754 (5%).

Originator: Rob Thompson

Attachments: [Agenda Report](#)

7. 12KV DISTRIBUTION CENTER B AND EAST RAS PUMP STATION ROOFING REPLACEMENT, PROJECT NO. FE18-19R [2020-1106](#)**RECOMMENDATION:**

- A. Receive and file Bid Tabulations and Recommendation for O'Connell Engineering & Construction, Inc. for 12kV Distribution Center B and East RAS Pump Station Roofing Replacement, Project No. FE18-19R;
- B. Award a Construction Contract to O'Connell Engineering & Construction, Inc. for 12kV Distribution Center B and East RAS Pump Station Roofing Replacement, Project No. FE18-19R, for a total amount not to exceed \$674,800; and
- C. Approve a contingency of \$67,480 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[FE18-19R Contract Agreement - Final](#)

8. HEADQUARTERS COMPLEX SITE PREPARATION, PROJECT NO. P1-128C [2020-1107](#)**RECOMMENDATION:**

- A. Consider the Fountain Valley Crossings Specific Plan Program Environmental Impact Report (State Clearinghouse No. 2015101042) that evaluated the total buildout of the Specific Plan area with a goal of revitalizing the existing light industrial use;
- B. Consider, receive, and file the Initial Study/Addendum for the Administrative Headquarters Building, Project for P1-128, dated December 2019 to the City of Fountain Valley's Program Environmental Impact Report for the Fountain Valley Crossings Specific Plan to demolish five warehouse buildings, construct and

- operate an administrative headquarters building, pedestrian bridge, signage, landscaping, lighting, and surface parking lot in the City of Fountain Valley;
- C. Receive and file Bid Tabulation and Recommendation for Headquarters Complex Site Preparation, Project No. P1-128C;
 - D. Accept the formal bid withdrawal request received on March 13, 2020 from the initial lowest bidder, Interior Demolition, Inc.;
 - E. Reject the bid from the second apparent low bidder AMPCO North, Inc. as non-responsive;
 - F. Award a Demolition Contract to Resource Environmental, Inc. for Headquarters Complex Site Preparation, Project No. P1-128C, for a total amount not to exceed \$1,555,000; and
 - G. Approve a contingency of \$155,500 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[P1-128 Headquarters Initial Study Addendum 12202019](#)
[Hyperlink to Fountain Valley PEIR for Fountain Valley Crossings Specific Plan](#)
[P1-128C Construction Contract](#)

**9. HEADQUARTERS COMPLEX SITE PREPARATION, PROJECT NO. [2020-1108](#)
P1-128C**

RECOMMENDATION:

- A. Approve a Professional Construction Services Agreement with HDR, Inc. to provide construction support services for Headquarters Complex Site Preparation, Project No. P1-128C, for a total amount not to exceed \$178,000; and
- B. Approve a contingency of \$17,800 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[P1-128C Professional Construction Services Agreement](#)

ADMINISTRATION COMMITTEE:**10. ENVIRONMENTAL REGULATORY REPORTS****[2020-1116](#)****RECOMMENDATION:**

Receive and file environmental regulatory reports: Biosolids Management Compliance Report 2019; Annual Pretreatment Program Report Fiscal Year 2018-2019; Semi-Annual Pretreatment Program Report Fiscal Year 2019-2020 (July-December); Annual Greenhouse Gas Emissions Report 2019; Annual Emission Report 2019; and Marine Monitoring Annual Report 2018/2019.

Originator: Lan Wiborg**Attachments:** [Agenda Report](#)
[2019 Biosolids Management Compliance Report](#)
[2018-2019 Annual Pretreatment Program Report](#)
[2019-2020 \(July-December\) Semi-Annual Pretreatment Program Report](#)
[Annual Greenhouse Gas Emissions Report 2019](#)
[Annual Emission Report 2019](#)
[2018-19 Marine Monitoring Annual Report](#)**11. COMPLETE FIELD INSTRUMENT CALIBRATION SOLUTION****[2020-1117](#)****RECOMMENDATION:**

- A. Award a Professional Services Agreement to Beamex, Inc. to provide Instrumentation Data Management Services, Specification No. CS-2020-1102, for a total amount not to exceed \$257,714;
- B. Award a sole source purchase order for the purchase of instrumentation hardware in an amount not to exceed \$259,124; and
- C. Approve a contingency in the amount of \$77,525 (15%) for both procurements.

Originator: Lorenzo Tyner**Attachments:** [Agenda Report](#)
[CS-2020-1102 Agreement \(Final Negotiated\)](#)**12. GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21****[2020-1118](#)****RECOMMENDATION:**

Adopt Resolution No. OCSD 20-02, entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing the Annual Appropriations Limit for Fiscal Year 2020-21 for the District in accordance with the Provisions of Division 9 of Title 1 of the California Government Code".

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Resolution No. OCSD 20-02 Appropriations Limit](#)

13. FY 2020-21 USE CHARGES FOR SANTA ANA WATERSHED PROJECT AUTHORITY [2020-1119](#)

RECOMMENDATION:

Adopt Resolution No. OCSD 20-03, entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing Use Charges for the 2020-21 Fiscal Year Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority ("SAWPA")".

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Resolution No. OCSD 20-03 SAWPA](#)

14. TRIPLE QUADRUPOLE MASS SPECTROMETER (TQMS) [2020-1120](#)

RECOMMENDATION:

Approve a purchase order to VWR for a Triple Quadrupole Mass Spectrometer (TQMS) System in the amount of \$277,228.34 (including the TQMS system, freight, sales tax, and two (2) year extended warranty) in accordance with Ordinance No. OCSD-52, Section 2.03(B): Cooperative Procurement; (NASPO Value Point Master Agreement No. MA16000234-2 created by the State of Idaho which California (CA) agencies may utilize (CA Participating Addendum No. 7-16-99-26-01)).

Originator: Lan Wiborg

Attachments: [Agenda Report](#)

15. 2020-21 PROPERTY - LIABILITY INSURANCE RENEWALS [2020-1121](#)

RECOMMENDATION:

Approve the Orange County Sanitation District FY 2020-21 Property-Liability Insurance Renewals for the not-to-exceed amounts specified below:

Property and Boiler & Machinery - Not to Exceed	\$ 1,151,935
Excess General Liability Insurance - Not to Exceed	\$ 745,336
Excess Workers' Compensation Insurance - Not to Exceed	\$ 207,000
Earthquake Insurance - Not to Exceed	\$ 100,000
TOTAL	\$ 2,204,271

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[June 2020 Insurance Quotes](#)
[Insurance Summary May 2020](#)

LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:

None.

STEERING COMMITTEE:

16. **GENERAL MANAGER’S FY 2019-2020 WORK PLAN YEAR-END UPDATE** [2020-1131](#)

RECOMMENDATION:

Receive and file the General Manager’s FY 2019-2020 Work Plan Year-End Update.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[GM 19-20 Work Plan Year-End Update](#)

Recess OCSD Board of Directors Meeting

ORANGE COUNTY SANITATION DISTRICT FINANCING CORPORATION

The members of the Orange County Sanitation District Board of Directors are each being compensated \$212.50 for the Board Meeting; there is no additional compensation for the Financing Corporation Meeting.

CALL TO ORDER

Board of Directors, Orange County Sanitation District Financing Corporation

ROLL CALL & DECLARATION OF QUORUM

Secretary of the Financing Corporation

APPROVAL OF MINUTES:

FC-1 APPROVAL OF MINUTES - FINANCING CORPORATION

[2020-1089](#)

RECOMMENDATION:

Approve Minutes of the Regular Meeting of the Orange County Sanitation District Financing Corporation of June 26, 2019.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[06-26-2019 Financing Corporation Minutes](#)

INFORMATION ITEMS:

FC-2 ANNUAL STATUS REPORT OF THE ORANGE COUNTY SANITATION DISTRICT FINANCING CORPORATION

[2020-1088](#)

RECOMMENDATION:

Receive and file the Annual Status Report of the Orange County Sanitation District Financing Corporation.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)

Adjourn, Board of Directors, Orange County Sanitation District Financing Corporation

Reconvene, Board of Directors, Orange County Sanitation District

NON-CONSENT:

17. PROPOSED FY 2020-21 AND FY 2021-22 BUDGET

[2020-1122](#)

RECOMMENDATION:

A. Reduce the approved Fiscal Year 2020-2021 Single Family Residential (SFR), Multi-Family Residential (MFR) rates, and Industrial Dischargers Charge for Use (see attachment) as follows:

	SFR* <u>Approved</u>	MFR <u>Approved</u>	SFR* <u>Proposed</u>	MFR <u>Proposed</u>
July 1, 2020	\$343.00	\$240.10	\$339.00	\$237.30
July 1, 2021	\$347.00	\$242.90	\$343.00	\$240.10
July 1, 2022	\$351.00	\$245.70	\$347.00	\$242.90

*The SFR is the underlying rate for the Sanitation District's primary rate structure and as such other components of the rate structure will be adjusted accordingly.

B. Approve the proposed Operating, Capital, Debt Service, and Self-Insurance Budgets for FY 2020-21 and FY 2021-22 as follows:

	FY 2020-21	FY 2021-22
Net Operating	\$ 174,315,516	\$ 174,470,159
Self-Insurance - Workers' Comp	\$ 780,000	\$ 800,000
Self-Insurance - Property & Gen. Liability	\$ 2,080,000	\$ 2,140,000
Net Capital Improvement Program	\$ 147,562,000	\$ 240,846,000
Debt/COP Service (1)	\$ 72,838,369	\$ 168,936,869
Intra-District Joint Equity Purchase/Sale(2)	\$ 3,500,000	\$ 3,500,000
Total	\$ 401,075,885	\$ 590,693,028

(1)Includes \$102,200,000 in maturing debt

(2)Cash to/from Revenue Area 14 (RA14) in exchange for capital assets to/from Consolidated Revenue Area 15 (RA15)

Originator: Lorenzo Tyner

- Attachments:** [Agenda Report](#)
[Agenda Report - 06/10/2020 Administration Committee](#)
[PowerPoint Presentation - Proposed Budget](#)
[Executive Summary FY 2020-21 & 2021-22](#)
[Proposed Budget FY 2020-21 & 2021-22](#)

INFORMATION ITEMS:

None.

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency’s expense, per Government Code §53232.3(d).

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.

CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4) [2020-1018](#)

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Initiation of litigation regarding development fees and conditions at Project OCSD
Headquarters Building: City of Fountain Valley

- Attachments:** [Agenda Report](#)
[Memo re Anticipated Litigation-Headquarters Building](#)

RECONVENE IN REGULAR SESSION.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on July 22, 2020 at 6:00 p.m.