



CALL TO ORDER

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, October 2, 2019 at 5:02 p.m. in the Administration Building. Director Doug Chaffee led the Flag Salute.

DECLARATION OF QUORUM:

A quorum was declared present, as follows:

- Present:** Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Phil Hawkins, Steve Jones, Lucille Kring, Tim Shaw, Jesus Silva, Fred Smith, David Shawver, John Withers and Schelly Sustarsic (Alternate)
- Absent:** None

Staff Present: Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Jennifer Cabral; Raul Cuellar; Mike Dorman; Al Garcia; Jackie Lagade; Josh Martinez; Jeff Mohr; Riaz Moinuddin; Adam Nazaroff; Wally Ritchie; Anthony Segura; Don Stokes; Eros Yong; Paula Zeller; and Ruth Zintun.

Others Present: Brad Hogin, General Counsel; Bob Ooten, Alternate Director (CMSD); and Austin Mejia (Supervisor Chaffee's office).

PUBLIC COMMENTS:

None.

REPORTS:

Chair Collacott did not provide a report.

Late Communication was distributed to the Committee in the blue folders pertaining to Item Nos. 2, 4 & 5.

General Manager Jim Herberg indicated that Item No. 5 was pulled from consideration as this information was presented to the Board of Directors at the meeting on September 25, 2019.

- Headquarters Complex Ad Hoc Committee Meeting Update

Director Lucille Kring and Mr. Herberg provided an update on the September 18, 2019 meeting of the Headquarters Complex Ad Hoc Committee, indicating that the new headquarters building is at 60% design completion.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES

[2019-591](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee held September 4, 2019.

Ayes: Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Phil Hawkins, Steve Jones, Lucille Kring, Tim Shaw, Jesus Silva, Fred Smith, David Shawver, John Withers and Schelly Sustarsic (Alternate)

Noes: None

Absent: None

Abstentions: None

2. UPS AND BATTERY CHARGER MAINTENANCE

[2019-537](#)

Originator: Rob Thompson

Late Communication was distributed pertaining to this item, indicating that the Recommendation was published incorrectly in the agenda materials. Corrected Recommendation follows.

MOVED, SECONDED, AND DULY CARRIED TO:

A. Approve a purchase order service contract with Odyssey Power Corporation for uninterruptible power supply (UPS) and battery charger inspection and preventative maintenance services for Plant Nos. 1 and 2 and pump stations, per Specification S-2019-1081BD, for a total amount not to exceed \$125,490 for the period of November 1, 2019 through October 31, 2020, with four, one-year renewal options; and

B. Approve a contingency of \$25,098 (20%) for each contract period.

A. ~~Approve a purchase order service contract with Odyssey Power Corporation for uninterruptible power supply (UPS) and battery charger inspection and preventative maintenance services for Plant Nos. 1 and 2 and pump stations, per Specification S-2019-1081BD, for a total amount not to exceed \$125,490 for the period of October 1, 2019 through September 30, 2020, with four, one-year renewal options; and~~

B. ~~Approve a contingency of \$25,098 (20%) for each contract period.~~

Ayes: Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Phil Hawkins, Steve Jones, Lucille Kring, Tim Shaw, Jesus Silva, Fred Smith, David Shawver, John Withers and Schelly Sustarsic (Alternate)

Noes: None

Absent: None

Abstentions: None

NON-CONSENT:

3. TUSTIN AVENUE MANHOLE AND PIPE REPAIR, PROJECT NO. [2019-584](#)
FE17-06

Originator: Kathy Millea

Director of Engineering Kathy Millea provided background information on this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Receive and file Bid Tabulation and Recommendation for Tustin Avenue Manhole and Pipe Repair, Project No. FE17-06;

B. Award a Construction Contract to Nuline Technologies, LLC for Tustin Avenue Manhole and Pipe Repair, Project No. FE17-06, for a total amount not to exceed \$350,000; and

C. Approve a contingency of \$35,000 (10%).

Ayes: Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Phil Hawkins, Steve Jones, Lucille Kring, Tim Shaw, Jesus Silva, Fred Smith, David Shawver, John Withers and Schelly Sustarsic (Alternate)

Noes: None

Absent: None

Abstentions: None

4. MP-275/MP-276 CENTRAL GENERATION ENGINE OVERHAULS AT PLANT NOS. 1 AND 2 [2019-571](#)

Originator: Rob Thompson

Late Communication was distributed to the Committee pertaining to this item, indicating that a bid protest was received and rejected after the award protest deadline.

Riaz Moinuddin provided background information on this item. In response to a request from the Committee, staff agreed to report contingency spending to the Committee on this item in the future.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Award a service contract to UPS Midstream Services, Inc. to provide Central Generation Engine Overhauls at Plant Nos. 1 and 2 (for a total of two engines), Specification No. S-2019-1074BD, for a total amount not to exceed \$5,636,335; and
- B. Approve a contingency of \$1,127,268 (20%).

Ayes: Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Phil Hawkins, Steve Jones, Lucille Kring, Tim Shaw, Jesus Silva, Fred Smith, David Shawver, John Withers and Schelly Sustarsic (Alternate)

Noes: None

Absent: None

Abstentions: None

Item No. 5 was pulled from consideration.

INFORMATION ITEMS:

5. ORANGE COUNTY SANITATION DISTRICT'S SAFETY AND SECURITY PROGRAM [2019-598](#)

Originator: Celia Chandler

ITEM NOT HEARD:

Information Item.

DEPARTMENT HEAD REPORTS:

Mr. Herberg indicated that the Administration Committee meeting scheduled for October 9, 2019 was cancelled and that the two items that had been scheduled for that meeting would proceed to the Steering Committee and Board of Directors on October 23, 2019. One of the items was award of the security services contract and, in response to a question from the Committee, staff provided general information as to what requirements were sought in the Request For Proposal for this contract.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Collacott declared the meeting adjourned at 5:24 p.m. to the meeting to be held on Wednesday, November 6, 2019 at 5:00 p.m.

Submitted by:

Tina Knapp, MMC
Assistant Clerk of the Board