



CALL TO ORDER

A regular meeting of the Administration Committee of the Orange County Sanitation District was called to order by Committee Chairman Chad Wanke on September 11, 2019 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Director Erik Peterson led the Flag Salute and a moment of silence was observed for the occurrences of September 11, 2001.

A quorum was declared present as follows:

DECLARATION OF QUORUM:

Present: Chad Wanke, Richard Murphy, James Ferryman, Peter Kim, Mark Murphy, Steve Nagel, Andrew Nguyen, Glenn Parker, Erik Peterson, Christina Shea, David Shawver, John Withers and David Penaloza (Alternate)

Absent: None

STAFF PRESENT:

Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Jennifer Cabral; Rod Collins; Rhea de Guzman; Al Garcia; Derek Harp; Laura Maravilla; Tyler Ramirez; and Paula Zeller.

OTHERS PRESENT:

Brad Hogin, General Counsel; Steve Delaney, Orange County Employees Retirement System (OCERS); Molly Murphy, OCERS; and Brenda Shott, OCERS.

PUBLIC COMMENTS:

None.

REPORTS:

Chair Wanke did not provide a report.

General Manager Jim Herberg invited the Committee to the recognition for recent excellent beach report cards event being held on September 18 from 3:15 - 4:45 p.m., prior to the

Special Board Meeting, at both Plant Nos. 1 and 2.

Assistant General Manager Lorenzo Tyner indicated that the termination of the necessary leases on the properties across the street have been obtained and he will provide more information at the Board Meeting on September 25.

CONSENT CALENDAR:

Chair Wanke indicated that the Information Item, Item No. 5, would immediately follow the Consent Calendar, Item Nos. 1-3.

1. APPROVAL OF MINUTES 2019-517

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Special Meeting of the Administration Committee held July 17, 2019.

Ayes: Chad Wanke, Richard Murphy, James Ferryman, Peter Kim, Mark Murphy, Steve Nagel, Andrew Nguyen, Glenn Parker, Erik Peterson, Christina Shea, David Shawver and David Penaloza (Alternate)

Noes: None

Absent: John Withers

Abstentions: None

**2. SCRIPPS INSTITUTION OF OCEANOGRAPHY BEST PRACTICE 2019-538
DEVELOPMENT AND SEAWATER ANALYSIS FOR PH**

Originator: Lan Wiborg

MOVED, SECONDED, AND DULY CARRIED TO:

Approve and authorize the Purchasing and Contracts Manager to enter into a one (1) year Sole Source Service Contract with The Regents of the University of California on behalf of its San Diego campus' Scripps Institution of Oceanography, for a total amount not to exceed \$40,000, with two (2) optional one (1) year renewals at \$40,000 per renewal, for a total amount not to exceed \$120,000 for the three-year period, to develop best practices and analyze seawater for pH in compliance with permit mandated data quality requirements and regional comparability as recommended by the Bight'13 Nutrients Study.

Ayes: Chad Wanke, Richard Murphy, James Ferryman, Peter Kim, Mark Murphy, Steve Nagel, Andrew Nguyen, Glenn Parker, Erik Peterson, Christina Shea, David Shawver and David Penaloza (Alternate)

Noes: None

Absent: John Withers

Abstentions: None

3. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF 2019-563

Originator: Lorenzo Tyner

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2018 through June 30, 2019.

Ayes: Chad Wanke, Richard Murphy, James Ferryman, Peter Kim, Mark Murphy, Steve Nagel, Andrew Nguyen, Glenn Parker, Erik Peterson, Christina Shea, David Shawver and David Penaloza (Alternate)

Noes: None

Absent: John Withers

Abstentions: None

Board Vice-Chair Withers arrived at 5:20 p.m., during the OCERS presentation.

INFORMATION ITEMS:

**5. ORANGE COUNTY EMPLOYEE RETIREMENT SYSTEM (OCERS) 2019-565
INFORMATION UPDATE**

Originator: Lorenzo Tyner

Mr. Tyner introduced Steve Delaney, Molly Murphy, and Brend Shott from OCERS. The OCERS representatives provided the Committee with a PowerPoint presentation that included information on OCERS investment policies, 2018 investment results, and impacts on the Sanitation District. Staff and the OCERS representatives responded to questions from the Committee.

INFORMATIONAL ITEM HEARD ON:

OCERS will present information regarding its investment policies, 2018 investment results, and impacts on the Orange County Sanitation District.

NON-CONSENT:

**4. 2019 ORANGE COUNTY REGIONAL WATER AND WASTEWATER 2019-547
HAZARD MITIGATION PLAN**

Originator: Celia Chandler

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OCSD 19-XX entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District Approving and Adopting the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan," in accordance with the Disaster Mitigation Act (DMA) of 2000.

Ayes: Chad Wanke, Richard Murphy, James Ferryman, Peter Kim, Mark Murphy, Steve Nagel, Andrew Nguyen, Glenn Parker, Erik Peterson, David Shawver, John Withers and David Penaloza (Alternate)

Noes: None

Absent: Christina Shea

Abstentions: None

Director Shea stepped out of the room during Item No. 4 and was not present for the vote.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

Board Chair Shawver reported that he attended the staff volunteer recognition event on September 10 and that it was a great event recognizing the outstanding efforts of staff that volunteer at various Sanitation District events throughout the year.

Committee Chair Wanke requested that staff look into the possibility of issuing identification cards to the Directors and providing the Directors with a Board contact list.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Wanke declared the meeting adjourned at 6:11 p.m. to the Regular meeting to be held on Wednesday, October 9, 2019 at 5:00 p.m.

Submitted by:

Tina Knapp

Tina Knapp, MMC
Assistant Clerk of the Board

