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## **CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, September 2, 2020 at 5:03 p.m. in the Administration Building of the Orange County Sanitation District. Chair Collacott stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19). Chair Collacott led the Flag Salute.

## **ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

**PRESENT:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**ABSENT:** Brad Avery and Doug Chaffee

**STAFF PRESENT:** Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; and Brian Engeln were present in the Board Room. Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Jennifer Cabral; Tina Knapp; Jeff Mohr; Riaz Moinuddin; Valerie Ratto; and Thomas Vu were in attendance telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel was present in the Board Room.

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

None.

## **CONSENT CALENDAR:**

### **1. APPROVAL OF MINUTES**

**[2020-1212](#)**

**Originator:** Kelly Lore

**MOVED, SECONDED, AND DULY CARRIED TO:**

Approve Minutes of the Regular Meeting of the Operations Committee held July 1, 2020.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**2. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT [2020-1145](#)**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending June 30, 2020.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**3. GISLER-RED HILL INTERCEPTOR REHABILITATION, PROJECT NO. 7-65 [2020-1185](#)**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Professional Design Services Agreement with CDM Smith to provide engineering services for Gisler-Red Hill Interceptor Rehabilitation, Project No. 7-65, for an amount not to exceed \$1,754,000; and

B. Approve a contingency of \$175,400 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**4. QUARTERLY ODOR COMPLAINT REPORT**[2020-1179](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Fiscal Year 2019-20 Fourth Quarter Odor Complaint Report.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers**NOES:** None**ABSENT:** Brad Avery and Doug Chaffee**ABSTENTIONS:** None**5. MANHOLE CCTV INSPECTION SERVICES**[2020-1189](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

A. Award a Purchase Order Contract to Hoffman Southwest Corp., dba Professional Pipe Services (Pro-Pipe), for Manhole CCTV Inspection Services, Specification No. S-2020-1158BD, for a total amount not to exceed \$146,600 for the period beginning October 1, 2020 through September 31, 2021, with four optional one-year renewals; and

B. Approve an annual contingency of \$14,660 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers**NOES:** None**ABSENT:** Brad Avery and Doug Chaffee**ABSTENTIONS:** None**6. PURCHASE SPARE INVENTORY PARTS FOR SCHWING CAKE PUMPS**[2020-1195](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Sole Source Purchase Order to Schwing BioSet for the purchase of spare inventory parts for the Schwing Cake Pumps for the Truckloading and Thickening and Dewatering facilities, for a total amount not to exceed \$228,193, plus applicable sales tax and shipping; and

B. Approve a contingency of \$11,410 (5%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**NON-CONSENT:**

**7. PLAN2020-00 ON-CALL PLANNING STUDIES**

**[2020-1184](#)**

**Originator:** Kathy Millea

Director of Engineering Kathy Millea provided a brief description of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve annual Professional Services Agreements with AECOM Technical Services, Inc.; Black & Veatch Corporation; Brown and Caldwell; GHD Inc.; HDR Engineering, Inc.; Hazen and Sawyer; and Stantec Consulting Services Inc. for On-Call Planning Studies Master Contract No. PLAN2020-00, for the term November 1, 2020 through October 31, 2021, with a maximum annual fiscal year contract limitation not to exceed \$600,000 for each Professional Services Agreement; and

B. Approve two additional one-year optional extensions.

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**8. DIGESTER CLEANING AND DISPOSAL CONTRACT****2020-1211****Originator:** Rob Thompson

Assistant General Manager Rob Thompson provided a brief description of the work to be provided in this contract.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Service Contract for Digester Cleaning and Disposal with American Process Group, Inc., per Specification No. S-2020-1165BD, for a total amount not to exceed \$4,636,674 per year, for the period of November 1, 2020 through October 31, 2025, with four optional one-year renewals; and
- B. Approve an annual contingency of \$463,667 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**9. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67****2020-1009****Originator:** Kathy Millea

Ms. Millea provided a PowerPoint presentation which described the necessity of pump stations and detailed the Bay Bridge pump station current location, adjacent developments, original proposed new site, current proposed new site, and problems incurred during the design phase. Ms. Millea and General Counsel Brad Hogin responded to questions regarding land purchase, land use, recoverable costs, and the easements required.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a contingency increase of \$1,784,250 (25%) to the Professional Design Services Agreement with Arcadis U.S., Inc. for Bay Bridge Pump Station Replacement, Project No. 5-67, for a total contingency of \$2,497,950 (35%).

**AYES:** Robert Collacott, Mariellen Yarc, Allan Bernstein, Brooke Jones, Steve Jones, Lucille Kring, Sandra Massa-Lavitt, Nelida Mendoza, Jesus Silva, Fred Smith, David Shawver and John Withers

**NOES:** None

**ABSENT:** Brad Avery and Doug Chaffee

**ABSTENTIONS:** None

**INFORMATION ITEMS:****10. COVID-19 SEWAGE SURVEILLANCE PROJECT UPDATE**[2020-1208](#)**Originator:** Lan Wiborg

Director of Environmental Services Lan Wiborg provided an informative PowerPoint presentation regarding wastewater surveillance for COVID-19. The Committee requested that Ms. Wiborg provide notes to use in reporting this information to their agencies.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

Ms. Millea indicated that she will be bringing a time-sensitive item directly to the Board in September requesting additional contingency for Project No. FE17-06.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

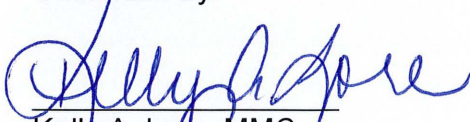
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Collacott declared the meeting adjourned at 6:03 p.m. to the meeting to be held on Wednesday, October 7, 2020 at 5:00 p.m.

Submitted by:

  
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Kelly A. Lore, MMC  
Clerk of the Board