



SPECIAL NOTICE
PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS
Board of Directors Meeting
Wednesday, August 28, 2024
6:00 p.m.

Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

IN-PERSON MEETING ATTENDANCE

You may attend the meeting in-person at the following location:

Orange County Sanitation District
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE

To join the meeting from your phone: Dial (213) 279-1455
When prompted, enter the Phone Conference ID: 792 952 470#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use *6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use *5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!

August 21, 2024

NOTICE OF REGULAR MEETING

**BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT**

Wednesday, August 28, 2024 – 6:00 P.M.

**Plant No. 1 Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708**

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, August 28, 2024 at 6:00 p.m.



Clerk of the Board

Serving:

Anaheim

Brea

Buena Park

Cypress

Fountain Valley

Fullerton

Garden Grove

Huntington Beach

Irvine

La Habra

La Palma

Los Alamitos

Newport Beach

Orange

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

County of Orange

Costa Mesa
Sanitary District

Midway City
Sanitary District

Irvine Ranch
Water District

Yorba Linda
Water District



BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, August 28, 2024 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the OC San's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the OC San's website at www.ocsan.gov not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsan.gov at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593-7110
Asst. General Manager: Lorenzo Tyner, lttyner@ocsan.gov / (714) 593-7550
Director of Communications: Jennifer Cabral, jcabral@ocsan.gov / (714) 593-7581
Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593-7014
Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593-7450
Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593-7570
Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593-7007
Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593-7269

CALL TO ORDER

Board Chairman Ryan Gallagher

INVOCATION AND PLEDGE OF ALLEGIANCE

John Withers, Irvine Ranch Water District

ROLL CALL AND DECLARATION OF QUORUM

Clerk of the Board

PUBLIC COMMENTS:

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SPECIAL PRESENTATIONS:**1. EMPLOYEE SERVICE AWARDS**[2024-3743](#)**35-year Service Awards**

Julie Riddle, Program Assistant - Division 620

Philip "Phil" Cordova, Lead Mechanic - Division 880

Originator: Kelly Lore

2. ORANGE COUNTY RETIREMENT SYSTEM (OCERS) UPDATE[2024-3770](#)**RECOMMENDATION:**

Information Item.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Presentation - OCERS](#)

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

PUBLIC HEARING:**3. COLLECTION OF SEWER SERVICE CHARGES VIA THE TAX ROLL [2024-3699](#)****RECOMMENDATION:**

- A. Conduct a public hearing to receive input on a report filed with the Clerk of the Board entitled: "Sewer Service Charges for Collection on Tax Rolls for Fiscal Year 2024-25":
 - 1. Open the Public Hearing
 - 2. Receive staff report and recommendations
 - 3. Report of written communications by Clerk of the Board
 - 4. Public Comment
 - 5. Close Public Hearing
 - 6. Discussion by Board of Directors;
- B. Unless there is a majority protest, adopt the Report, which has the assessor's parcel numbers and amount of charges for collection on the tax rolls;
- C. Adopt Resolution No. OC SAN 24-11 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District adopting the Report proposing to collect Sewer Service Fees on the Tax Roll for Fiscal Year 2024/2025";
- D. Authorize execution of the "Certification of Assessment";
- E. Direct staff to file a certified copy of the adopted Resolution, Report, and the Certification of Assessment with the County Auditor-Controller; and
- F. Direct staff to coordinate collection of sanitary sewer service charges on the general Orange County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Resolution No. OC SAN 24-11](#)
[Prop 218 Certification of Assessment](#)
[Sewer Service Charges for Collection on Tax Rolls for FY 2024-25](#)

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

4. APPROVAL OF MINUTES [2024-3774](#)RECOMMENDATION:

Approve minutes of the Regular meeting of the Board of Directors held July 24, 2024.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[07-24-2024 Board of Directors Meeting Minutes](#)

5. 2024 CONFLICT OF INTEREST CODE [2024-3549](#)RECOMMENDATION:

Adopt Resolution No. OC SAN 24-12 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District adopting a Conflict of Interest Code which supersedes all prior Conflict of Interest Codes and amendments previously adopted".

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[Resolution No. OC SAN 24-12](#)
[2024 Draft Conflict of Interest Code Update](#)

6. TREASURER'S REPORT FOR THE FOURTH QUARTER ENDED JUNE 30, 2024 [2024-3715](#)RECOMMENDATION:

Receive and file the Orange County Sanitation District Fourth Quarter Treasurer's Report for the period ended June 30, 2024.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Fourth Quarter Treasurer's Report for the period ended June 30 2024](#)

7. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST [2024-3754](#)RECOMMENDATION:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of April 1, 2024 to June 30, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:

- CALIFORNIA TRUCK EQUIPMENT COMPANY (CTEC) - Service Truck Tool Box Storage Systems
- INTEGRATED TURBO MACHINERY - Maintenance, Repairs, and Service of Steam Turbine Multi-Stage Rotor
- NETZSCH - Pumps, Parts, and Service
- XYLEM (SANITAIRE) - Diffused Aeration Equipment and Parts
- YORKE ENGINEERING, LLC. - Air Quality Consulting Services for Supercritical Water Oxidation (SCWO) Pilot Project

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

RECEIVE AND FILE:

8. COMMITTEE MEETING MINUTES

[2024-3480](#)

RECOMMENDATION: Receive and file the following:

Minutes of the Steering Committee Meeting held June 26, 2024.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[06-26-2024 Steering Committee Minutes](#)

9. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JULY 2024

[2024-3721](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of July 2024.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Report of the Investment Transactions - July 2024](#)

OPERATIONS COMMITTEE:

None.

ADMINISTRATION COMMITTEE:

None.

STEERING COMMITTEE:**10. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JULY 2024 [2024-3779](#)****RECOMMENDATION:**

Receive and file the Legislative Affairs Update for the month of July 2024.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)

11. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF JULY 2024 [2024-3780](#)**RECOMMENDATION:**

Receive and file the Public Affairs Update for the month of July 2024.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Outreach and Media Report - July 2024](#)
[WPAA Local Public Affairs Report - July 2024](#)

12. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2024-3781](#)**RECOMMENDATION:**

Approve a Project Specific Maintenance Agreement with the California Department of Transportation (Caltrans) for the construction and maintenance of force mains, drainage pipes, retaining wall, sidewalk, curb and gutter hardscape, and landscaping within the Caltrans right-of-way for the Bay Bridge Pump Station Replacement, Project No. 5-67.

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Project Specific Maintenance Agreement](#)

13. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2024-3782](#)**RECOMMENDATION:**

A. Approve a Utility Permit Agreement with the County of Orange for installing force mains under the Lower Newport Bay Channel for the Bay Bridge Pump Station Replacement, Project No. 5-67; and

- B. Approve a one-time payment of \$5,000 to the County of Orange for fees associated with the Utility Permit Agreement.

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Utility Permit Agreement](#)

NON-CONSENT:

14. UPDATE TO RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT [**2024-3783**](#)

RECOMMENDATION:

- A. Approve moving the consideration of legislative and public affairs matters from the Steering Committee to the Administration Committee; and
- B. Adopt Resolution No. OC SAN 24-09 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the Orange County Sanitation District, and repealing Resolution No. OC SAN 22-37".

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[OC SAN 24-09 Redlined](#)
[OC SAN 24-09 Clean](#)

15. GENERAL MANAGER'S COMPENSATION AND BENEFITS [**2024-3784**](#)

RECOMMENDATION:

Adopt Resolution No. OC SAN 24-10 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District approving a salary increase and salary range adjustment for the General Manager for Fiscal Year 2024/2025." The increase consists of a salary range adjustment and corresponding salary increase of 7.3%, effective in the first pay period of July 2024.

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[Resolution No. OC SAN 24-10](#)
[General Manager Salary Schedules \(Current & Proposed FY 24-25\)](#)
[At-Will Employment Agreement, Robert C. Thompson \(eff. 7/1/24\)](#)

INFORMATION ITEMS:

None.

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3785](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

BKK Working Group, et al. v. Albertsons Companies, Inc., et al., United States District Court Central District of California, Court Case No. 2:18-CV-05836-MWF(PLAx).

Attachments: [Agenda Report](#)
[Board CS Memo re BKK v. Albertsons](#)

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3786](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Orange County Sanitation District, a public entity v. Bayside Village Marina, LLC, a limited liability company; Laguna Beach County Water District, a public entity; and

Does 1-100, inclusive; and all Persons Unknown Claiming an Interest in the Property, Superior Court of California, County of Orange, Case No. 30-2022-01251890.

Attachments: [Agenda Report](#)
[Board CS Memo re Bayside Village Marina](#)

**CS-3 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT CODE [2024-3787](#)
SECTION 54957.6**

RECOMMENDATION: Convene in Closed Session:

Designated Representatives: General Manager Robert Thompson, Assistant General Manager Lorenzo Tyner, and Director of Human Resources Laura Maravilla.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisory and Professional Management Group.

Unrepresented Employees: (3)

Confidential Group; Managers Group; and Executive Managers Group

Attachments: [Agenda Report](#)
[Board CS Memo re Labor Negotiators](#)

RECONVENE IN REGULAR SESSION.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on September 25, 2024 at 6:00 p.m.