

MINUTES OF THE STEERING COMMITTEE

Orange County Sanitation District
Wednesday, July 24, 2019 at 5:00 p.m.

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, July 24, 2019 at 5:00 p.m. in the Administration Building of the Orange County Sanitation District.

A quorum was declared present, as follows:

COMMITTEE MEMBERS PRESENT:

David Shawver, Board Chair
John Withers, Board Vice-Chair
Robert Collacott, Operations Committee
Chair
Peter Kim, LaPA Committee Chair
Chad Wanke, Administration Committee
Chair
Glenn Parker, Member-At-Large
Tim Shaw, Member-At-Large

COMMITTEE MEMBERS ABSENT:

None.

STAFF PRESENT:

Jim Herberg, General Manager
Rob Thompson, Assistant General
Manager
Lorenzo Tyner, Assistant General
Manager
Celia Chandler, Director of Human
Resources
Kathy Millea, Director of Engineering
Lan Wiborg, Director of Environmental
Services
Kelly Lore, Clerk of the Board
Stephanie Barron
Megan Carlson
Thys DeVries
Mike Dorman
Dean Fisher
Tom Grant
Chris Johnson
Lori Klinger
Tina Knapp
Rebecca Long
Laura Maravilla
Joshua Martinez
Andrew Nau
Adam Nazaroff
Wally Ritchie
Ruth Zintzun

OTHERS PRESENT:

Brad Hogin, General Counsel
Laura Kalty, Liebert Cassidy Whitmore,
Special Counsel

PUBLIC COMMENTS:

Clerk of the Board Kelly Lore stated that correspondence had been received from the General Manager which was distributed to the Board of Directors.

REPORTS:

Chair Shawver did not provide a report.

General Manager Jim Herberg did not provide a report.

CONSENT CALENDAR:

1. **APPROVAL OF MINUTES** (Clerk of the Board)

MOVED, SECONDED, AND DULY CARRIED TO: Approve Minutes of the Special Meeting of the Steering Committee held June 26, 2019.

AYES: Collacott, Kim, Parker, Shaw, Shawver, and Wanke
NOES: None
ABSTENTIONS: None
ABSENT: Withers

Board Vice-Chair Withers arrived at the meeting at 5:02 p.m.

NON-CONSENT ITEMS:

General Counsel Brad Hogin stated a recusal on Item Nos. 2 and 3 due to a conflict of interest with the County of Orange and left the room during the discussion.

2. **RIGHT OF ENTRY AGREEMENT** (Lorenzo Tyner)

Assistant General Manager Lorenzo Tyner provided a brief overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Right of Entry Agreement for Orange County Transportation Authority, and its authorized agents, to enter upon Orange County Sanitation District's property located on the north side of Westminster Boulevard, East of Springdale Street, in Westminster, CA adjacent to the Interstate 405 Freeway for temporary use in connection with its project to widen the Interstate 405 Freeway for a term of four (4) years from the 30-day notice prior to the beginning of construction, in a form approved by Special Counsel; and
- B. Direct the Clerk of the Board to record the Agreement with the Orange County Clerk-Recorder.

AYES: Collacott, Kim, Parker, Shaw, Shawver, Wanke and Withers
NOES: None
ABSTENTIONS: None
ABSENT: None

3. **FIRST AMENDMENT TO 800 MHZ LEASE** (Lorenzo Tyner)

Assistant General Manager Lorenzo Tyner provided a brief overview of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to: Approve the First Amendment to the 800 MHz Lease Agreement with the County of Orange with the following modifications, in a form approved by Special Counsel:

- Term of Lease shall expire May 4, 2023; with an optional one (1) additional five-year period
- Increase the annual lease rate from \$0.42 per square foot to \$0.52 per square foot
- Decrease the site footprint from 10,000 square feet to 4,784 square feet before December 31, 2019.

AYES: Collacott, Kim, Parker, Shaw, Shawver, Wanke and Withers
NOES: None
ABSTENTIONS: None
ABSENT: None

4. **COOPERATIVE AGREEMENT FOR INTEGRATED REGIONAL WATER MANAGEMENT FUNDING IN THE SANTA ANA FUNDING AREA**
(Lan Wiborg)

Director of Environmental Services Lan Wiborg provided a brief overview of the history of the item and its purpose.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to: Approve a Cooperative Agreement among the County of Orange, Orange County Sanitation District, Orange County Water District (collectively referred to as Orange County Parties), and the Santa Ana Watershed Project Authority (SAWPA), a joint powers authority, for the Orange County Parties agreeing to remain a part of the Santa Ana Funding Area covered by the One Water One Watershed Plan for a period of ten (10) years, from date of execution.

AYES: Collacott, Kim, Parker, Shaw, Shawver, Wanke and Withers
NOES: None

ABSTENTIONS: None
ABSENT: None

5. **STRATEGIC PLAN SURVEY RESULTS** (Rob Thompson)

Assistant General Manager Rob Thompson provided a brief overview of the item noting that there were eight responses from the Board of Directors which were provided to the Committee. He stated that staff will proceed with creating position papers and will bring those to the Board of Directors meetings in August and September, with a Special Strategic Plan Workshop in September as well.

MOVED, SECONDED, AND DULY CARRIED TO: Receive and file the strategic plan survey results from the Board of Directors in June 2019.

AYES: Collacott, Kim, Parker, Shaw, Shawver, Wanke and Withers

NOES: None

ABSTENTIONS: None

ABSENT: None

INFORMATION ITEMS:

6. **UPDATE ON THE HEADQUARTERS COMPLEX AND SITE SECURITY AT PLANT NO. 1, PROJECT NO. P1-128** (Kathy Millea)

Ms. Millea presented a brief update on the recently submitted design package, with renderings, project budget, and the project schedule. She stated that staff is working closely to accelerate the proposed schedule. The committee expressed concerns regarding maintenance of the building, security of the Boardroom with the exposed glass window, and traffic control during construction.

CLOSED SESSION

CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54957(b)(1), 54957.6 & 54956.9(d)(4):

The Board convened in closed session at 5:21 p.m. to discuss three items. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session Meetings.

RECONVENED IN REGULAR SESSION:

The Board reconvened in regular session at 6:01 p.m.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin did not provide a report.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Shawver declared the meeting adjourned at 6:02 p.m. to the next Steering Committee meeting to be held on Wednesday, August 28, 2019 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board