



# ADMINISTRATION COMMITTEE

## Agenda Report

Headquarters  
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**File #:** 2025-4300

**Agenda Date:** 5/28/2025

**Agenda Item No:** 12.

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**FROM:** Robert Thompson, General Manager  
Originator: Wally Ritchie, Director of Finance

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District (OC San) purchases made under the General Manager's authority for the period of January 1, 2025 to March 31, 2025; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
- MANITOWOC CRANE - Crane and Heavy Equipment Parts and Service
  - MODEC USA INC - Portable Valve Actuators and Associated Equipment
  - PITBULL INDUSTRIAL PUMPS - Pumps and Parts
  - SPAANS BABCOCK - Parts and Equipment

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the third quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
ACE HEATERS, LLC	\$52,300.00	Administrative Services	Stock Item Purchase of One (1) Water to Steam Heat Exchanger Informal Bid 45243-OQ
AGILENT TECHNOLOGIES INC	\$57,571.44	Environmental Services	Annual PO for Crosslab Silver Science Service Plan 4/7/25 - 4/6/26 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
AIR DUCT CLEANING COMPANY	\$149,000.00	Administrative Services	Blanket PO to Provide Air Duct Cleaning and Repairs for HVAC Equipment at Plant No.1, Plant No. 2, and Headquarters 2/17/25 - 2/16/26 County of Orange Contract # MA-080-25010052, in Accordance with Ordinance No. OC SAN-61 Section 2.03 (B) Cooperative Purchases
ALLIED NETWORK SOLUTIONS, INC.	\$52,700.00	Administrative Services	Blanket PO for Tenable OT Security Annual Subscription (Up to 2500 Assets) 5/6/2025 - 5/5/2026 Informal Bid 139115-OR
BAY CITY INDUSTRIAL SUPPLY	\$106,012.36	Administrative Services	Stock Item Purchase of Sixteen (16) SKF Cylindrical Roller Bearings Informal Bid 45455-OQ
BIG SKY ELECTRIC, INC.	\$72,950.00	Operations & Maintenance	Service PO for Solids Contact Blower #2 (22MBWR260) Cable Replacement at Plant No. 2 Informal Bid 137866-OR
CARAHSOFT TECHNOLOGY CORPORATION	\$79,415.73	Administrative Services	ServiceNow Implementation of ER Module NASPO Cloud Solutions Contract # 7-17-70-40-05, in Accordance with Ordinance No. OC SAN-61 Section 2.03 (B) Cooperative Purchases
CARAHSOFT TECHNOLOGY CORPORATION	\$105,649.71	Administrative Services	Service PO to replace Bold Planning and Implement ServiceNow Management Module 3/24/2025 - 7/22/2025 NASPO Contract # AR2472 In accordance with Ordinance No. OC SAN-61, Section 2.03 (B) Cooperative Purchases

CARAHSOFT TECHNOLOGY CORPORATION	\$149,972.36	Administrative Services	OpenGov Procurement Platform Implementation Services 5/1/2025 - 4/30/2026 NASPO Cloud Solutions Contract # AR2472, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
CS-AMSCO	\$50,470.00	Operations & Maintenance	Purchase of Seven (7) DeZURIK Eccentric Plug Valves Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
DANIELS TIRE SERVICE, INC.	\$60,000.00	Administrative Services	Blanket PO for Tire Purchases, Service, Mobile Tire Repair 1/1/2025 - 12/31/2026 State Contracts 1-23-26-01A Daniel's Tire Service and 1-23-26-01C The Goodyear Company, in Accordance with Ordinance No. OC SAN-61 2.03(B) Cooperative Purchases
DC FROST ASSOCIATES, INC.	\$53,600.00	Administrative Services	Stock Item Purchase of Eight Thousand (8,000) Xylem 7-inch Membrane Disc Diffusers Board Approved OEM Sole Source List M.O. 8/28/2024, Item 7(B)
DXP ENTERPRISES, INC.	\$68,572.00	Administrative Services	Stock Item Purchase for One (1) Patterson Split Case Pump Board Approved OEM Sole Source List M.O. 2/26/2020, Item 13(B)
EPLUS TECHNOLOGY, INC.	\$67,499.52	Administrative Services	Blanket PO for Nutanix Cloud Software Renewal 3/31/25 - 8/17/25 NASPO 7-17-70-40-05 CA-CARAHSOFT-NVP AR2472, in Accordance with Ordinance No. OC SAN-61 Section 2.03 (B) Cooperative Purchases
HYTORC	\$149,785.56	Operations & Maintenance	Purchase of Four (4) Standard Duty Portable Valve Actuators and Associated Equipment Sole Source Justification 2844 Reason: OEM Equipment/Part/Service
INSIGHT PUBLIC SECTOR, INC.	\$65,927.27	Administrative Services	Annual PO for Abnormal Security Software Renewal 4/25/25 - 4/24/26 Omnia Partners Contract # 23-6692-03, in Accordance with Ordinance No. OC SAN-61 Section 2.03 (B) Cooperative Purchases
JOHN J PRESTON	\$100,000.00	Administrative Services	Blanket PO Loss Control & Risk Management Consulting Services 12/20/2024 - 12/19/2025 w/ Two (2) Optional One-Year Renewal Periods Sole Source Justification 2834 Reason: Unique Product/Service
LARRY WALKER ASSOCIATES, INC.	\$84,965.00	Environmental Services	Blanket PO to Provide National Pollutant Discharge Elimination System (NPDES) Permit Renewal Consulting Services 4/1/25 - 3/31/30 Specification No. CS-2025-667BD
MISCO WATER	\$71,716.00	Administrative Services	Stock Item Purchase of One (1) NETZSCH Progressing Cavity Pump Board Approved OEM Sole Source List M.O. 8/28/2024, Item 7 (B)
NAUTILUS ENVIRONMENTAL	\$129,750.00	Environmental Services	Reverse Osmosis Concentrate Whole Effluent Toxicity Characterization Study Specification No. CS-2024-651BD

OVIVO USA, LLC	\$74,400.00	Operations & Maintenance	Purchase of One (1) Replacement/New J&A Jeta Drive Head and One (1) Rebuild Kit with Parts Sole Source Justification 2832 Reason: OEM Equipment/Part/Service for water and wastewater treatment processes
PONTON INDUSTRIES, INC.	\$111,261.00	Environmental Services	Purchase of Eight (8) Hach Portable Samplers and One (1) Hach All Weather Refrigerated (AWRS) Sampler Board Approved OEM Sole Source List M.O. 12/14/16 Item 12 (B)
PRESIDIO NETWORKED SOLUTIONS GROUP, LLC	\$120,000.00	Administrative Services	Blanket PO for Monthly AWS Cloud Storage for CCTV Data 3/18/2025 - 3/17/2026 County of Orange Contract # RCA-017-25010063, in Accordance with Ordinance No. OC SAN-61 Section 2.03 (B) Cooperative Purchases
SADDLEBACK ENVIRONMENTAL EQUIPMENT, INC.	\$83,800.00	Operations & Maintenance	Purchase of One (1) Gooch Thermal Systems Spiral Heat Exchanger Board Approved OEM Sole Source List M.O. 2/24/21 Item 10(B)
SC FUELS	\$56,397.68	Operations & Maintenance	Purchase of 5,000 Gallons (Bulk Oil) of Chevron 5200 Hdax Low Ash 40 for Plant 2 Informal Bid 137687-OR
SCA OF CA, LLC	\$120,000.00	Administrative Services	Blanket PO for Street Sweeping, Blowing, and General BMP Maintenance Services for Headquarters, Plant 1, and Plant 2 4/1/2025 - 3/31/2026 County of Orange Contract #RCA-017-23010040, in Accordance with Ordinance OC SAN-61 2.03(B) Cooperative Purchases
SEL ENGINEERING SERVICES, INC.	\$118,634.00	Engineering	Professional Services Agreement (PSA) Sole Source for EPSA Standby Power Generator Control Upgrades at Plant No. 2 Project No. SC19-06, in accordance with Ordinance No. OC SAN-61, Article 7. Delegation of Authority to Award Contracts.
SPAANS BABCOCK INC.	\$55,250.00	Administrative Services	Stock Item Purchase of One (1) Set of Internals ECO-21-R Lower Bearings and One (1) LGB-35-R Upper Bearing Sole Source Justification 2852 Reason: OEM Equipment/Part/Service
TEVORA BUSINESS SOLUTIONS, INC.	\$50,925.00	Administrative Services	Blanket PO for Menlo Security Software Subscription 4/1/2025 - 3/31/2026 Informal Bid 138391-OR
VWR SCIENTIFIC	\$95,000.00	Environmental Services	Blanket PO for Various Miscellaneous Laboratory Supplies 4/1/2025 - 3/31/2026 NASPO Master Contract # MA2024005, and California Participating Addendum No. 7-24-99-50-03, in accordance with Ordinance No. OC SAN-61, Section 2.03(B) Cooperative Purchases

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the third quarter of fiscal year 2024-25:

Vendor Name	Amount	Department	Description/Discussion
BAKER ELECTRIC & RENEWABLES LLC	\$204,064.00	Operations & Maintenance	Headworks 2 Main Sewage Pump No. 2 (10CMTR420) Power Cable Replacement at Plant No. 1 Specification No. TOB-2025-665 of Master Service Contract S-2024-1447BD-9
BIG SKY ELECTRIC, INC.	\$358,360.00	Operations & Maintenance	Headworks Phase 3 Cable Replacement at Plant No. 2 Specification No. TOB-2025-670 of Master Service Contract S-2024-1447BD-10
JAMISON ENGINEERING CONTRACTORS, INC.	\$255,962.00	Operations & Maintenance	Digesters O-T Bridger Repair at Plant No. 2 (FR2-033) Specification No. TOB-2024-655 of Master Service Contract S-2021-1234BD-3

**ATTACHMENT**

The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:

N/A