



SPECIAL MEETING - EARLY START TIME

CALL TO ORDER

A special meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman John Withers on Wednesday, June 22, 2022 at 4:58 p.m. (delayed due to technical difficulties) in the Administration Building of the Orange County Sanitation District. Chair Withers stated that the meeting was being held telephonically and via Internet accessibility in accordance with new provisions in California Government Code Section 54953 and Resolution No. OC SAN 22-14, due to the continued State of Emergency Order. Chair Withers announced the teleconference meeting guidelines.

ROLL CALL AND DECLARATION OF QUORUM:

Roll call was taken and a quorum was declared present, as follows:

- PRESENT:** John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker
- ABSENT:** Sandra Massa-Lavitt and Jesus Silva

STAFF PRESENT: Jim Herberg, General Manager; Kelly Lore, Clerk of the Board; and Joshua Martinez were present in the Board Room. Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Riaz Moinuddin, Director of Operations and Maintenance; Lan Wiborg, Director of Environmental Services; Mo Abiodun; Janine Aguilar; Anthony Aponte; Natalia Bassett; Benjamin Bewley; Andrew Brown; Marc Brown; Jennifer Cabral; Mortimer Caparas; Kim Cardenas; Wai Chan; Tanya Chong; Ron Cortez; Thys DeVries; Molly Donahue, Mike Dorman; Stephen Duarte, Brian Engeln; Charles Falzone; Katie Feld; Dickie Fernandez; Jennifer Ferrari; Brian Finkelstein; Luis Gasca; Lorenzo Gonzalez; Laurie Klinger; Tina Knapp; Jackie Lagade; Laura Maravilla; Diane Marzano; Jim McDonald; Rob Michaels; Tracey Murphy; Andrew Nau; Adam Nazaroff; Michael Oberly; Hyeyoung Oh; Arthur Angkingco; Jagadish Orunganti; Jonathon Powell; Alan Ralph; Valerie Ratto; Wally Ritchie; Kevin Schuler; Bryan Spidell; Cristina Stanford; Aaron Suarez; Cori Voss; Thomas Vu; Mazen Yamout; and Ruth Zintzun were in attendance telephonically.

OTHERS PRESENT: Brad Hogin, General Counsel, was present in the Board Room. Alyssa Thompson and Katie Kaneko, Koff and Associates; Daniel Fears, Payne and Fears; Laura Kalty, Liebert Cassidy Whitmore; Chris Walker; Dan Schuler; Deric Barnes; Local 501; Deborah Diep; Kevin Peek, Peek Performance; Saliem Aregaye, OCEA; and John Snyder, Chapman University, were in attendance telephonically.

PUBLIC COMMENTS:

Marc Brown provided comment regarding Closed Session Item No. 1.

Clerk of the Board Kelly Lore stated that a letter had been received from OCEA regarding labor negotiations which was delivered to the Steering Committee members and made available to the public.

REPORTS:

Chair Withers stated that an updated Resolution to continue teleconferencing of public meetings is on the Board of Directors agenda this evening and based on legal counsel's review, and the Orange County Health Officer's orders, if the Resolution is adopted, virtual meetings may take place for the next 30 days.

General Manager Jim Herberg did not provide a report.

CONSENT CALENDAR:**1. APPROVAL OF MINUTES**[2022-2365](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Steering Committee held May 25, 2022.

AYES: John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker

NOES: None

ABSENT: Sandra Massa-Lavitt and Jesus Silva

ABSTENTIONS: None

NON-CONSENT:**2. GENERAL MANAGER'S FY 2021-2022 WORK PLAN YEAR-END REPORT**[2022-2369](#)

Originator: Jim Herberg

Mr. Herberg provided a brief introduction to the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the General Manager's FY 2021-2022 Work Plan Year-End Report.

AYES: John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker
NOES: None
ABSENT: Sandra Massa-Lavitt and Jesus Silva
ABSTENTIONS: None

3. **GENERAL MANAGER'S FISCAL YEAR 2022-2023 WORK PLAN** [2022-2367](#)

Originator: Jim Herberg

Mr. Herberg provided a brief introduction to the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the General Manager's Fiscal Year 2022-2023 Work Plan.

AYES: John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker
NOES: None
ABSENT: Sandra Massa-Lavitt and Jesus Silva
ABSTENTIONS: None

4. **CLASSIFICATION & COMPENSATION STUDIES FINAL RESULTS** [2022-2371](#)

Originator: Celia Chandler

Director of Human Resources Celia Chandler introduced Katie Kaneko, Koff and Associates, who provided a brief explanation of the study and documents provided.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the June 2022 Classification Study Final Report and Total Compensation Study Final Report.

AYES: John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker
NOES: None
ABSENT: Sandra Massa-Lavitt and Jesus Silva
ABSTENTIONS: None

5. **PROPERTY ACQUISITION FOR 1516 BALBOA BOULEVARD WEST, NEWPORT BEACH, CA** [2022-2372](#)

Originator: Lorenzo Tyner

Assistant General Manager Lorenzo Tyner provided a brief explanation of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve the Agreement for Purchase and Sale of the Real Property and Escrow Instructions for the purchase of real estate from the City of Newport Beach for 1516 Balboa Boulevard West, Newport Beach, California, County Assessor Parcel Number 047-222-10 in a form approved by Special Counsel, for \$467,629.56; and
- B. Authorize the General Manager and Special Counsel to execute the following:
1. Preliminary Title Report Consistent with the Standard Offer, Agreement, and Escrow Instructions;
 2. Title Approval Letter;
 3. Deeds and other evidence of title to the parcel of property that are the subject of the Purchase Agreement;
 4. Preliminary Change of Ownership Report;
 5. Acceptance of the Grant Deed to certain real property from City of Newport Beach;
 6. Approved Estimated Closing costs;
 7. Seller's Mandatory Disclosure Statement acknowledging receipt of this document;
 8. Property Information Sheet acknowledging receipt of this document;
 9. Natural Hazard Disclosure Report acknowledging receipt of this document; and
 10. Any and all other instruments related to the transaction.

AYES: John Withers, Chad Wanke, Ryan Gallagher, Brooke Jones and Glenn Parker

NOES: None

ABSENT: Sandra Massa-Lavitt and Jesus Silva

ABSTENTIONS: None

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54957.6, 54957(b)(1) & 54956.9(d)(1).

The Committee convened in closed session at 5:12 pm. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT [2022-2352](#)
CODE SECTION 54957.6**

CONVENED IN CLOSED SESSION:

Designated Representatives: General Manager James Herberg, Assistant General Managers Lorenzo Tyner and Rob Thompson, Director of Human Resources Celia Chandler, and Chief Negotiator Laura Kalty.

Employee Organizations: (3)

International Union of Operating Engineers, Local 501; Orange County Employees Association; and the Supervisors and Professionals Group.

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2022-2368](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Arlin Blazevic v. Orange County Sanitation District; Natasha Dubrovski; Lorenzo Tyner; and Does 1-100, inclusive, Superior Court of California, County of Orange, Case No. 30-2020-01149812-CU-WT-CJC.

CS-3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1) [2022-2224](#)

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

RECONVENED IN REGULAR SESSION.

The Committee reconvened in regular session at 5:59 p.m

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin stated there was no reportable action.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Withers declared the meeting adjourned at 6:00 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, July 27, 2022 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board