



CALL TO ORDER

A special meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, March 18, 2020 at 12:05 p.m. in the Administration Building of the Orange County Sanitation District. Chair Shawver stated that the meeting was being held telephonically in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

The Clerk of the Board announced the teleconference meeting guidelines and stated that votes will be taken by roll call.

PLEDGE OF ALLEGIANCE

Director Wanke led the flag salute.

DECLARATION OF QUORUM:

Clerk of the Board Kelly Lore proceeded to roll call and declared a quorum as follows:

PRESENT: David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke
ABSENT: None

PUBLIC COMMENTS:

None.

CONSENT CALENDAR:

None.

NON-CONSENT:

- 1. VERBAL UPDATE FROM STAFF AND DIRECTION FROM STEERING COMMITTEE CONCERNING THE NOVEL CORONAVIRUS (COVID-19)** [2020-990](#)

Originator: Jim Herberg

General Manager Jim Herberg provided an update on the precautions and actions that the Sanitation District has taken due to the Coronavirus (COVID-19), including staff telecommuting, limited public access, etc. in accordance with the Governor's order, CDC, and Orange County Health Director. The Committee stated their support of the General Manager's action plan.

CLOSED SESSION:**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4):**

The Committee convened in closed session at 12:20 p.m. to discuss one item. Confidential minutes of the Closed Session have been prepared in accordance with the above Government Code Section and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session Meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED
LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4)**[2020-989](#)

Convened in Closed Session:

Number of Potential Cases: 1

Initiation of litigation regarding development fees and conditions at Project OCSD
Headquarters Building: City of Fountain Valley

RECONVENE IN REGULAR SESSION.**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

General Counsel did not provide a report.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

ADJOURNMENT:

The Board Chairman adjourned the Special Steering Committee meeting until the Regular Steering Committee Meeting on March 25, 2020 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board