



CALL TO ORDER

A regular meeting of the General Legal Services Ad Hoc Committee of the Orange County Sanitation District was called to order by Board Vice Chairman Ryan Gallagher on Wednesday, January 17, 2024 at 1:30 p.m. in the Administration Building of the Orange County Sanitation District.

ROLL CALL AND DECLARATION OF QUORUM:

The Clerk of the Board declared a quorum present as follows:

PRESENT: Jon Dumitru, Ryan Gallagher and Christine Marick
ABSENT: None

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Kelly Lore, Clerk of the Board; Jeremy Arbisio; Jennifer Cabral; Mortimer Caparas; Tina Knapp; Digna Olmos; Perla Rodriguez; and Ruth Zintzun were present in Conference Room A.

OTHERS PRESENT: None.

PUBLIC COMMENTS:

None.

Ms. Lore announced that Late Communication was received regarding Item No. 1. The final version of the PowerPoint presentation was distributed to the Committee and made available to the public today.

CONSENT CALENDAR:

None.

NON-CONSENT:

1. **REVIEW SOLICITATION OF GENERAL LEGAL SERVICES** [2024-3432](#)

Originator: Lorenzo Tyner

Assistant General Manager Lorenzo Tyner provided a brief overview of the item and

introduced Finance and Procurement Manager Ruth Zintzun who provided an informative PowerPoint presentation which included: the scope of work, structure, the evaluation process including the evaluation criteria and weights, a timeline, and next steps to consider.

The Committee discussed the evaluation criteria, interview schedules, and next steps.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Steering Committee to approve the elements of the solicitation, scope of work, and contract structure for the upcoming General Legal Services procurement

AYES: Jon Dumitru, Ryan Gallagher and Christine Marick

NOES: None

ABSENT: None

ABSTENTIONS: None

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

ADJOURNMENT:

Vice Chair Gallagher adjourned the Ad Hoc Committee meeting at 1:54 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board