



**SPECIAL NOTICE**  
**PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS**  
*Board of Directors Meeting*  
**Wednesday, August 27, 2025**  
**6:00 p.m.**

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Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

**IN-PERSON MEETING ATTENDANCE**

You may attend the meeting in-person at the following location:

Orange County Sanitation District  
Headquarters  
18480 Bandilier Circle  
Fountain Valley, CA 92708

**ONLINE MEETING PARTICIPATION**

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Join the meeting now](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

## **HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE**

To join the meeting from your phone: Dial (213) 279-1455  
When prompted, enter the Phone Conference ID: 203 473 25#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use \*6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use \*5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

**NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.**

## **WATCH THE MEETING ONLINE**

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

## **SUBMIT A COMMENT**

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to [OCSanClerk@ocsan.gov](mailto:OCSanClerk@ocsan.gov) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

*For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!*

August 21, 2025

**NOTICE OF REGULAR MEETING**

**BOARD OF DIRECTORS  
ORANGE COUNTY SANITATION DISTRICT**

**Wednesday, August 27, 2025 – 6:00 P.M.**

**Headquarters  
18480 Bandilier Circle  
Fountain Valley, CA 92708**

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, August 27, 2025 at 6:00 p.m.

  
\_\_\_\_\_  
Clerk of the Board

*Serving:*

Anaheim

Brea

Buena Park

Cypress

Fountain Valley

Fullerton

Garden Grove

Huntington Beach

Irvine

La Habra

La Palma

Los Alamitos

Newport Beach

Orange

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

County of Orange

Costa Mesa  
Sanitary District

Midway City  
Sanitary District

Irvine Ranch  
Water District

Yorba Linda  
Water District



**BOARD OF DIRECTORS**  
**Regular Meeting Agenda**  
**Wednesday, August 27, 2025 - 6:00 PM**  
**Board Room**  
**Headquarters**  
**18480 Bandilier Circle**  
**Fountain Valley, CA 92708**  
**(714) 593-7433**

**ACCOMMODATIONS FOR THE DISABLED:** If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside OC San's Headquarters located at 18480 Bandilier Circle, Fountain Valley, California, and on the OC San's website at [www.ocsan.gov](http://www.ocsan.gov) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING RECORDING:** A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsan.gov](mailto:klore@ocsan.gov) at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, [rthompson@ocsan.gov](mailto:rthompson@ocsan.gov) / (714) 593-7110  
Asst. General Manager: Lorenzo Tyner, [ltyner@ocsan.gov](mailto:ltyner@ocsan.gov) / (714) 593-7550  
Director of Communications: Jennifer Cabral, [jcabral@ocsan.gov](mailto:jcabral@ocsan.gov) / (714) 593-7581  
Director of Engineering: Mike Dorman, [mdorman@ocsan.gov](mailto:mdorman@ocsan.gov) / (714) 593-7014  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsan.gov](mailto:lwiborg@ocsan.gov) / (714) 593-7450  
Director of Finance: Wally Ritchie, [writchie@ocsan.gov](mailto:writchie@ocsan.gov) / (714) 593-7570  
Director of Human Resources: Laura Maravilla, [lmavilla@ocsan.gov](mailto:lmavilla@ocsan.gov) / (714) 593-7007  
Director of Operations & Maintenance: Riaz Moinuddin, [rmoinuddin@ocsan.gov](mailto:rmoinuddin@ocsan.gov) / (714) 593-7269

**CALL TO ORDER**

Board Chairman Ryan Gallagher

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Director Jordan Nefulda, City of Los Alamitos

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

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**SPECIAL PRESENTATIONS:**

None.

**REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**PUBLIC HEARING:****1. COLLECTION OF SEWER SERVICE CHARGES VIA THE TAX ROLL [2025-4423](#)****RECOMMENDATION:**

- A. Conduct a public hearing to receive input on a report filed with the Clerk of the Board entitled: "Sewer Service Charges for Collection on Tax Rolls for Fiscal Year 2025-26":

1. Open the Public Hearing
2. Receive staff report and recommendations
3. Report of written communications by Clerk of the Board
4. Public Comment
5. Close Public Hearing
6. Discussion by Board of Directors;

- B. Unless there is a majority protest, adopt the Report, which has the assessor's

parcel numbers and amount of charges for collection on the tax rolls;

- C. Adopt Resolution No. OC SAN 25-15 titled: "A Resolution of the Board of Directors of the Orange County Sanitation District adopting the Report proposing to collect Sewer Service Fees on the Tax Roll for Fiscal Year 2025/2026";
- D. Authorize execution of the "Certification of Assessment";
- E. Direct staff to file a certified copy of the adopted Resolution, Report, and the Certification of Assessment with the County Auditor-Controller; and
- F. Direct staff to coordinate collection of sanitary sewer service charges on the general Orange County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Proposed Resolution No. OC SAN 25-15](#)  
[Prop 218 Certification of Assessment](#)

## **CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

### **2. APPROVAL OF MINUTES**

**[2025-4427](#)**

#### **RECOMMENDATION:**

Approve minutes of the Regular meeting of the Board of Directors held July 23, 2025.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[07-23-2025 Board Meeting Minutes](#)

### **3. TREASURER'S REPORT FOR THE FOURTH QUARTER ENDED JUNE 30, 2025**

**[2024-3844](#)**

#### **RECOMMENDATION:**

Receive and file the Orange County Sanitation District Fourth Quarter Treasurer's Report for the period ended June 30, 2025.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Fourth Quarter Treasurer's Report](#)

**4. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST** [2025-4421](#)

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District (OC San) purchases made under the General Manager's authority for the period of April 1, 2025 to June 30, 2025; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturer (OEM) Sole Source List:
- MEGGER - TAU3 Basic Multifunction Transformer Test Set
  - FLO-SERVICES, INC. - Hidrostal Pump Repairs and Services
  - LUFKIN GEARS - Parts and Repairs for High-Speed Gearboxes

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

**5. PURCHASE OF MULTI-GAS MONITORS AND ASSOCIATED SERVICES, SPECIFICATION NO. E-2025-653BD** [2025-4432](#)

RECOMMENDATION:

- A. Approve an Equipment and Services Contract to Blackline Safety Corp. for the Purchase of Multi-Gas Monitors and Associated Services, Specification No. E-2025-653BD for a total amount not to exceed \$1,389,217.72; and
- B. Approve a contingency of \$69,460.89 (5%).

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[E-2025-653BD Equipment and Services Contract](#)

RECEIVE AND FILE:

**6. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JULY 2025** [2024-3845](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of July 2025.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Report of the Investment Transactions - July 2025](#)

**7. COMMITTEE MEETING MINUTES**

[2025-4031](#)

RECOMMENDATION: Receive and file the following:

Minutes of the Steering Committee Meeting held June 25, 2025.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[06-25-2025 Steering Committee Meeting Minutes](#)

**OPERATIONS COMMITTEE:**

None.

**ADMINISTRATION COMMITTEE:**

None.

**STEERING COMMITTEE:**

None.

**NON-CONSENT:**

**8. BUDGET INCREASE FOR FISCAL YEAR 2024-25**

[2025-4461](#)

RECOMMENDATION:

Approve a budget increase of \$20,000,000 for FY 2024-25, for a total budget as follows:

	<b><u>FY 2024-25</u></b>
Net Operating	\$232,674,493
Self-Insurance - Worker's Comp.	\$1,124,029
Self-Insurance - Property & Gen. Liability	\$4,402,500
Net Capital Improvement Program	\$243,075,113
Debt/COP Service	\$61,027,421
Intra-District Joint Equity Purchase/Sale (1)	\$3,500,000
<b>Total</b>	<b>\$545,803,556</b>

(1) Cash to/from Revenue Area 14 (RA14) in exchange for capital assets to/from Consolidated Revenue Area 15 (RA15)

**Originator:** Wally Ritchie



**Attachments:** [Agenda Report](#)

**9. COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEE GROUPS - CONFIDENTIAL EXEMPT AND NON-EXEMPT** [2025-4462](#)

RECOMMENDATION:

- A. Adopt Resolution No. OC SAN 25-10 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented exempt Confidential Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028;"
- B. Adopt Resolution No. OC SAN 25-11 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented non-exempt Confidential Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028."

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[Proposed Resolution No. OC SAN 22-10 \(Exempt Confidential Group\)](#)  
[Proposed Resolution No. OC SAN 22-11 \(Non-Exempt Confidential Group\)](#)  
[Current Salary Schedule - Confidential Group](#)

**10. COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEE GROUPS - EXECUTIVE MANAGEMENT TEAM AND MANAGER GROUP** [2025-4463](#)

RECOMMENDATION:

- A. Adopt Resolution No. OC SAN 25-12 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented Executive Management Team employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028;"
- B. Adopt Resolution No. OC SAN 25-13 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented Manager Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028."

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[Proposed Resolution No. OC SAN 25-12 \(EMT\)](#)  
[Proposed Resolution No. OC SAN 25-13 \(Managers\)](#)

**11. GENERAL MANAGER'S COMPENSATION AND BENEFITS**[2025-4464](#)**RECOMMENDATION:**

Adopt Resolution No. OC SAN 25-14 titled: "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for the General Manager for Fiscal Year 2025/2026." The changes consist of a salary increase and corresponding salary range adjustment of 4.5%, effective in the first pay period of July 2025, and changes to a leave bank, 457(b) contribution and mileage reimbursement.

**Originator:** Laura Maravilla

**Attachments:** [Agenda Report](#)  
[Proposed Resolution No. OC SAN 25-14](#)  
[GM Salary Schedules \(Current & Proposed\)](#)  
[At-Will Employment Agreement, Robert C. Thompson \(eff. 7/1/25\)](#)

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

**CLOSED SESSION:**

*During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.*

*Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.*

**CONVENE IN CLOSED SESSION.**

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2025-4458](#)**  
**GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 2

- A. Ddaze Phuong, Workers' Compensation Claim, Workers Compensation Appeals Board, Case Nos. ADJ16015389 and ADJ18947693; and
- B. James Cabral, Workers' Compensation Claim, Workers Compensation Appeals Board, Case Nos. ADJ20490382 and ADJ20620306.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Workers Comp Claims 08-27-25](#)

**CS-2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS - [2025-4459](#)**  
**GOVERNMENT CODE SECTION 54956.8**

RECOMMENDATION: Convene in Closed Session:

- A. Property: 10700 Spencer Street, Fountain Valley, CA - APN No.156-154-07 and 156-163-16.

Agency negotiators: General Manager Rob Thompson; Assistant General Manager Lorenzo Tyner; and Director of Finance Wally Ritchie.

Negotiating parties: Shabtai Itzhak Tr Ins Tr

Under negotiation: Price and Terms of payment

- B. Property: 18250 Euclid Street, Fountain Valley, CA - APN No.156-171-41.

Agency negotiators: General Manager Rob Thompson; Assistant General Manager Lorenzo Tyner; and Director of Finance Wally Ritchie.

Negotiating parties: Rexford Industrial Realty LP

Under negotiation: Price and Terms of payment

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Real Property 08-27-25](#)

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED [2025-4460](#)**  
**LITIGATION - GOVERNMENT CODE SECTION 54956.9(D)(4)**

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1.

Initiation of litigation.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Potential Initiation of Litigation 08-27-25](#)

**RECONVENE IN REGULAR SESSION.**

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on September 24, 2025 at 6:00 p.m.