



ADMINISTRATION COMMITTEE

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Agenda Report

File #: 2022-2114

Agenda Date: 2/9/2022

Agenda Item No: 4.

FROM: James D. Herberg, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of October 1, 2021 to December 31, 2021; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of October 1, 2021 to December 31, 2021:
 - ACOEM - Vibralign Fixture Laser Alignment Training
 - BEAMEX - Beamex Instrumentation Test Equipment Hardware and Software Training
 - HAYWORD-GORDON - Hayward-Gordon Pumps, Mixers, and Parts
 - INTERTECH - Modicon PLC Hardware, Software, and Network Training
 - MIDWAY MFG. & MACHINE COMPANY - Rechargeable Carbon Canisters
 - WSG & SOLUTIONS, INC. - Grit Classifier Repair Parts

BACKGROUND

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the second quarter of fiscal year 2021-22:

Vendor Name	Amount	Department	Description/Discussion
ARC	\$90,000.00	Administrative Services	Reprographics and Related Services 11/1/21 - 10/31/22 with 4 Optional Renewal Periods County of Orange Contract # RCA-017-21010015, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
AVIVA ENERGY CORP.	\$95,000.00	Operations & Maintenance	Blanket PO for Utility Energy Consulting Services Related to the Direct Access (DA) Program Sole Source Justification 2525 Reason: Unique Product/Service
COOPER ENERGY SVCS WHEAT RIDGE CO	\$86,203.96	Administrative Services	Stock Item Purchase of Two (2) Cooper CenGen Engine Cylinder Heads Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$73,433.48	Administrative Services	Stock Item Purchase of Twenty-Three (23) Modicon Modules OMNIA Partners Contract # EV2370, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$83,011.76	Engineering	Purchase of Twenty-Six (26) Ethernet 10/100 Base T100FX FactoryCast Modules OMNIA Partners Contract # EV2370, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
JAMISON ENGINEERING CONTRACTORS INC	\$97,705.36	Operations & Maintenance	Emergency Repairs to Oxygen Piping at Plant 2 Sole Source Justification 2500 Reason: Emergency
JOHNSON CONTROLS FIRE PROTECTION LP	\$64,592.23	Operations & Maintenance	Refill and Reset Inergen (FM200) Fire Suppression System at Plant 1 Sole Source Justification 2503 Reason: Unique Product/Service
MAXIM SECURITY SYSTEMS	\$72,460.83	Administrative Services	Furnish and Install Access Control to the Construction Management Trailers at Plant 2 Sole Source Justification 2492 Reason: Unique Product/Service
NORTHSTAR CHEMCICAL	\$67,000	Operations & Maintenance	Purchase of 25% Solution Sodium Hydroxide (Caustic Soda) for Plants 1 & 2 7/1/21 - 6/30/22 with 1 Optional Renewal Period Specification No. C-2018-927
PERFORMANCE FORD	\$92,561.78	Operations & Maintenance	Purchase of Two (2) New Ford F250 Crew Cab Service Body Trucks Sole Source Justification 2530 Reason: Limited Time Availability Due to Microchip Shortage

VAUGHAN'S INDUSTRIAL REPAIR CO. INC	\$62,398.12	Operations & Maintenance	Rebuild of Nuttall Reduction Gear Box from Sunkist Lift Station Sole Source Justification 2523 Reason: Time Sensitive Repair
WESTERN AUDIO VISUAL	\$59,346.21	Administrative Services	Purchase and Installation of Audio Visual (AV) Equipment for Board Room and Conference Room A & B Sole Source Justification 2531 Reason: Unique Product/Service
WESTERN ELECTRICAL SERVICES, INC.	\$75,525.00	Operations & Maintenance	Purchase of Sixteen (16) Remote Switch Actuators for Plant 2 and Pump Stations Board Approved OEM Sole Source List M.O. 9/29/21, Item 17(B)

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the second quarter of fiscal year 2021-22:

Vendor Name	Amount	Department	Description/Discussion
SHIMMICK CONSTRUCTION CO INC	\$97,000.00	Operations & Maintenance	Exhaust Fan 1 Cable Replacement at the Screening Loading Building at Plant 2 Specification No. TOB-2021-1279 of Master Service Contract S-2018-942BD-1
WA. RASIC CONSTRUCTION CO., INC.	\$67,325.00	Operations & Maintenance	Influent Metering Structure Trunkline Probes Relocation at Plant 2 Specification No. TOB-2021-1274 of Master Service Contract S-2018-942BD-7

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A