

ORANGE COUNTY SANITATION DISTRICT

MINUTES

BOARD OF DIRECTORS

SPECIAL MEETING

JANUARY 17, 2024



**Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433**

CALL TO ORDER

A special meeting of the Board of Directors of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, January 17, 2024 at 4:30 p.m. in the Administration Building of the Orange County Sanitation District.

RECESS - TOUR OF HEADQUARTERS BUILDING

Chair Wanke recessed the meeting at 4:31 p.m. to proceed to the tour of the Headquarters Complex building.

- 1. HEADQUARTERS COMPLEX AT PLANT NO. 1, PROJECT NO. [2023-3243](#)
P1-128A**

Originator: Mike Dorman

Staff provided a tour of the Headquarters Complex.

Directors Glenn Grandis, Johnathan Ryan Hernandez, and Bruce Whitaker departed the meeting at approximately 5:40 p.m.

RECONVENED 6:00 P.M.

Chair Wanke reconvened the meeting of the Board of Directors at 6:00 p.m. Chair Wanke delivered the invocation and led the Pledge of Allegiance.

- 2. APPOINTMENTS TO THE ORANGE COUNTY SANITATION DISTRICT BOARD OF DIRECTORS [2024-3391](#)**

Originator: Kelly Lore

Clerk of the Board Kelly Lore provided a late communication regarding an additional appointment to Item No. 2.

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

Receive and file minute excerpts of member agencies relating to appointments to the Orange County Sanitation District Board of Directors:

Agency	Director	Alternate Director
City of Anaheim	Stephen Faessel	Carlos A. Leon
City of Brea	Christine Marick	Cecilia Hupp
City of Buena Park	Joyce Ahn	Art Brown
City of Fountain Valley	Glenn Grandis	Ted Bui
City of Garden Grove	Stephanie Klopfenstein	John O'Neill
City of Huntington Beach	Pat Burns	Gracey Van Der Mark
City of Irvine	Farrah N. Khan	Kathleen Treseder
City of La Habra	Rose Espinoza	Jose Medrano
City of La Palma	Debbie Baker	Mark I. Waldman
City of Los Alamitos	Jordan Nefulda	Shelley Hasselbrink
City of Newport Beach	Brad Avery	Erik Weigand
City of Placentia	Chad Wanke	Ward Smith
City of Stanton	David Shawver	Carol Warren
Midway City Sanitary District	Andrew Nguyen	Tyler Diep

ROLL CALL AND DECLARATION OF QUORUM

The Clerk of the Board declared a quorum present as follows:

- PRESENT:** Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Glenn Grandis, Phil Hawkins, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Kathleen Treseder (Alternate)
- ABSENT:** Scott Minikus, Robert Ooten and John Withers

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Janine Aguilar; Jennifer Cabral; Mortimer Caparas; Jackie Castro; Tanya Chong; Daisy Covarrubias; Raul Cuellar; Thys DeVries; Martin Dix; Al Garcia; Laurie Klinger; Tina Knapp; Perla Rodriguez; and Ruth Zintzun were present in the Board Room. Eros Yong was present telephonically.

OTHERS PRESENT: Brad Hogin, General Counsel; Lindsay Caro, Associate Counsel; Gary Weisberg, Associate Counsel; Jesus Gaona-Perez; Marshall Goodman; Jennifer Wicks; Derek Uerling; Scott and Cathy Monastra; Philip Rizzo; and Francis La Placa were present in the Board Room. Alternate Director Art Perry and Jennifer (Guest) were present telephonically.

PUBLIC COMMENTS:

Huntington Beach residents Philip Rizzo, Sheri La Placa, and Diane Haynes Edgar spoke in opposition to the offer letter of compromise in regards to the Rhone Lane easement encroachments; and requested a 120-day extension to the January 31st signing deadline.

Derek Uerling and a guest user provided electronic comments also requesting that a 120-day extension to the offer letter of compromise be granted; and requested that this matter be placed on the agenda for a meeting on January 31, 2024.

SPECIAL PRESENTATIONS:

3. COMMENDATIONS TO OUTGOING BOARD MEMBERS [2024-3403](#)

Originator: Kelly Lore

Chair Wanke thanked the former Alternate Directors for their service. He also thanked former Director Susan Sonne for her year of service. Chair Wanke presented a Commendation to Marshall Goodman for his five years of service to OC San.

Special Presentation:

Outgoing Board Members & Alternate Members

CITY	DIRECTOR	ALTERNATE DIRECTOR
Anaheim		Natalie Meeks
Buena Park	Susan Sonne	
La Palma	Marshall Goodman	
Los Alamitos		Emily Hibard
Midway City Sanitary District		Mark Nguyen
Irvine		Tammy Kim

4. EMPLOYEE SERVICE AWARDS [2024-3388](#)

Originator: Kelly Lore

Chair Wanke introduced Director of Human Resources Laura Maravilla who presented a 20-year service award to Principal Human Resources Analyst Laurie Klinger. Chair Wanke also recognized Maintenance Supervisor Robert Bell, who could not be in attendance, for his 30 years of service with OC San.

30-year Service Award

Robert Bell, Maintenance Supervisor - Division 822

20-year Service Award

Laurie Klinger, Principal HR Analyst - Division 160

REPORTS:

Chair Wanke welcomed new OC San Board members - Debbie Baker (La Palma), Joyce Ahn (Buena Park), and Alternate Director Kathleen Treseder (Irvine) who are in attendance tonight.

Chair Wanke also announced the following OC San Committee Appointments: Jon Dumitru appointed as the Operations Committee Chairperson, Glenn Grandis appointed as Steering Committee Member-at-large, Pat Burns appointed as OC San's representative to SARFPA, and Phil Hawkins appointed as a member of the Audit Ad Hoc Committee.

Chair Wanke stated that the Directors would receive talking points regarding OC San activities to assist while reporting out to their councils, boards, and community groups.

General Manager Rob Thompson announced that the OC San Administrative Offices would be closed on February 19th in observance of Presidents' Day.

Mr. Thompson provided a report on his recent participation in the Coalition for Environmental Protection, Restoration, and Development program where he and OCWD General Manager Mike Markus spoke about lessons learned and what to have in mind when agencies are considering direct potable reuse.

Mr. Thompson provided a report on upcoming participation in the following: Fountain Valley Mayor's Breakfast, sharing information on OC San's upcoming projects, and the new Headquarters Building; CASA winter conference "Building a Culture of Accomplishment at your Agency" as a presenter; CWEA Pretreatment, Pollution Prevention, and Stormwater Compliance conference opening session as a presenter; and NACWA conference to accept the 2024 National Environmental Achievement Award in the Community Leadership category for the Final Expansion of the Groundwater Replenishment System.

CONSENT CALENDAR:**5. APPROVAL OF MINUTES**[**2024-3389**](#)

Originator: Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Board of Directors held December 14, 2023.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers
ABSTENTIONS: None

RECEIVE AND FILE:

6. **COMMITTEE MEETING MINUTES** [2024-3390](#)

Originator: Kelly Lore

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

Minutes of the Steering Committee Meeting held November 15, 2023

7. **REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF DECEMBER 2023** [2024-3420](#)

Originator: Wally Ritchie

WITHOUT OBJECTION ACTION TAKEN TO RECEIVE AND FILE THE FOLLOWING:

Report of the Investment Transactions for the month of December 2023.

OPERATIONS COMMITTEE:

None.

ADMINISTRATION COMMITTEE:

None.

STEERING COMMITTEE:

8. **PUBLIC AFFAIRS UPDATE FOR THE MONTH OF DECEMBER 2023** [2024-3440](#)

Originator: Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Public Affairs Update for the month of December 2023.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

9. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF DECEMBER 2023 [2024-3441](#)

Originator: Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Legislative Affairs Update for the month of December 2023.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

10. GENERAL MANAGER'S FY 2023-2024 WORK PLAN MID-YEAR REPORT [2024-3442](#)

Originator: Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's FY 2023-2024 Work Plan Mid-Year Report.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

11. PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2022-2024 MID-YEAR UPDATE [2024-3443](#)

Originator: Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2022- 2024 Mid-Year Update.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

**12. REIMBURSEMENT AGREEMENT FOR ORANGE COUNTY [2024-3444](#)
SANITATION DISTRICT MANHOLE FRAME AND COVER
ADJUSTMENTS ON PACIFIC COAST HIGHWAY IN THE CITY OF
NEWPORT BEACH**

Originator: Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO:

Approve the Reimbursement Agreement with the City of Newport Beach titled "Reimbursement Agreement (Orange County Sanitation District Manhole Adjustment)" for an amount not to exceed \$689,699 for Orange County Sanitation District manhole frame and cover adjustments on Pacific Coast Highway in the City of Newport Beach in a form approved by Special Counsel.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: Jon Dumitru

NON-CONSENT:

**13. CONSIDERATION OF BUDGET ASSUMPTIONS AND BUDGET [2023-3366](#)
CALENDAR FOR PREPARATION OF THE FISCAL YEAR 2024-25
AND FISCAL YEAR 2025-26 BUDGETS**

Originator: Wally Ritchie

Director of Finance Wally Ritchie introduced Finance and Procurement Manager Ruth Zintzun who provided a PowerPoint presentation regarding the FY 24-25 and FY 25-26

budget assumptions which included an overview of the budget development assumptions, revenue, operation expenses, staffing, the Capital Improvement Program, debt financing, the FY 23-24 budget summary, and the key meeting dates.

MOVED, SECONDED, AND DULY CARRIED TO:

Approve the FY 2024-25 and FY 2025-26 budget assumptions and calendar. Direct staff to incorporate these parameters in the preparation of the FY 2024-25 and FY 2025-26 budgets.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

INFORMATION ITEMS:

14. SOLICITATION OF GENERAL LEGAL SERVICES [2024-3445](#)

Originator: Lorenzo Tyner

Vice-Chair Ryan Gallagher provided an update of the discussion that took place at the General Legal Services Ad Hoc Committee meeting regarding the solicitation, scope of work, and contract structure for the upcoming General Legal Services procurement.

MOVED, SECONDED, AND DULY CARRIED TO: Approve the solicitation, scope of work, and contract structure for the upcoming General Legal Services procurement.

AYES: Joyce Ahn, Brad Avery, Debbie Baker, Pat Burns, Doug Chaffee, Jon Dumitru, Rose Espinoza, Stephen Faessel, Ryan Gallagher, Phil Hawkins, Stephanie Klopfenstein, Christine Marick, Jordan Nefulda, Andrew Nguyen, Robbie Pitts, David Shawver, Schelly Sustarsic, Chad Wanke and Kathleen Treseder (Alternate)

NOES: None

ABSENT: Glenn Grandis, Johnathan Ryan Hernandez, Scott Minikus, Robert Ooten, Bruce Whitaker and John Withers

ABSTENTIONS: None

AB 1234 DISCLOSURE REPORTS:

Directors David Shawver, Stephen Faessel, and Jon Dumitru provided reports on their recent regional committee meeting attendance.

CLOSED SESSION:**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4).**

The Board convened in closed session at 6:35 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED
LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4)**[2024-3439](#)

CONVENED IN CLOSED SESSION:

Number of Potential Cases: 1

Potential initiation of litigation regarding Miller-Holder Easement.

RECONVENED IN REGULAR SESSION.

The Board reconvened in regular session at 7:24 p.m.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin reported that the Board of Directors voted unanimously in closed session to grant a limited extension on certain conditions to the Rhone Lane homeowners who respond to the deadline of January 31, 2024. Homeowners that request, and schedule a meeting with the Sanitation District, in person, at the Sanitation District, will get an extension to February 16, 2024 to give an opportunity to come in and meet with the Sanitation District. Those who do not request and schedule a meeting before January 31, 2024, will get no extension. Those who actually appear and meet with the Sanitation District by February 16, 2024, will get an extension until February 27, 2024. Those who may have requested a meeting, but did not show up for the meeting by February 16th will have the extension only until February 16, 2024.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

At 7:26 p.m., Chair Wanke adjourned the special meeting until the regular meeting of the Board of Directors to be held on Wednesday, February 28, 2024 at 6:00 p.m.

Submitted by:



Kelly A. Lore, MMC
Clerk of the Board