



**SPECIAL NOTICE**  
**PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS**  
***Board of Directors Meeting***  
***Wednesday, February 28, 2024***  
***6:00 p.m.***

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Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

**IN-PERSON MEETING ATTENDANCE**

You may attend the meeting in-person at the following location:

Orange County Sanitation District  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708

**ONLINE MEETING PARTICIPATION**

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

## **HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE**

To join the meeting from your phone: Dial (213) 279-1455  
When prompted, enter the Phone Conference ID: 488 756 531#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use \*6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use \*5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

**NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.**

## **WATCH THE MEETING ONLINE**

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

## **SUBMIT A COMMENT**

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to [OCSanClerk@ocsan.gov](mailto:OCSanClerk@ocsan.gov) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

*For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!*

February 21, 2024

**NOTICE OF REGULAR MEETING**

**BOARD OF DIRECTORS  
ORANGE COUNTY SANITATION DISTRICT**

**Wednesday, February 28, 2024 – 6:00 P.M.**

Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, February 28, 2024 at 6:00 p.m.

  
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Clerk of the Board

- Serving:*
- Anaheim
  - Brea
  - Buena Park
  - Cypress
  - Fountain Valley
  - Fullerton
  - Garden Grove
  - Huntington Beach
  - Irvine
  - La Habra
  - La Palma
  - Los Alamitos
  - Newport Beach
  - Orange
  - Placentia
  - Santa Ana
  - Seal Beach
  - Stanton
  - Tustin
  - Villa Park
  - County of Orange
  - Costa Mesa Sanitary District
  - Midway City Sanitary District
  - Irvine Ranch Water District
  - Yorba Linda Water District



**BOARD OF DIRECTORS**  
**Regular Meeting Agenda**  
**Wednesday, February 28, 2024 - 6:00 PM**  
**Board Room**  
**Administration Building**  
**10844 Ellis Avenue**  
**Fountain Valley, CA 92708**  
**(714) 593-7433**

**ACCOMMODATIONS FOR THE DISABLED:** If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the OC San's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the OC San's website at [www.ocsan.gov](http://www.ocsan.gov) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING RECORDING:** A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board at (714) 593-7433.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsan.gov](mailto:klore@ocsan.gov) at least 14 days before the meeting.

**FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Rob Thompson, [rthompson@ocsan.gov](mailto:rthompson@ocsan.gov) / (714) 593-7110  
Asst. General Manager: Lorenzo Tyner, [ltyner@ocsan.gov](mailto:ltyner@ocsan.gov) / (714) 593-7550  
Director of Engineering: Mike Dorman, [mdorman@ocsan.gov](mailto:mdorman@ocsan.gov) / (714) 593-7014  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsan.gov](mailto:lwiborg@ocsan.gov) / (714) 593-7450  
Director of Finance: Wally Ritchie, [writchie@ocsan.gov](mailto:writchie@ocsan.gov) / (714) 593-7570  
Director of Human Resources: Laura Maravilla, [lmavilla@ocsan.gov](mailto:lmavilla@ocsan.gov) / (714) 593-7007  
Director of Operations & Maintenance: Riaz Moinuddin, [rmoinuddin@ocsan.gov](mailto:rmoinuddin@ocsan.gov) / (714) 593-7269

**CALL TO ORDER**

Board Chairman Chad Wanke

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Director Schelly Sustarsic, City of Seal Beach

**1. APPOINTMENTS TO THE ORANGE COUNTY SANITATION DISTRICT BOARD OF DIRECTORS [2024-3455](#)**

**RECOMMENDATION:**

Receive and file confirmation/minute excerpts of member agencies relating to appointments to the Orange County Sanitation District Board of Directors:

<b>Agency</b>	<b>Director</b>	<b>Alternate Director</b>
City of Cypress	Scott Minikus	Bonnie Peat
City of Fullerton	Bruce Whitaker	Nick Dunlap
City of Orange	Jon Dumitru	John Gyllenhammer
City of Santa Ana	Johnathan Ryan Hernandez	Benjamin Vazquez
City of Seal Beach	Schelly Sustarsic	Lisa Landau
City of Tustin	Ryan Gallagher	Austin Lombard
City of Villa Park	Robbie Pitts	Jordan Wu
Costa Mesa Sanitary District	Bob Ooten	Art Perry
Irvine Ranch Water District	John Withers	Douglas Reinhart
Yorba Linda Water District	Phil Hawkins	Tom Lindsey
Board of Supervisors	Doug Chaffee	Donald P. Wagner

**Originator:** Kelly Lore

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

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**SPECIAL PRESENTATIONS:****2. EMPLOYEE SERVICE AWARDS**[2024-3464](#)**20-year Service Awards**

Gerry Matthews, Office Assistant - Division 120

Brian Tafolla, Reliability Maintenance Technician - Division 870

**Originator:** Kelly Lore**REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**3. APPROVAL OF MINUTES**[2024-3465](#)**RECOMMENDATION:**

Approve minutes of the Special meeting of the Board of Directors held January 17, 2024.

**Originator:** Kelly Lore**Attachments:** [Agenda Report](#)  
[01-17-2024 Board of Directors Minutes](#)**4. ABANDONED SEWER EASEMENT QUITCLAIM DEED**[2024-3466](#)**RECOMMENDATION:** Recommend to the Board of Directors to:

- A. Approve the easement quitclaim with the City of Garden Grove for abandoned sewer easements, in a form approved by General Counsel; and
- B. Direct the Clerk of the Board to record the quitclaim with the Orange County Clerk-Recorder's Office.

**Originator:** Wally Ritchie**Attachments:** [Agenda Report](#)  
[Quitclaim Deed](#)

**RECEIVE AND FILE:****5. COMMITTEE MEETING MINUTES****[2024-3449](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the GWRS Steering Committee Meeting held October 9, 2023
- B. Minutes of the Operations Committee Meeting held December 6, 2023
- C. Minutes of the Administration Committee Meeting held December 13, 2023
- D. Minutes of the Steering Committee Meeting held December 14, 2023

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[10-09-2023 GWRS Steering Committee Minutes](#)  
[12-06-2023 Operations Committee Minutes](#)  
[12-13-2023 Administration Committee Minutes](#)  
[12-14-2023 Steering Committee Minutes](#)

**6. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JANUARY 2024****[2024-3424](#)**

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of January 2024.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Report of the Investment Transactions - January 2024](#)

**OPERATIONS COMMITTEE:****7. COOPER BESSEMER PISTONS FOR SPARE INVENTORY****[2024-3469](#)**

RECOMMENDATION:

- A. Approve a Sole Source Purchase Order to Cooper Machinery Services LLC for the procurement of 16 spare piston assemblies for the Central Generation (CenGen) engines, for a total amount not to exceed \$367,931 including applicable sales tax & freight; and
- B. Approve a contingency of \$36,793 (10%).

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)

**8. COLLECTION SYSTEM LEASE AGREEMENT**[2024-3470](#)RECOMMENDATION:

Approve a new Site Access and License Agreement with Pacific Quality Partners to lease property to operate a chemical dosing station at 1355 West Imperial Highway in the City of Brea for a term of 36 months at the following lease terms in a form approved by General Counsel:

- April 22, 2024 - April 21, 2025, not to exceed \$3,200 monthly, annual total \$38,400.
- April 22, 2025 - April 21, 2026, not to exceed \$3,296 monthly, annual total \$39,552.
- April 22, 2026 - April 21, 2027, not to exceed \$3,395 monthly, annual total \$40,740.

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)  
[Pacific Quality Partners Site Access & License Agreement](#)

**9. SEWER PIPELINE CCTV INSPECTION SERVICES**[2024-3471](#)RECOMMENDATION:

- A. Approve General Services Contracts to two contractors: Pro-Pipe, Inc. (Primary) for a not to exceed amount of \$1,076,373; and National Plant Services, Inc. (Secondary) for \$480,000 for Sewer Pipeline CCTV Inspection Services, Specification No. S-2023-1423BD for the period beginning March 1, 2024, through February 28, 2025, with four one-year renewal options for each service provider;
- B. Approve an annual contingency of a 10% increase over the prior year for all renewal periods and service providers; and
- C. Authorize the General Manager or his designee to amend the General Services Contracts to move funds from one contract to another as necessary due to business needs, with the total of both contracts not exceeding the Board-authorized amount of \$1,556,373 plus contingencies.

**Originator:** Riaz Moinuddin

**Attachments:** [Agenda Report](#)  
[General Services Contract - Pro-Pipe, Inc.](#)  
[General Services Contract - National Plant Services](#)



**10. BIOSOLIDS HAULING SERVICES - SPECIFICATION NO. S-2020-1208BD CONTINGENCY INCREASE** [2024-3472](#)

RECOMMENDATION:

- A. Approve an additional contingency increase of 3.25% to the unit price per wet ton for Denali Water Solutions, LLC (Denali) for Biosolids Hauling for an overall contingency of 23.25% per wet ton, for a new unit price of \$19.14 per wet ton of biosolids plus fuel surcharges, with the total annual amount not to exceed \$600,000 per year effective March 1, 2024, through December 31, 2024; and
- B. Approve an annual unit price contingency increase of 5% for each of the two optional remaining one-year renewal periods that are based on a good faith estimate from Denali.

**Originator:** Lan Wiborg

**Attachments:** [Agenda Report](#)

**11. LIQUID OXYGEN TANK B REPLACEMENT AT PLANT NO. 2, PROJECT NO. FE22-02** [2024-3473](#)

RECOMMENDATION:

- A. Approve a Services Contract with J.R. Filanc Construction Company, Inc. to provide the Liquid Oxygen Tank B Replacement at Plant No. 2 (FE22-02), Specification No. S-2023-1426BD, for a total amount not to exceed \$3,098,000; and
- B. Approve a contingency in the amount of \$309,800 (10%).

**Originator:** Mike Dorman

**Attachments:** [Agenda Report](#)  
[Supplemental Attachment](#)  
[Services Contract](#)

**12. HEADQUARTERS COMPLEX AT PLANT NO. 1, PROJECT NO. P1-128A** [2024-3474](#)

RECOMMENDATION:

Approve a contingency increase of \$147,000 (3%) to the Professional Construction Services Agreement with HDR Engineering, Inc. for Headquarters Complex at Plant No. 1, Project No. P1-128A, for a total contingency of \$735,000 (15%) and a total contract amount not to exceed \$5,635,000.

**Originator:** Mike Dorman

**Attachments:** [Agenda Report](#)  
[Presentation - P1-128A PCSA Contingency Increase](#)

**ADMINISTRATION COMMITTEE:**

- 13. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST [2024-3492](#)**

**RECOMMENDATION:**

Receive and file Orange County Sanitation District purchases made under the General Manager’s authority for the period of October 1, 2023 to December 31, 2023.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

- 14. PURCHASE OF IT HARDWARE FOR ENTERPRISE SERVER REFRESH AND UPGRADE [2024-3493](#)**

**RECOMMENDATION:**

A. Approve a Purchase Order to ePlus Technology, inc. for the purchase of IT Hardware for Enterprise Server Refresh and Upgrade, Specification No. E-2023-1435BD, for a total amount not to exceed \$2,038,037 (plus applicable sales tax); and

B. Approve a contingency in the amount of \$203,804 (10%).

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)

- 15. MID-YEAR FINANCIAL REPORT FOR THE PERIOD ENDED DECEMBER 31, 2023 [2024-3494](#)**

**RECOMMENDATION:**

Receive and file the Orange County Sanitation District Mid-Year Financial Report for the period ended December 31, 2023.

**Originator:** Wally Ritchie

**Attachments:** [Agenda Report](#)  
[Mid-Year Financial Report for Period Ended 12/31/2023](#)  
[Presentation - Mid-Year Financial Report](#)

**STEERING COMMITTEE:**

**16. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF JANUARY 2024 [2024-3506](#)**

**RECOMMENDATION:**

Receive and file the Public Affairs Update for the month of January 2024.

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[Outreach and Media Report - January 2024](#)

**17. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JANUARY 2024 [2024-3507](#)**

**RECOMMENDATION:**

Receive and file the Legislative Affairs Update for the month of January 2024.

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[Federal Legislative Update](#)  
[State Legislative Update](#)

**NON-CONSENT:**

None.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

**CLOSED SESSION:**

*During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.*

*Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.*

**CONVENE IN CLOSED SESSION.****CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3502](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Thomas Solar Energy v. Orange County Sanitation District, Orange County Superior Court Case No. 30-2023-01337224.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Thomas Solar Energy 2-28-24](#)

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3503](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Klean Waters, Inc., et al. v. Orange County Sanitation District, United States District Court, Central District of California, Southern Division, Case No. 8:15-cv-00627.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Klean Waters 2-28-24](#)

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3504](#)  
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Orange County Sanitation District v. Robert M. Jackson, et al., Orange County Superior Court Case No. 30-2024-01379706-CU-OR-CJC.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Robert Jackson 2-28-24](#)

**CS-4 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(4)**

[2024-3505](#)

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 1

Potential initiation of litigation regarding Miller-Holder Easement.

**Attachments:** [Agenda Report](#)  
[Board CS Memo re Miller-Holder 2-28-24](#)

**RECONVENE IN REGULAR SESSION.**

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:**

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on March 27, 2024 at 6:00 p.m.