

Agenda Report

File #: 2023-3341

Agenda Date: 12/14/2023

Agenda Item No: 1.

FROM: Robert Thompson, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

SOLICITATION OF GENERAL LEGAL COUNSEL SERVICES

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Discuss and obtain guidance from the General Legal Services Ad Hoc Committee on factors affecting the structure of the solicitation and contract.

BACKGROUND

In November 2023, the Board of Directors approved the General Legal Services Ad Hoc Committee to conduct and oversee an open competitive solicitation for general legal counsel services.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent

PROBLEM

Staff needs to obtain guidance on the preferred structure of the upcoming solicitation and contract for general legal counsel services.

PROPOSED SOLUTION

Discuss and obtain guidance from the General Legal Services Ad Hoc Committee on factors affecting the structure of the solicitation and contract.

TIMING CONCERNS

N/A

RAMIFICATIONS OF NOT TAKING ACTION

Current general legal counsel services will remain in place.

PRIOR COMMITTEE/BOARD ACTIONS

November 2023 - Board of Directors approved conducting an open competitive solicitation for general legal counsel services; and assigned the General Legal Services Ad Hoc Committee as oversight for the solicitation process.

ADDITIONAL INFORMATION

Staff will present options and facilitate discussion on items affecting the structure of the solicitation and contract for general legal counsel services. The areas of discussion will include:

- Method of solicitation
- Scope of work elements
- Contract term and duration
- Evaluation process
- Next steps

CEQA

N/A

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A