



ORANGE COUNTY SANITATION DISTRICT **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically. Furthermore, all meetings of Committees of this Board will be cancelled until further notice.

PUBLIC PARTICIPATION

Your participation is always welcome. You may participate in the Board of Directors meeting by calling:

(213) 279-1455

Enter Conference ID: 729 381 878#

If you are unable to participate via telephone, you may also submit your comments and questions in writing for the Board's consideration by sending them to OCSDClerk@ocsd.com with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on March 24, 2020. All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

Serving:

Orange County Sanitation District

10844 Ellis Avenue, Fountain Valley, CA 92708
714.962.2411 • www.ocsd.com

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County of Orange

Costa Mesa
Sanitary District

Midway City
Sanitary District

Irvine Ranch
Water District

Yorba Linda
Water District

March 19, 2020

**NOTICE OF
REGULAR MEETING**

BOARD OF DIRECTORS

ORANGE COUNTY SANITATION DISTRICT

Wednesday, March 25, 2020 – 6:00 P.M.

TELEPHONIC ACCESSIBILITY FOR THE GENERAL PUBLIC

Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing. This meeting will be available by phone as follows:

Call: (213) 279-1455

Enter Conference ID: 729 381 878#

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held via telephone on the above date and time.



Clerk of the Board

Upcoming Meetings (staff will advise the Board of Directors as soon as possible should any of the following be cancelled/changed):

GWRS Steering Committee -	Monday, April 13, 2020 at 5:00 p.m.
Steering Committee -	Wednesday, April 22, 2020 at 5:00 p.m.
Board Meeting -	Wednesday, April 22, 2020 at 6:00 p.m.

Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.





**Orange County Sanitation District
BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, March 25, 2020 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433**

ACCOMMODATIONS FOR THE DISABLED: Meeting Rooms are wheelchair accessible. If you require any special disability related accommodations, please contact the Orange County Sanitation District Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at www.ocsd.com not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING AUDIO: An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsd.com at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Jim Herberg, jherberg@ocsd.com / (714) 593-7300
Asst. General Manager: Lorenzo Tyner, ltyner@ocsd.com / (714) 593-7550
Asst. General Manager: Rob Thompson, rthompson@ocsd.com / (714) 593-7310
Director of Human Resources: Celia Chandler, cchandler@ocsd.com / (714) 593-7202
Director of Engineering: Kathy Millea, kmillea@ocsd.com / (714) 593-7365
Director of Environmental Services: Lan Wiborg, lwiborg@ocsd.com / (714) 593-7450

CALL TO ORDER

(Board Chairman David Shawver)

INVOCATION AND PLEDGE OF ALLEGIANCE

Richard Murphy, City of Los Alamitos

ROLL CALL

Clerk of the Board

DECLARATION OF QUORUM

PUBLIC COMMENTS:

If you wish to address the Board of Directors on any item, please complete a Speaker's Form (located at the table outside of the Board Room) and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairperson and are requested to limit comments to three minutes.

SPECIAL PRESENTATIONS:

None.

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES

[2020-968](#)

RECOMMENDATION:

Approve Minutes of the Regular Meeting of the Board of Directors held February 26 2020.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[02-26-2020 Board Meeting Minutes](#)

RECEIVE AND FILE:**2. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF FEBRUARY 2020 [2020-905](#)**

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of February 2020.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Investment Transactions for February 2020](#)

3. COMMITTEE MEETING MINUTES [2020-962](#)

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Steering Committee Meeting held January 22, 2020
- B. Minutes of the Operations Committee Meeting held February 5, 2020
- C. Minutes of the Legislative and Public Affairs Committee held February 10, 2020
- D. Minutes of the Administration Committee Meeting held February 19, 2020

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[01-22-2020 Steering Committee Minutes](#)
[02-05-2020 Operations Committee Minutes](#)
[02-10-2020 Legislative and Public Affairs Meeting Minutes](#)
[02-19-2020 Administration Committee Minutes](#)

OPERATIONS COMMITTEE:**4. HEADWORKS EXPLOSIVE GAS MONITORING SYSTEMS AT PLANT NOS. 1 AND 2, PROJECT NO. FE18-11 [2020-963](#)**

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Headworks Explosive Gas Monitoring Systems at Plant Nos. 1 and 2, Project No. FE18-11;
- B. Ratify withdrawal of low bid from RP Controls at its request due to an inadvertent bid error and omission made by RP Controls and its equipment supplier regarding the contract design requirements and return of its bid security as allowed under Public Contract Code §5100 et seq.;
- C. Award Construction Contract to Baker Electric, Inc. for Headworks Explosive Gas Monitoring Systems at Plant Nos. 1 and 2, Project No. FE18-11, for a total amount not to exceed \$223,984; and

D. Approve a contingency of \$22,398 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[FE18-11 Final Contract Agreement](#)

**5. REDHILL RELIEF SEWER RELOCATION AT STATE ROUTE 55, [2020-964](#)
PROJECT NO. FE18-13**

RECOMMENDATION:

Approve Utility Agreement No. OCSD-1005 between the Orange County Sanitation District and the Orange County Transportation Authority agreeing to specific terms, conditions, and funding obligations regarding the relocation and protection of the Redhill Relief Sewer at State Route 55 in the City of Santa Ana.

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[FE18-13 Utility Agreement No. OCSD-1005](#)

**6. OCEAN OUTFALL CONDITION ASSESSMENT AND SCOPING STUDY, [2020-965](#)
PROJECT NO. PS18-09**

RECOMMENDATION:

A. Approve a Professional Services Agreement with Carollo Engineers, Inc. to provide engineering services for the Ocean Outfall Condition Assessment and Scoping Study, Project No. PS18-09, for an amount not to exceed \$2,744,000; and

B. Approve a contingency of \$274,400 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[PS18-09 Professional Services Agreement - Final](#)
[PPP 03-04-2020 Operations Committee - PS18-09](#)

**7. ELECTRICAL POWER DISTRIBUTION SYSTEM IMPROVEMENTS, [2020-966](#)
PROJECT NO. J-98**

RECOMMENDATION:

- A. Approve a Professional Services Agreement with SEL Engineering Services, Inc. to provide final design, programming, testing, commissioning, and training for a load-shedding system and electrical power protective relay system for Electrical Power Distribution System Improvements, Project No. J-98, for a total amount not to exceed \$1,296,878; and
- B. Approve a contingency of \$129,687 (10%).

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[J-98 PSA Agreement - Final](#)

ADMINISTRATION COMMITTEE:

8. ORANGE COUNTY SANITATION DISTRICT ASSET MANAGEMENT PROGRAM [2020-987](#)

RECOMMENDATION:

Receive and file the Orange County Sanitation District Asset Management Program report.

Originator: Kathy Millea

Attachments: [Agenda Report](#)
[Final Asset Management Report](#)
[PowerPoint - Asset Mgmt Program](#)

LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:

9. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2020 [2020-977](#)

RECOMMENDATION:

Receive and file the Public Affairs Update for the month of February 2020.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Outreach and Media Summary Report February 2020](#)
[PPP 03-09-2020 LaPA Committee - Public Affairs Update](#)

10. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF FEBRUARY 2020 [2020-978](#)RECOMMENDATION:

Receive and file the Legislative Affairs Update for the month of February 2020.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Federal Update - ENS Resources](#)
[Federal Legislative Matrix - ENS Resources](#)
[State Update Townsend Public Affairs](#)
[State Legislative Matrix Townsend](#)
[Grant Matrix](#)
[PPP 03-09-2020 LaPA Committee - ENS Update](#)
[PPP 03-09-2020 LaPA Committee - TPA Update](#)

11. COMMUNICATIONS AUDIT REPORT [2020-979](#)RECOMMENDATION:

Receive and file the Communications Audit Report.

Originator: Jim Herberg

Attachments: [Agenda Report](#)
[Communications Audit Executive Summary](#)
[Employee Survey Summary](#)
[PPP 03-09-2020 LaPA Committee - Communications Audit](#)

STEERING COMMITTEE:**12. RESOLUTION GRANTING EMERGENCY POWER TO THE GENERAL MANAGER IN THE EVENT THE PUBLIC HEALTH AND SAFETY IS ENDANGERED DUE TO A DISRUPTION OF SEWER SERVICE** [2020-998](#)RECOMMENDATION:

Adopt Resolution No. OCSD 20-01 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District, Granting Emergency Power to the General Manager in the Event the Public Health and Safety is Endangered due to a disruption of Sewer Service; and repealing Resolution No. 75-160".

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Resolution No. OCSD 20-01](#)

NON-CONSENT:

None.

INFORMATION ITEMS:

None.

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.**CS-1 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(2)**[2020-972](#)

RECOMMENDATION: Convene in Closed Session:

Number of Potential Cases: 2

Claim for damages from Ignacio Castro and claim for damages from Arlen Blazevic

Attachments: [Agenda Report](#)
[Board Memo re Anticipated Litigation Castro](#)
[Board Memo re Anticipated Litigation Blazevic](#)

RECONVENE IN REGULAR SESSION.**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:****OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:****BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Board members may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on April 22, 2020 at 6:00 p.m. in honor of former Board Member Al Krippner.