



CALL TO ORDER

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Vice Chairman Jon Dumitru on Wednesday, August 27, 2025 at 5:00 p.m. in the Orange County Sanitation District Headquarters.

ROLL CALL AND DECLARATION OF QUORUM:

The Clerk of the Board declared a quorum present as follows:

PRESENT: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers
ABSENT: Ryan Gallagher

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Jennifer Cabral, Director of Communications; Mike Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mortimer Caparas; Sam Choi; Raul Cuellar; Don Cutler; Thys De Vries; Martin Dix; Justin Fenton; John Fratalli; Al Garcia; Mark Kawamoto; Joe Manzella; Tom Meregillano; Rob Michaels; Tania Moore; John Powell; Thomas Vu; Kevin Work; Sammady Yi; and Ruth Zintzun were present in the Huntington Beach Room.

OTHERS PRESENT: Scott Smith, General Counsel was present in the Huntington Beach Room. Danielle Dychter, Special Counsel, Michael Sullivan & Associates LLP was present telephonically.

PUBLIC COMMENTS:

None.

REPORTS:

Vice Chair Dumitru did not provide a report.

General Manager Rob Thompson provided a brief report on the Miller Holder Easement Cleanup project, noting the bids received and stated that the contract would be presented to the Board for approval in October.

CONSENT CALENDAR:**1. APPROVAL OF MINUTES**[2025-4426](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Steering Committee held July 23, 2025.

AYES: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers**NOES:** None**ABSENT:** Ryan Gallagher**ABSTENTIONS:** None**NON-CONSENT:****2. BUDGET INCREASE FOR FISCAL YEAR 2024-25**[2025-4433](#)**Originator:** Wally Ritchie

Director of Finance Wally Ritchie provided a brief report on this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a budget increase of \$20,000,000 for FY 2024-25, for a total budget as follows:

	<u>FY 2024-25</u>
Net Operating	\$232,674,493
Self-Insurance - Worker's Comp.	\$1,124,029
Self-Insurance - Property & Gen. Liability	\$4,402,500
Net Capital Improvement Program	\$243,075,113
Debt/COP Service	\$61,027,421
Intra-District Joint Equity Purchase/Sale (1)	\$3,500,000
Total	\$545,803,556

(1) Cash to/from Revenue Area 14 (RA14) in exchange for capital assets to/from Consolidated Revenue Area 15 (RA15)

AYES: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers**NOES:** None**ABSENT:** Ryan Gallagher**ABSTENTIONS:** None

3. COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEE GROUPS - CONFIDENTIAL EXEMPT AND NON-EXEMPT [2025-4449](#)

Originator: Laura Maravilla

Director of Human Resources Laura Maravilla provided a brief report on this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Adopt Resolution No. OC SAN 25-10 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented exempt Confidential Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028;"
- B. Adopt Resolution No. OC SAN 25-11 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented non-exempt Confidential Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028."

AYES: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers

NOES: None

ABSENT: Ryan Gallagher

ABSTENTIONS: None

4. COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEE GROUPS - EXECUTIVE MANAGEMENT TEAM AND MANAGER GROUP [2025-4448](#)

Originator: Laura Maravilla

Ms. Laura Maravilla provided a brief report on this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Adopt Resolution No. OC SAN 25-12 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented Executive Management Team employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028;"
- B. Adopt Resolution No. OC SAN 25-13 titled, "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for unrepresented Manager Group employees for Fiscal Years 2025-2026, 2026-2027, and 2027-2028."

AYES: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers

NOES: None
ABSENT: Ryan Gallagher
ABSTENTIONS: None

5. GENERAL MANAGER'S COMPENSATION AND BENEFITS

[2025-4447](#)

Originator: Laura Maravilla

Ms. Laura Maravilla provided a brief report on this item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 25-14 titled: "A Resolution of the Board of Directors of the Orange County Sanitation District approving salary and benefit adjustments for the General Manager for Fiscal Year 2025/2026." The changes consist of a salary increase and corresponding salary range adjustment of 4.5%, effective in the first pay period of July 2025, and changes to a leave bank, 457(b) contribution and mileage reimbursement.

AYES: Jon Dumitru, Pat Burns, Glenn Grandis, Christine Marick, Chad Wanke and John Withers
NOES: None
ABSENT: Ryan Gallagher
ABSTENTIONS: None

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.9(d)(1), 54956.8 & 54956.9(D)(4).

The Committee convened in closed session at 5:08 p.m. Item No. CS-1(B) was not heard. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2025-4440](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

CONVENED IN CLOSED SESSION:

Number of Cases: 2

- A. Ddaze Phuong, Workers' Compensation Claim, Workers Compensation Appeals Board, Case Nos. ADJ16015389 and ADJ18947693; and
- B. James Cabral, Workers' Compensation Claim, Workers Compensation Appeals Board, Case Nos. ADJ20490382 and ADJ20620306.

**CS-2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS -
GOVERNMENT CODE SECTION 54956.8**

[2025-4439](#)

CONVENED IN CLOSED SESSION:

- A. Property: 10700 Spencer Street, Fountain Valley, CA - APN No.156-154-07 and 156-163-16.

Agency negotiators: General Manager Rob Thompson; Assistant General Manager Lorenzo Tyner; and Director of Finance Wally Ritchie.

Negotiating parties: Shabtai Itzhak Tr Ins Tr

Under negotiation: Price and Terms of payment

- B. Property: 18250 Euclid Street, Fountain Valley, CA - APN No.156-171-41.

Agency negotiators: General Manager Rob Thompson; Assistant General Manager Lorenzo Tyner; and Director of Finance Wally Ritchie.

Negotiating parties: Rexford Industrial Realty LP

Under negotiation: Price and Terms of payment

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED
LITIGATION - GOVERNMENT CODE SECTION 54956.9(D)(4)**

[2025-4424](#)

CONVENED IN CLOSED SESSION:

Number of Potential Cases: 1.

Initiation of litigation.

RECONVENED IN REGULAR SESSION.

The Committee reconvened in regular session at 5:57 p.m.

**CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED
SESSION:**

General Counsel Scott Smith stated there was no reportable action.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Vice Chair Dumitru declared the meeting adjourned at 5:58 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, September 24, 2025 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board