



CALL TO ORDER

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman Chad Wanke on Wednesday, June 28, 2023 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District.

ROLL CALL AND DECLARATION OF QUORUM:

The Clerk of the Board declared a quorum present as follows:

PRESENT: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten
ABSENT: None

STAFF PRESENT: Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mo Abiodun; Jennifer Cabral; Tanya Chong; Daisy Covarrubias; Thys DeVries; Brian Engeln; Rebecca Long; Valerie Ratto; Eros Yong; and Ruth Zintzun were present in Conference Room A. Tina Knapp, Rob Michaels, and Thomas Vu were present telephonically.

OTHERS PRESENT: Brad Hogin, General Counsel; Eric Sapirstein, ENS Resources; and Cori Takkinen Townsend Public Affairs, were present telephonically.

PUBLIC COMMENTS:

None.

REPORTS:

Chair Wanke and General Manager Rob Thompson did not provide a report.

Vice Chair Gallagher provided an update on the recent Legal Services Ad Hoc Committee meeting where staff presented a draft Scope of Work for Human Resources Legal Services and provided a summary of the RFQ structure and process, including the solicitation development and advertisement, contract structure, evaluation criteria, and a timeline of the entire process. The Committee will meet again in September to continue review of the process.

CONSENT CALENDAR:**1. APPROVAL OF MINUTES**[2023-3047](#)**Originator:** Kelly Lore

As requested by the Committee, a modification was made to Item No. 6 of the minutes to accurately reflect the action taken. The minutes were approved as amended.

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Special meeting of the Steering Committee held May 24, 2023.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten**NOES:** None**ABSENT:** None**ABSTENTIONS:** None**2. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF MAY 2023**[2023-3041](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of May 2023.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten**NOES:** None**ABSENT:** None**ABSTENTIONS:** None**3. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF MAY 2023**[2023-3049](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of May 2023.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten**NOES:** None**ABSENT:** None**ABSTENTIONS:** None

NON-CONSENT:**4. PUBLIC AFFAIRS STRATEGIC PLAN FOR FISCAL YEARS 2022-2024 YEAR-END REPORT [2023-3064](#)**

Originator: Rob Thompson

Administration Manager Jennifer Cabral and Principal Public Affairs Specialist Daisy Covarrubias provided a PowerPoint presentation which included information regarding OC San's PAO Strategic Plan, current and future outreach, engagements, and efforts.

The Committee members requested information regarding the plan for the ribbon cutting of the Headquarters Complex and the bridge launching, expansion of the permittee recognition program, and possible grant funding opportunities, which staff will provide at a future meeting.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2022-2024 Year-End Report.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten

NOES: None

ABSENT: None

ABSTENTIONS: None

5. GENERAL MANAGER'S FISCAL YEAR 2022-2023 WORK PLAN YEAR-END REPORT [2023-2942](#)

Originator: Rob Thompson

Mr. Thompson provided the status of the General Manager's FY 2022-23 Work Plan.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the General Manager's Fiscal Year 2022-2023 Work Plan Year-End Report.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten

NOES: None

ABSENT: None

ABSTENTIONS: None

6. **GENERAL MANAGER'S FISCAL YEAR 2023-2024 PROPOSED WORK PLAN** [2023-2940](#)

Originator: Rob Thompson

Mr. Thompson provided an overview and explanation of the General Manager's FY 2023-24 Work Plan.

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the General Manager's Fiscal Year 2023-2024 Proposed Work Plan.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten

NOES: None

ABSENT: None

ABSTENTIONS: None

7. **AMENDMENT TO JOINT AGREEMENT WITH ORANGE COUNTY WATER DISTRICT FOR GWRS** [2023-3050](#)

Originator: Lorenzo Tyner

Assistant General Manager Lorenzo Tyner provided a brief explanation of the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve the Third Amendment to the Second Amended and Restated Joint Exercise of Powers Agreement for the Development, Operation, and Maintenance of the Groundwater Replenishment System and Green Acres Project between Orange County Sanitation District and Orange County Water District, in a form approved by General Counsel.

AYES: Chad Wanke, Ryan Gallagher, Pat Burns, Christine Marick, John Withers, Jon Dumitru and Robert Ooten

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:**CONVENED IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54957(b)(1), & 54956.9(d)(1).**

The Committee convened in closed session at 5:40 p.m. Confidential minutes of the Closed Sessions have been prepared in accordance with the above Government Code Sections and are maintained by the Clerk of the Board in the Official Book of Confidential Minutes of Board and Committee Closed Session meetings.

CS-1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1)[2023-2941](#)

Originator: Laura Maravilla

CONVENED IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Manager

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION -
GOVERNMENT CODE SECTION 54956.9(d)(1)**[2023-3048](#)

CONVENED IN CLOSED SESSION:

Number of Cases: 1

Jose O. Cruz v. Orange County Sanitation District Financing Corporation, a California corporation; and Does 1-50, inclusive, Superior Court of California, County of Orange, Case No. 30-2019-01100180-CU-WT-CJC.

RECONVENED IN REGULAR SESSION.

The Committee reconvened in regular session at 5:58 p.m.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

General Counsel Brad Hogin stated there was no reportable action.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

None.

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

None.

ADJOURNMENT:

Chair Wanke declared the meeting adjourned at 5:59 p.m. to the next Regular Steering Committee meeting to be held on Wednesday, July 26, 2023 at 5:00 p.m.

Submitted by:

Kelly A. Lore, MMC
Clerk of the Board