



BOARD OF DIRECTORS

Agenda Report

Administration Building
10844 Ellis Avenue
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File #: 2023-2947

Agenda Date: 11/15/2023

Agenda Item No: 3.

FROM: Robert Thompson, General Manager
Originator: Kelly A. Lore, Clerk of the Board

SUBJECT:

PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2024

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Approve the calendar of meeting dates for the 2024 calendar year for the Board of Directors and the following Committees: Administration, Operations, and Steering.

BACKGROUND

According to Resolution No. OC SAN 22-37, Board of Directors Rules of Procedure for the Conduct of Business of the Orange County Sanitation District (OC San), Section (1)(A), a regular monthly meeting of the Board of Directors of OC San will be held on the fourth Wednesday of every month at 6:00 p.m.

The three standing committees also meet regularly as follows:

- Operations Committee: First Wednesday of every month at 5:00 p.m.
- Administration Committee: Second Wednesday of every month at 5:00 p.m.
- Steering Committee: Fourth Wednesday of every month at 5:00 p.m.

Staff is recommending the following dates for the 2024 calendar year. Should the need arise for a change in date or time, advance notice will be given to the Board of Directors or Committee.

The recommended dates for the 2024 calendar year are:

OPERATIONS COMMITTEE	ADMINISTRATION COMMITTEE	BOARD & STEERING COMMITTEE
<i>January DARK*</i>	<i>January DARK*</i>	January 17, 2024***
February 7, 2024	February 14, 2024	February 28, 2024
March 6, 2024	March 13, 2024	March 27, 2024
April 3, 2024	April 10, 2024	April 24, 2024
May 1, 2024	May 8, 2024	May 22, 2024
June 5, 2024	June 12, 2024	June 26, 2024
July 10, 2024**	July 17, 2024***	July 24, 2024
<i>August DARK*</i>	<i>August DARK*</i>	August 28, 2024
September 4, 2024	September 11, 2024	September 25, 2024
October 2, 2024	October 9, 2024	October 23, 2024
November 6, 2024	November 13, 2024	November 20, 2024***
December 4, 2024	December 11, 2024	December 18, 2024***

* Committee is dark in this month.

** Meeting scheduled to take place the second Wednesday of the month due to a Holiday.

*** Meeting scheduled to take place the third Wednesday of the month due to a Schedule Conflict/Conference.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Draft 2024 Condensed Meeting Calendar