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**SPECIAL MEETING - EARLY START TIME (TOUR)**

**CALL TO ORDER**

A special meeting of the Operations Committee of the Orange County Sanitation District was called to order by Committee Chairman Marshall Goodman on Wednesday, March 1, 2023 at 3:02 p.m. in the Administration Building of the Orange County Sanitation District.

**RECESS - TOUR OF PLANT NO. 1**

Chair Goodman recessed the meeting at 3:03 p.m. to proceed to the tour of Plant No. 1.

**RECONVENE**

Chair Goodman reconvened the meeting of the Operations Committee at 5:01 p.m.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

- PRESENT:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)
- ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Riaz Moinuddin, Director of Operations and Maintenance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mo Abiodun; Jennifer Cabral; Tanya Chong; Raul Cuellar; Mike Dorman; Brian Engeln; Justin Fenton; Cortney Light; Laura Maravilla; Cindy Murra; Wally Ritchie; Eros Yong; and Ruth Zintzun were present in the Board Room. Andrew Brown; Tina Knapp; Rob Michaels; Valerie Ratto; Don Stokes; and Sharon Yin were present telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel; Amanda Carr, OCPW Deputy Director OC Environmental Resources and Development Services; James Fortuna, OCPW North OC Stormwater Program Manager/Senior Environmental Resources Specialist; and Kevin O'Toole, OCWD Senior Planner were present in the Board Room. Alternate Director Bonnie Peat, Sarah Chiang, Jesus Gaona Perez, and Dave Mercier were present telephonically.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Goodman reported that the Directors had each been provided an OC San name badge and an emergency contact list; and described the contents of the provided blue books including the Board roster, Committee list, emergency procedures, payroll calendar, and a map of the service area.

General Manager Rob Thompson provided a report on OC San's performance during the recent rainfall event and stated that all systems worked well and as planned. He thanked the local sewer service providers for tightening up their systems to reduce flow during this period.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES [2023-2819](#)**

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular meeting of the Operations Committee held February 1, 2023.

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**ABSTENTIONS:** None

**2. CHEMICAL SYSTEMS REHABILITATION AT PLANT NO. 2, PROJECT [2023-2770](#)  
NO. P2-135**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Find that Chemical Systems Rehabilitation at Plant No. 2, Project No. P2-135 is exempt from CEQA under the Class 1 categorical exemptions set forth in California Code of Regulations Section 15301 and authorize staff to file a Notice of Exemption with the OC Clerk-Recorder;
- B. Approve a Professional Design Services Agreement with Lee & Ro, Inc. to provide engineering services for Chemical Systems Rehabilitation at Plant No. 2, Project No. P2-135, for an amount not to exceed \$862,328; and
- C. Approve a contingency of \$86,233 (10%).

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**ABSTENTIONS:** None

**3. REPLACEMENT OF GAS FLARE PIPING AT PLANT NO. 2 [2023-2812](#)**

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a contingency increase of \$65,550 (23%) to the Purchase Order Contract with Vicon Enterprise, Inc. for the replacement of digester gas piping at Plant No. 2, Specification No. S-2022-1365BD, for a new total contingency amount of \$94,050 (33%).

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**ABSTENTIONS:** None

**4. ENGINEERING PROGRAM CONTRACT PERFORMANCE REPORT [2023-2813](#)**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Engineering Program Contract Performance Report for the period ending December 31, 2022.

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)  
**NOES:** None  
**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus  
**ABSTENTIONS:** None

**NON-CONSENT:****5. URBAN RUNOFF OPTIMIZATION STUDY, PROJECT NO. PS21-06 [2023-2778](#)**

**Originator:** Kathy Millea

Senior Engineer Cindy Murra provided a PowerPoint presentation which included information on Environmental Water Quality, Stormwater Management, and Urban Runoff Policy; sustainability of the flow to GWRS; and the objectives and necessity of the study.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Find that the Urban Runoff Optimization Study, Project No. PS21-06 is exempt from CEQA under the statutory exemptions set forth in California Code of Regulations Section 15262 and authorize staff to file a Notice of Exemption with the OC Clerk-Recorder;
- B. Approve a Professional Services Agreement with Michael Baker International, Inc. to provide engineering services for the Urban Runoff Optimization Study, Project No. PS21-06, for an amount not to exceed \$711,230; and
- C. Approve a contingency of \$71,123 (10%).

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)  
**NOES:** None  
**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus  
**ABSTENTIONS:** None

**6. REGIONAL ODOR AND CORROSION CONTROL SERVICES (ROCCS) PROGRAM, SPECIFICATION NO.C-2017-899BD - CONTINGENCY INCREASE [2023-2775](#)**

**Originator:** Riaz Moinuddin

Director of Operations and Maintenance Riaz Moinuddin provided an introduction to the item.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a chemical unit price contingency increase of \$398 per dry ton (an additional 40% of the base price) to the Ferrous Chloride contract with Hill Brothers Chemical Company for the remainder of the term, July 1, 2022 through June 30, 2023. The new unit price will not exceed \$1,397 per dry ton (\$1,297 for the product, plus \$100 for freight).

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**ABSTENTIONS:** None

**7. PURCHASE OF LIQUID FERRIC CHLORIDE**

[2023-2811](#)

**Originator:** Riaz Moinuddin

Mr. Moinuddin provided a brief introduction to the item and responded to questions regarding the escalation of costs due to inflation.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Chemical Supplier Agreement with Pencco, Inc. for the purchase of liquid ferric chloride, Specification No. C-2023-1381BD, for the period beginning May 1, 2023 through October 31, 2023, for a unit price of \$1,250 per dry ton delivered, plus applicable sales tax, for a total six-month estimate of \$2,500,000;
- B. Approve a Chemical Supplier Agreement with Kemira Water Solutions, Inc. for the purchase of liquid ferric chloride, Specification No. C-2023-1381BD, for the period beginning May 1, 2023 through October 31, 2023, for a unit price of \$1,153.97 per dry ton delivered, plus applicable sales tax, for a total six-month estimate of \$1,730,955;
- C. Approve the option to renew the Chemical Supplier Agreement with Pencco, Inc. over a five-year period beginning May 1, 2023 through April 30, 2028 with renewal terms not to exceed a 12-month term, and renewal adjustments of unit pricing not to exceed a unit price of \$1,562.50 per dry ton delivered (25%); and
- D. Approve the option to renew the Chemical Supplier Agreement with Kemira Water Solutions, Inc. over a five-year period beginning May 1, 2023 through April 30, 2028 with renewal terms not to exceed a 12-month term, and renewal adjustments of unit pricing not to exceed a unit price of \$1,442.46 per dry ton delivered (25%).

**AYES:** Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Steve Jones, Robert Ooten, Schelly Sustarsic, Chad Wanke, Bruce Whitaker and Tom Lindsey (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Johnathan Ryan Hernandez and Scott Minikus

**ABSTENTIONS:** None

**INFORMATION ITEMS:****8. OC SAN - OPERATIONS & MAINTENANCE WASTEWATER 101 PART [2023-2759](#)  
1: TREATMENT AND RECYCLING**

**Originator:** Riaz Moinuddin

Mr. Moinuddin provided a PowerPoint presentation regarding Wastewater Treatment and Recycling which included a review of the plant process; the metering and diversion structure; preliminary, primary, and secondary treatments; and the effectiveness of water treatment. The presentation also included an overview of the GWRS flow, the non-reclaimable flow, the solids recovery process, the dewatering operation, as well as information regarding truckloading, biosolids reuse, central generation engines, and operating budget expenses.

ITEM RECEIVED AS AN:

Information Item.

**9. OC SAN - PROCUREMENT PROCESS, BIDS VS. RFPS, SOLE [2023-2761](#)  
SOURCE CONTRACTS VS. COMPETITIVE CONTRACTS**

**Originator:** Lorenzo Tyner

Purchasing and Contracts Manager Ruth Zintzun provided a PowerPoint presentation regarding the Purchasing, Contracts, and Materials Management Department which included the mission statement; the team; and an overview of materials management, contracts, purchasing, rules and regulations, purchasing approval thresholds, procurement methods, exemptions, the procurement process, the threshold matrix, master contracts, and developments including remote warehousing and vendor outreach.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

Director Stephen Faessel and Board Chairman Chad Wanke expressed thanks and appreciation to Director of Engineering Kathy Millea and Director of Human Resources Celia Chandler for their service to OC San upon their upcoming retirement.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

Director Ooten expressed interest in a presentation on the effect of salinity in the incoming water at Plant No. 2 in Huntington Beach.

**ADJOURNMENT:**

Chair Goodman declared the meeting adjourned at 6:05 p.m. to the next Special Operations Committee meeting to be held on Wednesday, April 5, 2023 at 3:00 p.m. at Plant No. 2.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board