



# ADMINISTRATION COMMITTEE

Headquarters  
18480 Bandilier Circle  
Fountain Valley, CA 92708  
(714) 593-7433

## Agenda Report

**File #:** 2026-4793

**Agenda Date:** 2/25/2026

**Agenda Item No:** 10.

**FROM:** Robert Thompson, General Manager  
Originator: Kelly A. Lore, Clerk of the Board

**SUBJECT:**

**2026 CONFLICT OF INTEREST CODE**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

Adopt Resolution No. OC SAN 26-04 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District adopting a Conflict of Interest Code which supersedes all prior Conflict of Interest Codes and amendments previously adopted".

**BACKGROUND**

The Political Reform Act requires that every local agency review its Conflict of Interest Code biennially. The last biennial review was completed with a formal amendment to the Orange County Sanitation District's Conflict of Interest Code in August 2023. Staff is proposing this amendment to reflect additions and deletions to those designated positions that are required to file Statements of Economic Interests.

**RELEVANT STANDARDS**

- Political Reform Act, Government Code Sections 81000, et seq.
- California Government Code Sections 87300-87306
- Fair Political Practices Commission (2 Cal. Code of Regs. Section 18100, et seq.)

**PROBLEM**

During the last budget cycle, positions were added, reclassified, or eliminated. These positions are required to file Statements of Economic Interests and the updated Conflict of Interest Code must be adopted.

**PROPOSED SOLUTION**

Staff recommends that the Board of Directors adopt the revised 2026 Conflict of Interest Code which reflects the following change:

- The following designated employees and officials shall file statements of economic interests electronically with the Fair Political Practices Commission: Orange County Sanitation District Board of Directors, Orange County Sanitation District Financing Corporation Board of Directors, Treasurer of the Orange County Sanitation District Financing Corporation; and the Director of Finance.

If approved by the Board, the newly approved Code will be forwarded to the Orange County Board of Supervisors for review and approval, as required by California Government Code Section 87303.

### **TIMING CONCERNS**

The changes in position control have taken place and should not wait until a future meeting.

### **RAMIFICATIONS OF NOT TAKING ACTION**

Non-compliance with state law.

### **PRIOR COMMITTEE/BOARD ACTIONS**

August 2023 - Board of Directors amended the Conflict of Interest Code and approved Resolution No. OC SAN 23-15.

### **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Resolution No. OC SAN 26-04
- 2026 Draft Conflict of Interest Code