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## **CALL TO ORDER**

A special meeting of the Legislative and Public Affairs Committee of the Orange County Sanitation District was called to order by Committee Chair Jesus J. Silva on Monday, July 12, 2021 at 3:01 p.m. in the Administration Building of the Orange County Sanitation District. Chair Silva stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19). Director Anthony Kuo led the Flag Salute.

## **ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

**PRESENT:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen,  
Chad Wanke and John Withers  
**ABSENT:** Kim Carr

**STAFF MEMBERS PRESENT:** Mortimer Caparas was present in the Board Room. General Manager Jim Herberg, Assistant General Manager Lorenzo Tyner, Assistant General Manager Rob Thompson, Director of Engineering Kathy Millea, Director of Environmental Services Lan Wiborg, Director of Human Resources Celia Chandler, Clerk of the Board Kelly Lore, Jennifer Cabral, Jackie Castro, Tanya Chong, Daisy Covarrubias, Tina Knapp, Rebecca Long, Laura Maravilla, Joshua Martinez, Robert Michaels, Kelly Newell, Thomas Vu, and Ruth Zintzun participated telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel; Eric Sapirstein, ENS Resources; Eric O'Donnell, Townsend Public Affairs (TPA); and Diana Moreno and Justin Glover, Communication Lab; were in attendance telephonically.

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

Chair Silva did not provide a report.

General Manager Jim Herberg did not provide a report.

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

[2021-1725](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Legislative and Public Affairs Committee held May 10, 2021.

**AYES:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Kim Carr

**ABSTENTIONS:** None

**NON-CONSENT:**

**2. PUBLIC AFFAIRS STRATEGIC PLAN YEAR END REPORT**

[2021-1617](#)

**Originator:** Jim Herberg

Administration Manager Jennifer Cabral provided a PowerPoint presentation regarding a Year End Update to the PAO Strategic Plan and a look ahead to upcoming items for the next fiscal year.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Strategic Plan for Fiscal Years 2020-21 and 2021-22 Year End Update.

**AYES:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Kim Carr

**ABSTENTIONS:** None

**3. CONSTRUCTION OUTREACH COMMUNICATIONS AUDIT REPORT**

[2021-1618](#)

**Originator:** Jim Herberg

Ms. Cabral provided information regarding the Construction Outreach Communications Audit Report and introduced Diana Moreno from Communications Lab. Ms. Moreno provided a PowerPoint presentation which included: Audit findings; stakeholder, community members, and City partner input; areas of growth; and key recommendations. Ms. Cabral responded to questions regarding community outreach

efforts to minority areas which are currently being translated based on the project and area of work.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Construction Outreach Communications Review and Audit 2021.

**AYES:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Kim Carr

**ABSTENTIONS:** None

4. **PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF MAY AND JUNE 2021** [2021-1737](#)

**Originator:** Jim Herberg

Principal Public Affairs Specialist Daisy Covarrubias provided a PowerPoint presentation regarding current events, construction outreach, Inside the Outdoors, newsletters, and awards received.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the months of May and June 2021.

**AYES:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Kim Carr

**ABSTENTIONS:** None

5. **LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JUNE/JULY 2021** [2021-1734](#)

**Originator:** Jim Herberg

Senior Public Affairs Specialist Rebecca Long introduced Eric Sapirstein (ENS) who provided the Federal legislative update including a PowerPoint presentation on various House and Senate bills regarding Infrastructure, Appropriations, PFAS/PFOA Committee approvals, nominations update for USEPA, US Army Corps of Engineers, and US Bureau of Reclamation.

Eric O'Donnell from Townsend Public Affairs provided the State legislative update including a PowerPoint presentation regarding: Legislative Calendar, State budget update including total budget expenditures and additional budget trailer bills, recall election on September 14, eviction moratorium, Cal/OSHA guidelines for workplace

regulations, and specific legislation: AB 339 (Lee) Meetings and AB 818 (Bloom) Flushable Wipes.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the months of June/July 2021.

**AYES:** Jesus Silva, Marshall Goodman, Anthony Kuo, Andrew Nguyen, Chad Wanke and John Withers

**NOES:** None

**ABSENT:** Kim Carr

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

**6. STRATEGIC PLAN ORGANIZATIONAL ADVOCACY AND OUTREACH POLICY [2021-1726](#)**

**Originator:** Jim Herberg

Ms. Cabral provided a brief introduction to the item and reviewed the Organizational Advocacy and Outreach Policy paper and the five proposed Initiatives to meet the policy statement goals. The Committee requested a presentation for the September LaPA Committee meeting.

ITEM RECEIVED AS AN:

Information Only.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Silva declared the meeting adjourned at 4:28 p.m. to the next Legislative and Public Affairs Committee meeting to be held on Monday, September 13, 2021 at 4:30 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board