



ORANGE COUNTY SANITATION DISTRICT

**NOTICE OF REGULAR MEETING AGENDA
PUBLIC PARTICIPATION NOTICE**

**ORANGE COUNTY SANITATION DISTRICT
ADMINISTRATION COMMITTEE**

JUNE 10, 2026 - 5:00 PM

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. OC San offers several ways in which to interact during this meeting.

MEETING PARTICIPATION INSTRUCTIONS

Details on how to participate can be found on our website at www.ocsan.gov

IN-PERSON MEETING ATTENDANCE

OC San Headquarters: 18480 Bandilier Circle, Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

Join the live meeting on Teams: [Join the meeting now](#)

PARTICIPATE BY TELEPHONE

Dial: (213) 279-1455
Phone Conference ID: 799 776 731#

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at: <https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

Online at: <https://ocsd.legistar.com/Calendar.aspx> or by emailing: OCSanClerk@ocsan.gov

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!



ADMINISTRATION COMMITTEE

Regular Meeting Agenda

Wednesday, June 10, 2026 - 5:00 PM

Headquarters - Board Room

18480 Bandilier Circle

Fountain Valley, CA 92708

(714) 593-7433

[View Current Board of Directors](#)

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

SUBMIT A COMMENT: You may submit your comments and questions in writing in advance of, or during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or by sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # [insert relevant item number]" or "PUBLIC COMMENT NON-AGENDA ITEM". All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / kllore@ocsan.gov at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593 7110

Asst. General Manager: Lorenzo Tyner, ltyner@ocsan.gov / (714) 593 7550

Director of Communications: Jennifer Cabral, jcabral@ocsan.gov / (714) 593 7581

Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593 7014

Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593 7450

Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593 7570

Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593 7007

Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593 7269

[Upcoming Meeting Dates](#)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL AND DECLARATION OF QUORUM:

Clerk of the Board

PUBLIC COMMENTS:

Your participation is always welcome. Specific information as to how to participate in a meeting is detailed in the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during meetings: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

REPORTS:

The Committee Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Committee, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES [2026-4733](#)

RECOMMENDATION:

Approve minutes of the Regular meeting of the Administration Committee held May 13, 2026.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[05-13-2026 Administration Committee Minutes](#)

2. GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-27 [2026-4754](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX, titled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing the Annual Appropriations Limit for Fiscal Year 2026-27 for the Orange County Sanitation District in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code".

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[OC SAN 26-XX - GANN](#)

3. FY 2026-27 USE CHARGES FOR SANTA ANA WATERSHED PROJECT AUTHORITY [2026-4759](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX, titled: "A Resolution of the Board of Directors of the Orange County Sanitation District Establishing Use Charges for the 2026-27 Fiscal Year Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority ("SAWPA")".

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[OC SAN 26-XX - SAWPA](#)

4. SOLARWINDS SOFTWARE LICENSE AND SUPPORT AGREEMENT RENEWAL [2026-4902](#)

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve a Purchase Order Contract to Insight Public Sector Inc. for the purchase of the Solarwinds Software License and Support Agreement Renewal for a three (3) year term using the Omnia Partners (COOB COUNTY) IT Products and Services (23-6692-03), for a total amount not to exceed \$211,465.60 plus applicable sales tax; and

B. Approve a contingency in the amount of \$21,147 (10%).

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

5. SERVICENOW SOFTWARE LICENSE AGREEMENT RENEWAL [2026-4924](#)

RECOMMENDATION: Recommend to the Board of Directors to:

A. Approve a Purchase Order for a one-year contract with Carahsoft for a software license agreement with ServiceNow, utilizing the NASPO ValuePoint Cooperative Purchasing Contract 7-17-70-40-05 for a total amount not to exceed \$594,536; and

B. Approve a contingency of \$59,454 (10%).

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

6. INLAND EMPIRE COMPOSTING AUTHORITY (IERCA) AGREEMENT [2026-4920](#)

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve Agreement Number 4600003688 for the Reuse of Biosolids with the Inland Empire Regional Composting Authority to receive and compost approximately 50 wet tons per day of OC San's biosolids at a base fee (tipping fee) of \$73.00 per wet ton, plus an administrative fee of \$5.00 per wet ton for a term of five (5) years from July 1, 2026 through June 30, 2031 for a total amount not to exceed \$5,700,000;
- B. Approve up to two (2) additional one-year extension options at the escalated cost of up to 6% per year from the base year plus administrative fee; and
- C. Approve a 10% contingency of \$570,000 in the event OC San needs to send additional loads to this compost option.

Originator: Lan Wiborg

Attachments: [Agenda Report](#)
[Agreement No. 4600003688 for the Reuse of Biosolids](#)

7. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF MAY 2026 [2026-4950](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Public Affairs Update for the month of May 2026.

Originator: Jennifer Cabral

Attachments: [Agenda Report](#)
[Outreach and Media Report for April 21-May 20, 2026](#)

NON-CONSENT:**8. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF MAY 2026 [2026-4940](#)**

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file the Legislative Affairs Update for the month of May 2026.

Originator: Jennifer Cabral

- Attachments:** [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)
[Local Legislative Update](#)
[AB 1621 \(Wilson\) Oppose Unless Amended Letter](#)
[AB 1621 Bill Language](#)
[SB 1117 \(Cervantes\) Oppose Unless Amended Letter](#)
[SB 1117 Bill Language](#)
[Presentation - Federal Update](#)

9. BIOSOLIDS DEEP WELL INJECTION COMMUNICATIONS CONSULTANT, SPECIFICATION NO. CS-2026-716BD [2026-4921](#)

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Approve a Professional Consultant Services Agreement to S. Groner Associates, Inc. (SGA) as a strategic communications consultant for the Biosolids Deep Well Injection Project, Specification No. CS-2026-716BD for a total amount not to exceed \$903,421 for a three (3) year Agreement with two (2) one-year renewal options; and
- B. Approve a contingency of \$90,342 (10%).
- C. Approve an optional one time add on of \$61,436 for the STEM-Integrated Schools Outreach Program.

Originator: Jennifer Cabral

- Attachments:** [Agenda Report](#)
[CS-2026-716BD Final Contract & SOW S. Groner Associates Board Mtg 6-24-26 File ID 2026-4921](#)

10. REMOVALS TO THE PRE-APPROVED ORIGINAL EQUIPMENT MANUFACTURER (OEM) SOLE SOURCE LIST [2026-4958](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the following removals to the pre-approved OEM Sole Source List:

- Aanderaa Data Instruments - Current meters
- Additel Corporation - Digital Pressure Test Gauges for Bay Bridge Pump Station
- Alhambra Foundry - Manhole Frames & Covers
- Altronic - CenGen Engine Ignition Subsystem Components
- Ameron - Manhole Toppers
- AM-Liner - Sewer Lining
- Arc Wireless - Paging Services

- Ashbrook (Bellmer/Winkler) - Sludge belt filter presses
- Basler - Electrical protective relays and regulators
- BR Frost Company - Jaw Clutch Assemblies
- CECO Fybroc - Pumps and Parts
- Chemineer/NOV - Mixers
- Chevrolet - Trunk Engine Replacements
- Chevron - Chevron 5200 HDAX Low Ash 40 Lubricating Oil
- Cla-Val - Reclaim Plant water backup for plant water system
- Cleaver-Brooks - Burner elements
- CSI/Emerson - MSP vibrations
- Dr. Kristy Forsgren - Fish Liver Histopathology Analysis and Reporting
- Eaton - Self-Cleaning Strainers
- Eaton - Variable frequency drives for process pumps
- Electrabond - coating of belt filter press rollers
- Enfotech - Pre-Treatment Software
- Essco - Submersible Pumps
- Evident Scientific, Inc. - Olympus IPLEX GX Videoscope and related accessories
- First American Real Estate - Online geographic realquest report
- Ford Hall Company, Inc. - Weir Wolf/Algae Sweep Automation Cleaning Equipment Parts and Service
- Gates Fiberglass Installers - On-site/Field Fiberglass tank and ducting repairs
- GE Inspection
- Golden Bell - Insect Control
- Gooch Thermal Systems, Inc. - Spiral Heat Exchangers
- Graham Corporation - Liquid Ring Pumps
- Groth Corporation - Flame Arrestors and Parts
- Guidance Software, Inc. - e-Discovery software
- Howden Roots/Turblex - Aeration blowers service
- Hydro Gate - Weir Gates & Parts
- Innovyze, Inc. - Hydraulic Monitoring and CCTV Data
- Integrated Turbo Machinery - Maintenance, repairs and service of steam turbine multi-stage rotor
- Interscan/Gas Detection - 2 Point H2S Monitoring Systems
- Iopredict Inc. - Test validation for Lead Instrumentation, Instrumentation Techs 1 & II
- ITT Standard - Heat exchangers
- LECO - GC Time of Flight mass spectrometer
- M.K. Plastics Corporation - Flex connectors for foul air fans
- Marlow - Process Pumps
- McCrometer - MW510 Flowmeters
- Met-Pro Technologies dba HEE/DUALL - Trickling Filter Fans
- Midway Manufacturing & Machine - Custom brackets & fittings for vehicles/electric carts and portable equipment
- Milton Roy - Pumps and Equipment

- Mobius Institute - Mobius iLearnReliability Enterprise Training Product
- Monterey Bay Aquarium Research Institute (MBARI) - Ocean Mooring Support
- Motorola, Inc. - Radios
- Moyno - Process Pumps
- Moyno - Pumps, Parts and Grinders
- Newport Dunes Resort and Marina - Marina Lease for Ocean Monitoring Program (OMP) Vessel
- Nixon-Egli Equipment Co. - Modifications and Custom Equipment Installation on Welder Service Truck
- Noria - Lube Awareness Training
- Nuttall Gear - Gear Drive Assembly and Related Parts/Equipment
- Oceco - Flame Arrestors on Digesters
- Orange County Muffler - Bumper Mounted Tire Recovery System
- Orange County Sheriff's Department - Law Enforcement & Security Services
- Parkson - Washer Compactor
- Perkin Elmer - ICP Mass Spectrometer
- Philadelphia Mixing Solutions LLC - Parts for rebuild and repairs of gearbox for Aeration Basins
- PlanetBids, Inc. - Online vendor and bid management
- Prominent Fluid Controls/PFC - Process metering pumps and drive assemblies
- Pulsafeeder - Ferric injection pumps
- Pulsafeeder - Pulsafeeder Engineered products and replacement parts for chemical pump station
- Rand McNally - Thomas Bros Maps
- RBMWare - Software and 2310 vibration analyzers
- RBR - Electronic Water Quality Sensors
- Retrofit Services Company - HVAC Controls System Maintenance
- Rincon Truck Center - Diagnostics and Repairs of Diesel Engine Trucks
- Robicon - Variable frequency drives for pumps
- Rodney Hunt, Inc. - Diversion Gates and Actuators
- Saft America - UPS Batteries
- Sancon 100 Epoxy/Urethane - Coating System
- SANS - Vouchers for Cyber Security Training
- Schweitzer Engineering Laboratories - Equipment, materials, and services for electrical power system protective relays and load-shedding systems.
- SDT Ultrasound Solutions - SDT Ultrasound instruments, hardware and software
- Siemens Building Management System - Maintenance tech training for HVAC and instrumentation departments
- Skalar - BOD Robotics
- Snap-On - Smog Machine Repair Service
- Sonetics - Wireless Headsets and System
- Southern California Coastal Water Research Project (SCCWRP) - Bight '18 Biological Impacts Assessment
- Sparling Instruments - Process flowmeters

- SPX Flow/Lightnin - Gear Box repair parts, equipment and service
- Sulzer (Formerly ABS) - Pumps and Parts
- Thermo Electron - ICP Atomic Emission Spectrometer and GC Mass Spectrometer
- Tiresark - Traffic spikes
- Titus - Composite Manhole Covers
- Toshiba - HVK Circuit Breakers
- Trident - Actuate Parts and Repairs
- Trimble Water - Trimble Unity Software Licensing and Support
- Turvac - Alignment Certification Training
- Vapex Environmental Technologies - Sentinel Scrubber Monitor/Controller Products
- Vaughan - Pump Maintenance and Parts
- Verderflex
- Vision Internet Solutions - Internet Website
- Waterman Gates - Waterman engineered products, parts & equipment
- Waters Corporation - Liquid chromatograph mass spectrometer
- WSG & Solutions, Inc. - Grit Classifier Repair Parts

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[OEM List NEW \(Clean\)](#)

11. FY 2026-27 PROPERTY-LIABILITY INSURANCE RENEWALS [2026-4755](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the Orange County Sanitation District FY 2026-27 Property-Liability Insurance Renewals included in the FY 2026-27 and FY 2027-28 Budget for the not-to-exceed amounts specified below:

Property and Boiler & Machinery - Not to Exceed	\$2,870,413
Excess General Liability Insurance - Not to Exceed	\$1,485,347
Excess Workers' Compensation Insurance - Not to Exceed	\$ 518,000
Earthquake Insurance - Not to Exceed	\$ 166,381
Cyber Liability	\$ 159,829
TOTAL	\$5,199,970

Originator: Wally Ritchie

Attachments: [Agenda Report](#)

12. INVEST AND/OR REINVEST ORANGE COUNTY SANITATION DISTRICT'S FUNDS AND ADOPT INVESTMENT POLICY STATEMENT [2026-4757](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OC SAN 26-XX entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District, Authorizing the Orange County Sanitation District's Treasurer to Invest and/or Reinvest the Orange County Sanitation District's Funds, Adopting the Orange County Sanitation District's Investment Policy Statement and Performance Benchmarks, and Repealing Resolution No. OC SAN 25-20".

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Orange County Sanitation District Fiscal Year 2026-2027 Investment Policy Statement \(Redline\)](#)
[Orange County Sanitation District Fiscal Year 2026-2027 Investment Policy Statement \(Clean\)](#)
[Proposed Resolution OC SAN No. 26-XX](#)

13. PROPOSED FISCAL YEAR 2026-27 AND FISCAL YEAR 2027-28 BUDGET [2026-4758](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Approve the proposed Operating, Capital, Debt Service, and Self-Insurance Budgets for FY 2026-27 and FY 2027-28 as follows:

	<u>FY 2026-27</u>	<u>FY 2027-28</u>
Net Operating	\$ 279,712,720	\$ 291,268,126
Self-Insurance - Workers' Comp.	\$ 1,568,000	\$ 1,697,500
Self-Insurance - Property & Gen. Liability	\$ 4,991,970	\$ 5,460,167
Net Capital Improvement Program	\$ 291,475,441	\$ 313,540,607
Capital Equipment	\$ 19,445,729	\$ 14,322,073
Debt/COP Service	\$ 60,972,861	\$ 65,127,111
Reduction of Long-Term Liabilities	\$ 15,000,000	\$ 15,000,000
Total	\$ 673,166,721	\$ 706,415,584

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Budget - Draft FY 2026-27 and FY 2027-28](#)
[Budget Summary FY 2026-27 and 2027-28](#)
[Presentation](#)

INFORMATION ITEMS:

None.

DEPARTMENT HEAD REPORTS:

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the meeting until the Regular Meeting of the Administration Committee on July 8, 2026 at 5:00 p.m.

AFFIDAVIT OF POSTING:

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted online at www.ocsan.gov, in the lobby, and outside the main door of Orange County Sanitation District Headquarters at 18480 Bandilier Cir. Fountain Valley, CA 92708 not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

*/s/ Kelly A. Lore, MMC
Clerk of the Board
June 3, 2026*