



SPECIAL NOTICE
PUBLIC ATTENDANCE & PARTICIPATION AT PUBLIC MEETINGS
Board of Directors Meeting
Wednesday, July 24, 2024
6:00 p.m.

Your participation is always welcome. OC San offers several ways in which to interact during meetings. You will find information as to these opportunities below.

IN-PERSON MEETING ATTENDANCE

You may attend the meeting in-person at the following location:

Orange County Sanitation District
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708

ONLINE MEETING PARTICIPATION

You may join the meeting live via Teams on your computer or similar device or web browser by using the link below:

[Click here to join the meeting](#)

We suggest testing joining a Teams meeting on your device prior to the commencement of the meeting. For recommendations, general guidance on using Teams, and instructions on joining a Teams meeting, [please click here](#).

Please mute yourself upon entry to the meeting. Please raise your hand if you wish to speak during the public comment section of the meeting. The Clerk of the Board will call upon you by using the name you joined with.

Meeting attendees are not provided the ability to make a presentation during the meeting. Please contact the Clerk of the Board at least 48 hours prior to the meeting if you wish to present any items. Additionally, camera feeds may be controlled by the meeting moderator to avoid inappropriate content.

HOW TO PARTICIPATE IN THE MEETING BY TELEPHONE

To join the meeting from your phone: Dial (213) 279-1455
When prompted, enter the Phone Conference ID: 802 968 045#

All meeting participants may be muted during the meeting to alleviate background noise. If you are muted, please use *6 to unmute. You may also mute yourself on your device.

Please raise your hand to speak by use *5, during the public comment section of the meeting. The Clerk of the Board will call upon you by using the last 4 digits of your phone number as identification.

NOTE: All attendees will be disconnected from the meeting at the beginning of Closed Session. If you would like to return to the Open Session portion of the meeting, please login or dial-in to the Teams meeting again and wait in the Lobby for admittance.

WATCH THE MEETING ONLINE

The meeting will be available for online viewing at:

<https://ocsd.legistar.com/Calendar.aspx>

SUBMIT A COMMENT

You may submit your comments and questions in writing for consideration in advance of the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx> or sending them to OCSanClerk@ocsan.gov with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM".

You may also submit comments and questions for consideration during the meeting by using the eComment feature available online at: <https://ocsd.legistar.com/Calendar.aspx>. The eComment feature will be available for the duration of the meeting.

All written public comments will be provided to the legislative body and may be read into the record or compiled as part of the record.

For any questions and/or concerns, please contact the Clerk of the Board's office at 714-593-7433. Thank you for your interest in OC San!

July 17, 2024

NOTICE OF REGULAR MEETING

**BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT**

Wednesday, July 24, 2024 – 6:00 P.M.

**Plant No. 1 Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708**

ACCESSIBILITY FOR THE GENERAL PUBLIC

Your participation is always welcome. Specific information as to how to participate in this meeting is detailed on the Special Notice attached to this agenda. In general, OC San offers several ways in which to interact during this meeting: you may participate in person, join the meeting live via Teams on your computer or similar device or web browser, join the meeting live via telephone, view the meeting online, and/or submit comments for consideration before or during the meeting.

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held at the above location and in the manner indicated on Wednesday, July 24, 2024 at 6:00 p.m.



Clerk of the Board

- Serving:
- Anaheim
 - Brea
 - Buena Park
 - Cypress
 - Fountain Valley
 - Fullerton
 - Garden Grove
 - Huntington Beach
 - Irvine
 - La Habra
 - La Palma
 - Los Alamitos
 - Newport Beach
 - Orange
 - Placentia
 - Santa Ana
 - Seal Beach
 - Stanton
 - Tustin
 - Villa Park
 - County of Orange
 - Costa Mesa Sanitary District
 - Midway City Sanitary District
 - Irvine Ranch Water District
 - Yorba Linda Water District



BOARD OF DIRECTORS
Regular Meeting Agenda
Wednesday, July 24, 2024 - 6:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

ACCOMMODATIONS FOR THE DISABLED: If you require any special disability related accommodations, please contact the Orange County Sanitation District (OC San) Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the OC San's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the OC San's website at www.ocsan.gov not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including those distributed less than 72 hours prior to the meeting to a majority of the Board of Directors, are available for public inspection with the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING RECORDING: A recording of this meeting is available within 24 hours after adjournment of the meeting at <https://ocsd.legistar.com/Calendar.aspx> or by contacting the Clerk of the Board.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsan.gov at least 14 days before the meeting. For any questions on the agenda, Board members may contact staff at:

General Manager: Rob Thompson, rthompson@ocsan.gov / (714) 593-7110
Asst. General Manager: Lorenzo Tyner, ltyner@ocsan.gov / (714) 593-7550
Director of Communications: Jennifer Cabral, jcabral@ocsan.gov / (714) 593-7581
Director of Engineering: Mike Dorman, mdorman@ocsan.gov / (714) 593-7014
Director of Environmental Services: Lan Wiborg, lwiborg@ocsan.gov / (714) 593-7450
Director of Finance: Wally Ritchie, writchie@ocsan.gov / (714) 593-7570
Director of Human Resources: Laura Maravilla, lmavilla@ocsan.gov / (714) 593-7007
Director of Operations & Maintenance: Riaz Moinuddin, rmoinuddin@ocsan.gov / (714) 593-7269

CALL TO ORDER

Board Chairman Ryan Gallagher

INVOCATION AND PLEDGE OF ALLEGIANCE

Andrew Nguyen, Midway City Sanitary District

ROLL CALL AND DECLARATION OF QUORUM

Clerk of the Board

PUBLIC COMMENTS:

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SPECIAL PRESENTATIONS:**1. EMPLOYEE SERVICE AWARDS**[**2024-3702**](#)**20-year Service Awards**

Theresa Evans, Staff Analyst - Division 250

Margil Jimenez, Scientist - Division 630

Originator: Kelly Lore

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

2. APPROVAL OF MINUTES[**2024-3690**](#)**RECOMMENDATION:**

Approve minutes of the Regular meeting of the Board of Directors held June 26, 2024.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[06-26-2024 Board of Directors Meeting Minutes](#)

RECEIVE AND FILE:

3. COMMITTEE MEETING MINUTES [2024-3479](#)

RECOMMENDATION: Receive and file the following:

- A. Minutes of the GWRS Steering Committee Meeting held April 8, 2024
- B. Minutes of the Steering Committee Meeting held May 22, 2024
- C. Minutes of the Operations Committee Meeting held June 5, 2024
- D. Minutes of the Administration Committee Meeting held June 12, 2024

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[04-08-2024 GWRS Steering Committee Minutes](#)
[05-22-2024 Steering Committee Minutes](#)
[06-05-2024 Operations Committee Minutes](#)
[06-12-2024 Administration Committee Minutes](#)

4. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF JUNE 2024 [2024-3706](#)

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of June 2024.

Originator: Wally Ritchie

Attachments: [Agenda Report](#)
[Report of the Investment Transactions - June 2024](#)

OPERATIONS COMMITTEE:

5. TRAFFIC SIGNAL INSTALLATION AT ELLIS AVENUE AND MT. LANGLEY STREET INTERSECTION, PROJECT NO. FR1-0020 [2024-3713](#)

RECOMMENDATION:

- A. Award a Construction Contract Agreement to Asplundh Construction, LLC for Traffic Signal Installation at Ellis Avenue and Mt. Langley Street Intersection, Project No. FR1-0020, for a total amount not to exceed \$746,250; and
- B. Approve a contingency of \$74,625 (10%).

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Construction Contract Agreement - FR1-0020](#)

**6. HVAC REPLACEMENTS AT PLANT NOS. 1 AND 2, PROJECT NO. [2024-3714](#)
FE23-06**

RECOMMENDATION:

- A. Approve a Purchase Order Contract to ACCO Engineered Systems, Inc. for the HVAC Replacements at Plant Nos. 1 and 2, Project No. FE23-06, utilizing the Omnia Cooperative Purchasing Agreement, Contract Number #02-73, for a total amount not to exceed \$1,698,204; and
- B. Approve a contingency of \$169,820 (10%).

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Supplemental Attachment - FE23-06](#)

**7. WARNER AVENUE VAULT COVER IMPROVEMENTS, PROJECT NO. [2024-3716](#)
FRC-0010**

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Warner Avenue Vault Cover Improvements, Project No. FRC-0010;
- B. Award a Construction Contract Agreement to Minako America Corporation dba Minco Construction for Warner Avenue Vault Cover Improvements, Project No. FRC-0010, for a total amount not to exceed \$977,000; and
- C. Approve a contingency of \$97,700 (10%).

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Construction Contract Agreement - FRC-0010](#)

**8. INDUSTRIAL CLEANING SERVICES, SPECIFICATION NO. [2024-3717](#)
S-2020-1184BD, CONTINGENCY INCREASE**

RECOMMENDATION:

Approve a contingency increase of \$216,050 (31%) to the existing Service Contract with Performance Pipeline Technologies Inc., dba Sanitation Systems, for Industrial Cleaning Services, Specification No. S-2020-1184BD, for a total contract amount not to exceed \$694,500 and a new total contingency of \$285,500 (41%) for the period of January 1, 2024 through December 31, 2024.

Originator: Riaz Moinuddin

Attachments: [Agenda Report](#)

**9. DIGESTER P AND R DOME TENDON REPAIR, CONTRACT NO. [2024-3718](#)
P2-137A**

RECOMMENDATION:

- A. Receive and file Bid Tabulation and Recommendation for Digester P and R Dome Tendon Repair, Contract No. P2-137A;
- B. Award a Construction Contract Agreement to Structural Preservation Systems, LLC for Digester P and R Dome Tendon Repair, Contract No. P2-137A as part of Digesters Rehabilitation at Plant No. 2, Project No. P2-137, for a total amount not to exceed \$2,597,864; and
- C. Approve a contingency of \$259,786 (10%).

Originator: Mike Dorman

Attachments: [Agenda Report](#)
[Construction Contract Agreement - P2-137A](#)
[Presentation - P2-137A Digester P and R Tendon Repair](#)

**10. REDHILL RELIEF SEWER RELOCATION AT STATE ROUTE 55, [2024-3719](#)
PROJECT NO. FE18-13**

RECOMMENDATION:

Approve a construction contingency increase of \$464,730 (21%) to the existing construction contract with SRK Engineering, Inc. for Redhill Relief Sewer Relocation at State Route 55, Project FE18-13, for a total contract amount not to exceed \$2,213,000 and a total construction contingency of \$796,680 (36%), with all costs to be reimbursed by the Orange County Transportation Authority.

Originator: Mike Dorman

Attachments: [Agenda Report](#)

**11. ORANGE COUNTY SANITATION DISTRICT NEW OCEAN [2024-3720](#)
MONITORING VESSEL**

RECOMMENDATION:

- A. Approve an Agreement to Design and Build an Ocean Monitoring Vessel to All American Marine, Inc. (AAM) for the purchase of a 65-foot (overall length) aluminum catamaran design ocean monitoring vessel with a plug-in hybrid propulsion system for a total amount not to exceed \$9,206,149; and

B. Approve a contingency of \$920,615 (10%).

Originator: Lan Wiborg

Attachments: [Agenda Report](#)
[Agreement - Ocean Monitoring Vessel](#)
[Presentation - New Ocean Monitoring Vessel](#)

ADMINISTRATION COMMITTEE:

12. ENVIRONMENTAL REGULATORY REPORTS

2024-3710

RECOMMENDATION:

Receive and file the following environmental regulatory reports: Annual Biosolids Management Compliance Report CY 2023, Annual Pretreatment Program Report FY 2023 (July 2022-June 2023), Semi-Annual Pretreatment Program Report (July-December 2023), Annual Mandatory Reporting of Greenhouse Gas Emissions Report CY 2023, Annual Emissions Report CY 2023, and the Marine Monitoring Annual Report FY 2023 (July 2022-June 2023).

Originator: Lan Wiborg

Attachments: [Agenda Report](#)
[Annual Biosolids Management Compliance Report CY 2023](#)
[Annual Pretreatment Program Report FY 2023](#)
[Semi-Annual Pretreatment Program Report \(July - December 2023\)](#)
[Annual Greenhouse Gas Emissions Reports CY 2023](#)
[Annual Air Quality Emissions Reports CY 2023](#)
[Annual Marine Monitoring Report FY 2023](#)

13. BENEFITS ADMINISTRATION SERVICE AGREEMENT

2024-3711

RECOMMENDATION:

Approve an Administration Agreement with Benefit Coordinators Corporation for benefits administration services, effective August 1, 2024.

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[BCC Master Agreement](#)

14. 2025 BENEFITS INSURANCE RENEWAL

[2024-3712](#)

RECOMMENDATION:

- A. Approve the Orange County Sanitation District 2025 Benefits Insurance Renewal with the carriers listed below for an overall not-to-exceed amount of \$15,746,317, as specified below:
 - 1. Benefit Coordinators Company (BCC) (medical, dental, and vision plans, Flexible Spending Accounts, and Employee Assistance Program [EAP]) - Not to Exceed \$14,507,996;
 - 2. Lincoln Financial (basic life, short- and long-term disability) - Not to Exceed \$537,054;
 - 3. The Standard (EMT & Manager disability) - Not to Exceed \$30,000;
 - 4. HealthEquity (Health Savings Accounts [HSA]) - Not to Exceed \$50,400;
 - 5. Voya (Health Reimbursement Arrangement [HRA]) - Not to Exceed \$189,000;
 - 6. BCC/Workterra (administration/transition costs, includes ACA Fees, Reporting & File Fees) - Not to Exceed \$28,267;
 - 7. BCC (retiree-paid health premiums, recouped from retirees through monthly payments) - Not to Exceed \$403,600;
 - 8. Approve a contingency of \$787,316 (5%); and

- B. Authorize the General Manager to revise the carriers within the not-to-exceed amounts listed above for operational efficiency and/or to better meet the needs of the Orange County Sanitation District and participants.

Originator: Laura Maravilla

Attachments: [Agenda Report](#)

STEERING COMMITTEE:

15. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTH OF JUNE 2024

[2024-3735](#)

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the month of June 2024.

Originator: Jennifer Cabral

- Attachments:** [Agenda Report](#)
[Federal Legislative Update](#)
[Federal Matrix](#)
[State Legislative Update](#)
[State Matrix](#)

16. PUBLIC AFFAIRS UPDATE FOR THE MONTH OF JUNE 2024 [2024-3736](#)

RECOMMENDATION:

Receive and file the Public Affairs Update for the month of June 2024.

Originator: Jennifer Cabral

- Attachments:** [Agenda Report](#)
[Outreach and Media Report - June 2024](#)
[WPAA Local Public Affairs Report - June 2024](#)

17. BENEFITS FOR UNREPRESENTED EXECUTIVE MANAGEMENT EMPLOYEES [2024-3739](#)

RECOMMENDATION:

Adopt Resolution No. OC SAN 24-08 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Approving Benefit Adjustments for At-Will Executive Management Team Employees Commencing on Fiscal Year 2024-2025".

Originator: Laura Maravilla

- Attachments:** [Agenda Report](#)
[Resolution No. OC SAN 24-08](#)

NON-CONSENT:

None.

INFORMATION ITEMS:

None.

AB 1234 DISCLOSURE REPORTS:

This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).

- Report from Board Delegate - ISDOC
- Report from Board Delegate - NWRI
- Report from Board Delegate - OCCOG
- Report from Board Delegate - SARFPA
- Report from GWRS Steering Committee Member(s)
- Other

CLOSED SESSION:

During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chairperson may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONVENE IN CLOSED SESSION.**CS-1 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3729](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Orange County Sanitation District v. Robert M. Jackson, et al., Orange County Superior Court Case No. 30-2024-01379706-CU-OR-CJC.

Attachments: [Agenda Report](#)
[Board CS Memo re Jackson](#)

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3731](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

Jose Salcido, Workers' Compensation Claim, Workers Compensation Appeals Board, Case No. ADJ14774129.

Attachments: [Agenda Report](#)
[Board CS Memo re Salcido Claim](#)

**CS-3 CONFERENCE WITH LEGAL COUNSEL RE EXISTING LITIGATION - [2024-3730](#)
GOVERNMENT CODE SECTION 54956.9(d)(1)**

RECOMMENDATION: Convene in Closed Session:

Number of Cases: 1

BKK Working Group, et al. v. Albertsons Companies, Inc., et al., United States District Court Central District of California, Court Case No. 2:18-CV-05836-MWF(PLAx).

Attachments: [Agenda Report](#)
[Board CS Memo re BKK Working Group](#)

CS-4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - GOVERNMENT CODE SECTION 54957(b)(1) [2024-3740](#)

RECOMMENDATION: Convene in Closed Session:

Public Employee Performance Evaluation

Title: General Manager

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[Board CS Memo re GM Evaluation](#)

CS-5 CONFERENCE WITH LABOR NEGOTIATORS - GOVERNMENT CODE SECTION 54957.6 [2024-3741](#)

RECOMMENDATION: Convene in Closed Session:

Agency Designated Representatives: Board Chairman Ryan Gallagher & Board Vice-Chairman Jon Dumitru

Unrepresented Employee: General Manager

Originator: Laura Maravilla

Attachments: [Agenda Report](#)
[Board CS Memo re GM Compensation](#)

RECONVENE IN REGULAR SESSION.

CONSIDERATION OF ACTION, IF ANY, ON MATTERS CONSIDERED IN CLOSED SESSION:

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Directors may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on August 28, 2024 at 6:00 p.m.