



BOARD OF DIRECTORS

Agenda Report

Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

File #: 2024-3754

Agenda Date: 8/28/2024

Agenda Item No: 7.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of April 1, 2024 to June 30, 2024; and
- B. Approve the following additions to the pre-approved Original Equipment Manufacturers (OEM) Sole Source List:
 - CALIFORNIA TRUCK EQUIPMENT COMPANY (CTEC) - Service Truck Tool Box Storage Systems
 - INTEGRATED TURBO MACHINERY - Maintenance, Repairs, and Service of Steam Turbine Multi-Stage Rotor
 - NETZSCH - Pumps, Parts, and Service
 - XYLEM (SANITAIRE) - Diffused Aeration Equipment and Parts
 - YORKE ENGINEERING, LLC. - Air Quality Consulting Services for Supercritical Water Oxidation (SCWO) Pilot Project

BACKGROUND

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$150,000; maintenance and repair Services Task Orders between \$50,000 and \$500,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the OEM added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at District facilities, because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute purchases between \$50,000 and \$150,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2023-24:

Vendor Name	Amount	Department	Description/Discussion
AGILENT TECHNOLOGIES INC	\$80,000.00	Environmental Services	Convenience Blanket PO for Miscellaneous Laboratory Supplies 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)
AIRGAS USA, LLC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Signs, Welding Supplies, and the Repair & Inspection of Welding Equipment 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
ALLIED NETWORK SOLUTIONS, INC.	\$52,775.00	Administrative Services	Blanket PO for Tenable OT Security Annual Subscription (Up to 2500 Assets) 5/2/24 - 5/1/25 Informal Bid 133866-OR
C.E. MECHANICAL, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO to Provide Services and Repairs to HVAC Systems 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
CAVANAUGH MACHINE WORKS	\$75,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Machine Work Needed for Rebuild 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)
CHART INTERNATIONAL, INC- (SERVICES ONLY)	\$90,000.00	Operations & Maintenance	Blanket PO for LOX System Repairs and Related Equipment Rental 7/1/24-6/30/26 GM Article 2, Section 2.2 (b) (1)
CLIMATEC, LLC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO to Provide Services and Repairs to HVAC Systems 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
CORNERSTONE ONDEMAND, INC.	\$101,759.15	Administrative Services	Annual Renewal for Cornerstone OnDemand Software Board Approved OEM Sole Source List M.O. 12/14/16, Item 12 (B)

CORTECH ENGINEERING, INC., A DXP COMPANY	\$62,894.00	Administrative Services	Stock Item Purchase of Two (2) SEEPEX 60/500-6L Rotors, Two (2) SEEPEX 60/500-6L Stators Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
CR&R	\$60,000.00	Operations & Maintenance	Convenience Blanket PO to Provide 40 Yard Trash Dumpsters at Plant 1 and 2 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
CTEC	\$83,935.50	Operations & Maintenance	Retrofit Three (3) Service Body Trucks with OEM Shelving and Drawer Systems for Tool Storage Sole Source Justification 2793 Reason: OEM Equipment/Part/Service
DC FROST ASSOCIATES, INC.	\$53,600.00	Administrative Services	Stock Item Purchase of Eight Thousand (8,000) Membrane Disc Diffusers Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
DEMARIA ELECTRIC MOTOR SERVICES, INC.	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Off-Site Motor Repairs for Plant 1, Plant 2, and Pump Stations 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
FISHER SCIENTIFIC COMPANY LLC	\$95,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Laboratory Supplies 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
FRANKLIN MILLER, INC.	\$83,304.00	Administrative Services	Stock Item Purchase of One (1) TASKMASTER TM851208 Grinder Board Approved OEM Sole Source List M.O. 5/27/20, Item 14(B)
GARRATT CALLAHAN COMPANY	\$60,000.00	Operations & Maintenance	Convenience Blanket PO to Provide Chemicals for Cogen and HVAC Group, Formulas, Equipment, and Reagents for Plant 1 and 2 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
GEA MECHANICAL EQUIPMENT US, INC.	\$112,134.55	Administrative Services	Stock Item Purchase of GEA Westfalia Centrifuge Parts Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$80,000.00	Operations & Maintenance	Convenience Blanket PO to Provide Miscellaneous Electrical Parts and Supplies 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
GRM INFORMATION MANAGEMENT SVCS for OPs	\$100,000.00	General Manager's Office	Convenience Blanket PO for Offsite Records Storage, Document Destruction (Shredding), and Related Activities 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
HAAKER EQUIPMENT CO	\$60,000.00	Operations & Maintenance	Convenience Blanket to Provide Miscellaneous Repairs, Parts and Services For Haaker Vehicles 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)

HARDY & HARPER INC	\$55,575.00	Operations & Maintenance	Adjust Forty-One (41) Manhole Frame and Covers for the Street Pavement Rehabilitation Project SP-4261 Sole Source Justification 2794 Reason: Unique Product/Service
INSIGHT PUBLIC SECTOR, INC.	\$57,160.87	Administrative Services	Blanket PO for Abnormal Security Software Renewal 4/25/24 - 4/24/25 Omnia Partners Contract # 23-6692-03, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
INSIGHT PUBLIC SECTOR, INC.	\$59,458.38	Administrative Services	SolarWinds Software Annual Maintenance Renewal 6/30/24 - 6/30/25 Omnia Partners Contract #23-6692-03, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
INTEGRATED POWER SERVICES LLC	\$140,000.00	Operations & Maintenance	Convenience Blanket to Provide Off-site Motor Repair Services for Plant 1, Plant 2 and Pump Stations 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
JAMISON ENGINEERING CONTRACTORS, INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Maintenance and Emergency Repairs on Trickling Filters at Plant 1 and 2 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
KEN GRODY FORD	\$75,883.00	Operations & Maintenance	Purchase of One (1) New 2024 Ford F-650 Truck Approved CORF Budget FY 23/24 Sole Source Justification 2791 Reason: Unique Product/Service
LEED ELECTRIC, INC.	\$94,627.00	Operations & Maintenance	Sunflower Pump Station Pump #2 Power Cable Replacement at Plant 1 Informal Bid 134171-OR
MARSI A. STEIRER	\$75,000.00	General Manager's Office	Blanket PO to Provide Hearing Officer Services 5/1/24 to 12/31/24 Sole Source Justification 2788 Reason: Unique Product/Service
MOBILE HOSE & HYDRAULIC SUPPLY	\$60,000.00	Operations & Maintenance	Convenience Blanket Purchase Order for Hose Repairs and Services 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)
NATIONAL AUTO FLEET GROUP	\$57,463.48	Operations & Maintenance	Purchase of Two (2) New 2024 Maverick (W8H) XLT FWD Supercrew Trucks Approved CORF Budget FY 23/24 Sourcewell Contract# 091521-NAF, in Accordance with Ordinance OC SAN-61 Section 2.03 (B) Cooperative Purchases
NATIONAL PLANT SERVICES, INC.	\$149,000.00	Operations & Maintenance	Convenience Blanket PO for Vactor Service at Plant 1 and 2 6/10/24 - 12/31/24 GM Article 2, Section 2.2 (b) (1)

NFP RETIREMENT, INC. dba 401(k) ADVISORS	\$57,600.00	Administrative Services	Blanket PO for Deferred Compensation Program 457(b) Plan Consulting Services 4/1/24-3/31/27 with 2 Optional 1-Year Renewal Periods Specification No. CS-2023-1436
NICKELL METAL SPRAY	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Spray Metal Coating and Regrind Finishing for Machinery at Plants 1 and 2, and all Pump Stations 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)
ONESOURCE DISTRIBUTORS INC	\$80,000.00	Operations & Maintenance	Convenience Blanket Purchase Order for Miscellaneous Electrical Supplies and Parts 7/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)
REPUBLIC SERVICES, INC.	\$90,000.00	Operations & Maintenance	Blanket PO for Trash and Recycling Services at Plant 1 and 2, and Headquarters 7/1/24 - 6/30/25 Sole Source Justification 2787 Reason: Unique Product/Service
SKALAR INC	\$68,475.00	Environmental Services	Purchase of One (1) 300 Position SA21074900 Autosampler and One (1) Compact Module Holder with Integrated Electronics Informal Bid 133050-OR
STO ADVISORS LLC	\$60,000.00	Operations & Maintenance	Blanket PO for Interplant Gas Pipeline Compliance Consultant 7/1/24 - 6/30/25 Sole Source Justification 2796 Reason: Unique Product/Service
STRUMWASSER & WOOCHER LLP	\$75,000.00	General Manager's Office	Blanket PO for Hearing Officer Legal Support Services 4/26/24 - 12/31/24 Sole Source Justification 2789 Reason: Unique Product/Service
SUMMIT STEEL	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Miscellaneous Metal Stock for Rebuild Material 7/1/24-6/30/26 GM Article 2, Section 2.2 (b) (1)
TRADEMARK HOIST & CRANE	\$50,545.99	Operations & Maintenance	Quadrennial Testing for Twenty-Five (25) Cranes at Plant 1 and 2, and Pump Stations Informal Bid 133789-OR
U.S. POSTAL SERVICE (HASLER)	\$101,000.00	Communications	Convenience Blanket PO with US Postal Service (Hasler) for Districtwide Postage Costs 7/1/24 - 6/30/26 GM Article 2, Section 2.2 (b) (1)
WECK LABORATORIES, INC.	\$52,985.00	Environmental Services	Blanket PO to Provide Wastewater Monitoring Program Support Testing Services for Laboratory 7/1/24 - 6/30/26 with 3 Optional 1-Year Renewal Periods Informal Bid 133629-OR
WIDESPREAD INDUSTRIAL SUPPLIES, INC	\$140,000.00	Operations & Maintenance	Convenience Blanket PO for Bolt Bin Hardware Restock at Plant 1 and Plant 2 5/1/24 - 6/30/25 GM Article 2, Section 2.2 (b) (1)

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-61, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$500,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2023-24:

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A