



# ADMINISTRATION COMMITTEE

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## Agenda Report

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**File #:** 2021-1620

**Agenda Date:** 5/12/2021

**Agenda Item No:** 4.

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**FROM:** James D. Herberg, General Manager  
Originator: Lorenzo Tyner, Assistant General Manager

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of January 1, 2021 to March 31, 2021; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of January 1, 2021 to March 31, 2021:
  - ALTRONIC - CenGen Engine Ignition Subsystem Components
  - CECO FYBROC - Pumps and Parts
  - FLUKE ELECTRONICS CORPORATION / PRUFTECHNIK - Rotalign Touch Laser Shaft Alignment System
  - KURZ INSTRUMENTS - Gas Flow Meters
  - METTLER TOLEDO, LLC - Truck Loading Scale Controller Replacement
  - SDT ULTRASOUND SOLUTIONS - SDT Ultrasound Instruments, Hardware, and Software
  - SWAGELOK - Parts, Tools, and Service

**BACKGROUND**

Staff provides the Orange County Sanitation District (OC San) Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at the OC San facilities because the parts and/or service (s) can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance No. OCSD-52, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the third quarter of fiscal year 2020-21:

Vendor Name	Amount	Department	Description/Discussion
ARC	\$90,000.00	Administrative Services	Reprographics and Document Management Services County of Orange Contract #RCA MA-017-16010366 and County's Amendment No. 2 dated 7/7/2020, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases
CHARLES KING CO INC	\$59,825.00	Operations & Maintenance	Plant 2 Stormwater Pump Station Bypass, Including Rental and Maintenance Cost of Equipment for up to Three (3) Additional Months Specification No. S-2020-1218BD
CORNERSTONE ONDEMAND, INC.	\$77,084.00	Administrative Services	Annual Renewal for Maintenance with Cornerstone OnDemand 6/20/21 - 6/19/22 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
CORTECH ENGINEERING	\$58,075.00	Administrative Services	Stock Item Purchase of Flowserve Pump Board Approved OEM Sole Source List M.O. 5/27/20, Item 14
DANIEL MECHANICAL SERVICE CO.	\$90,000.00	Operations & Maintenance	Inspect four (4) Vessels and Replace Media for One (1) Vessel (TL Biotower #3) Sole Source Justification 2369 Reason: OEM Parts/Materials Available from Only One Source
DEF PRODUCTS, LLC	\$85,000.00	Operations & Maintenance	Blanket PO for the Purchase and Delivery of Urea Solution 32.5% (reagent grade) Formaldehyde Free to Support Co-Gen & Cen-Gen SCR Emissions Systems 7/1/21 - 6/30/22 with 4 Optional Renewal Periods Specification No. C-2021-1220

JAMISON ENGINEERING CONTRACTORS INC	\$88,080.00	Operations & Maintenance	Blanket PO for On-Call Odor Control Services including Installation and Upgrade of Gas Flaps and Storm Drains 7/1/21 - 6/30/22 with 4 Optional Renewal Periods Specification No. S-2021-1219
LABWARE INC	\$52,600.00	Administrative Services	Labware Implementation Consulting for New Functionality of LIMS including Testing and Documentation Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
NEXT LEVEL FIRE & SAFETY INC	\$59,710.31	Operations & Maintenance	Fire Hydrant Deficiency and Cosmetic Repairs Sole Source Justification 2389 Reason: Time Limitations to Address Fire Codes and Standards
OVIVO USA, LLC	\$55,048.47	Administrative Services	Stock Purchase of Four (4) Stabilizer Bearing Assemblies and Parts for Tricking Filters Board Approved OEM Sole Source List M.O. 2/28/18, Item 13
PARAGON PARTNERS LTD	\$90,000.00	Administrative Services	Professional Right of Way Services 3/1/21 - 2/28/22 with 4 Optional Renewal Periods Specification No. CS-2020-1183
PFT-ALEXANDER, INC.	\$59,800.00	Operations & Maintenance	Purchase of Dresser Roots Model 6 Prover, Instruments, and Test Equipment Sole Source Justification 2406 Reason: Unique Product/Service
PUMPACTION CORP - SHG USA	\$69,190.00	Operations & Maintenance	Commissioning/Start-up and Training for the Phase 2 of the Truckloading Auger Installation MP-585 Board Approved OEM Sole Source List M.O. 5/27/20, Item 14
R.F. MACDONALD CO.	\$51,250.00	Operations & Maintenance	Retubing of Boiler #1 at Plant 2 (Project FR2-0021) Specification No. CS-2020-1183
SMARTCOVER SYSTEMS	\$60,041.75	Operations & Maintenance	SmartCover Sewer Monitoring Systems to Provide and Install 10 (Ten) H2Scents Smart Covers and Components Board Approved OEM Sole Source List M.O. 2/24/21, Item 10
SMS PIPELINE dba LIBERTY ENERGY-REMIT TO	\$84,000.00	Operations & Maintenance	Blanket PO to Provide a OQ Damage Prevention Specialist for the Interplant Digester Gas Pipeline located in Fountain Valley Sole Source Justification 2413 Reason: Unique Product/Service
SPYDERCRANE SALES	\$86,150.00	Operations & Maintenance	Purchase of SPYDERCRANE, Battery Powered Equipment, Part No: URW295CP3UBRS Sole Source Justification 2396 Reason: Unique Product/Service
WESTAIR GASES & EQUIPMENT INC	\$95,000.00	Operations & Maintenance	Blanket PO for the Purchase of Bulk Liquid Oxygen (LOX) 2/2/21 - 8/20/21 Sole Source Justification 2396 Reason: Emergency

Additionally, in accordance with Board purchasing policies, Ordinance No. OCSD-52, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the third quarter of fiscal year 2020-21:

Vendor Name	Amount	Department	Description/Discussion
INNOVATIVE ENGINEERING AND MAINTENANCE	\$192,985.00	Operations & Maintenance	Truck Loading Silo A Screw Conveyor Installation at Plant 2 (MP-585 Part 2) Specification No. TOB-2020-1213 of Master Service Contract S-2018-942BD-3
J R FILANC CONSTRUCTION	\$193,250.00	Operations & Maintenance	Chiller Building Feeder Cables Repair at Plant 1 Specification No. TOB-2021-1223 of Master Service Contract S-2018-942BD-4
J R FILANC CONSTRUCTION	\$88,283.00	Operations & Maintenance	Laboratory Building Roof Rehabilitation at Plant 1 Specification No. TOB-2020-1215 of Master Service Contract S-2018-942BD-4
SHIMMICK CONSTRUCTION CO INC	\$114,800.00	Operations & Maintenance	Junction Box A Overflow Pipes Repair at Plant 2 Specification No. TOB-2020-1205 of Master Service Contract S-2018-942BD-1

#### FINANCIAL CONSIDERATIONS

N/A

#### ATTACHMENT

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A