



STEERING COMMITTEE

Agenda Report

Administration Building
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File #: 2023-3013

Agenda Date: 5/24/2023

Agenda Item No: 21.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

PROPOSED ORDINANCE NO. OC SAN-58A AMENDING ORDINANCE NO. OC SAN-58 TO CORRECT AN ERROR IN THE TABLE OF SECTION 2.03(B)(1)

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

- A. Motion to read Ordinance No. OC SAN-58A by title only and waive first reading of said entire Ordinance;
- B. Introduce Ordinance No. OC SAN-58A, entitled: "An Ordinance of the Board of Directors of Orange County Sanitation District, Amending Ordinance No. OC SAN-58 to correct an error in the table of Section 2.03(B)(1)";
- C. Set June 28, 2023 as the date for the second reading of Ordinance No. OC SAN-58A"; and
- D. Direct the Clerk of the Board to publish summaries of the Ordinance as required by law.

BACKGROUND

The Orange County Sanitation District's (OC San) recently adopted Ordinance No. OC SAN-58, a new five-year sewer fee rate schedule which provides for equitable and proportionate distribution for the cost of service of operating OC San's wastewater system. In December 2022, HDR Engineering, Inc. issued its "Final Wastewater Rates, Fees, and Charges Study" ("HDR Report"). OC San's Board of Directors received the HDR Report on December 15, 2022. The report includes a section on Exemptions, Rebates, Refunds and Reduced Charges. During staff preparation for rebate notifications, a clerical error was discovered in the report table for a reduced charge. This table was included in the adopted Ordinance No. OC SAN-58 and needs to be corrected.

RELEVANT STANDARDS

- Stable rates, no large unforeseen rate increases

PROBLEM

After the adoption of Ordinance No. OC SAN-58 a minor error was found in Section 2.03(B)(1) relating to rebates.

PROPOSED SOLUTION

Adopt Ordinance No. OC SAN-58A to amend and correct the error in Ordinance No. OC SAN-58.

TIMING CONCERNS

Ordinance No. OC SAN-58 takes effect on July 1, 2023.

RAMIFICATIONS OF NOT TAKING ACTION

Staff cannot properly process rebate claims until the clerical error is corrected.

PRIOR COMMITTEE/BOARD ACTIONS

March 2023 - Second reading and adoption of Ordinance No. OC SAN-58.

February 2023 - Introduced Ordinance No. OC SAN-58.

December 2022 - Received and filed the Orange County Sanitation District's 2022 Wastewater Rates, Fees, and Charges Study completed by HDR Engineering, Inc.

ADDITIONAL INFORMATION

N/A

CEQA

N/A

FINANCIAL CONSIDERATIONS

This request complies with authority levels of OC San's Purchasing Ordinance. This item has been budgeted.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Proposed Ordinance No. OC SAN-58A
- Ordinance No. OC SAN-58