



# ADMINISTRATION COMMITTEE

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## Agenda Report

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**File #:** 2021-1805

**Agenda Date:** 9/8/2021

**Agenda Item No:** 2.

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**FROM:** James D. Herberg, General Manager  
Originator: Lorenzo Tyner, Assistant General Manager

**SUBJECT:**

**GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of April 1, 2021 to June 30, 2021; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of April 1, 2021 to June 30, 2021:
  - CBS Arcsafe - Remote Switch Actuators
  - MILTON ROY - Pumps and Equipment
  - MONTEREY BAY AQUARIUM RESEARCH INSTITUTE (MBARI) - Ocean Mooring Support
  - RDI TECHNOLOGIES, INC. - Iris M and Iris MX Systems
  - SEAL ANALYTICAL, INC - DEENA Automated Digestion System, Parts, and Software

**BACKGROUND**

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

**RELEVANT STANDARDS**

- Quarterly financial reporting
- Ensure the public's money is wisely spent

**PRIOR COMMITTEE/BOARD ACTIONS**

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

**ADDITIONAL INFORMATION**

In accordance with Board purchasing policies, Ordinance OC SAN-56, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2020-21:

Vendor Name	Amount	Department	Description/Discussion
AGILENT TECHNOLOGIES, INC.	\$57,647.28	Environmental Services	Annual PO for Crosslab Silver Service Plan 4/7/21 - 4/6/22 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
AIRKINETICS, INC.	\$54,260.00	Environmental Services	Blanket PO for Emissions Source Testing for Central Power Generation Internal Combustion Engines at Plant 1 and 2 4/27/21 - 4/26/22 with 4 Optional Renewal Periods Specification No. S-2021-1224
ALSTON & BIRD LLP	\$95,000.00	Engineering	Blanket PO to Provide Various Legal Services 5/20/21 - 5/19/22 Sole Source Justification 2424 Reason: Unique Product/Service
ANDERSON A.C, L.P./AMERICAN MECH SVCS	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Response to Assess and/or Repair HVAC Systems of Occupied Areas 6/17/21 - 6/16/23 GM Article 2, Section 2.2 (b) (1)
ARI-HETRA	\$53,735.20	Operations & Maintenance	Purchase and Installation of Six (6) Mobile Column Lifts Specification No. S-2021-1230R
BASIN VALVE COMPANY	\$60,000.00	Operations & Maintenance	Blanket PO for Gas Compressor Pilot Operated Relief Valve Maintenance Program 7/1/21 - 6/30/22 with 4 Optional Renewal Periods Specification No. S-2021-1128
COOPER MACHINERY SERVICES LLC	\$72,614.40	Operations & Maintenance	Full Inspection on Refurbished LSVB Power Heads Board Approved OEM Sole Source List M.O. 8/23/17, Item 9
CORPORATE IMAGE MAINTENANCE INC	\$70,200.00	Operations & Maintenance	Blanket PO to Provide COVID-19 Disinfecting Services at Plants 1 & 2 6/14/21 - 9/14/21 Sole Source Justification 2450 Reason: COVID-19 Related Response

CORTECH ENGINEERING	\$74,415.75	Administrative Services	Stock Purchase of Two (2) SEEPEX Rotors and Stators Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
CR&R	\$90,000.00	Operations & Maintenance	Convenience Blanket PO to Provide and Dump 40 Yard Trash Dumpsters at Plants 1 & 2 7/1/21 - 6/30/22 GM Article 2, Section 2.2 (b) (1)
DEMARIA ELECTRIC MOTOR SERVICES, INC.	\$51,928.01	Operations & Maintenance	Rebuild One (1) Hidrostal Submersible Pump Motor Board Approved OEM Sole Source List M.O.12/14/16, Item 12
ESRI - ENVIRONMENTAL SYST RESEARCH INST.	\$95,400.00	Administrative Services	Annual PO for ESRI Enterprise Advantage Program, including Technical Advisors, Account Planning, & Webcasts 7/1/21 to 6/30/22 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
G/M BUSINESS INTERIORS	\$51,530.07	Operations & Maintenance	Installation of Twenty-Four (24) Workstations with Lower and Upper Storage at Plant 2 County of Orange Contract# RCA-017-18010014, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases
GRAYBAR ELECTRIC COMPANY WALNUT CA	\$80,000.00	Operations & Maintenance	Annual PO for Miscellaneous Electrical Parts and Supplies 7/1/21 - 6/30/22 US Communities Contract# EV2370, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases
HOME DEPOT	\$75,000.00	Administrative Services	Convenience Blanket PO for Miscellaneous Material 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
JAMISON ENGINEERING CONTRACTORS INC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Gas, Water and Air Line Repairs at Plants 1 & 2 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
KARS' ADVANCED MATERIALS INC	\$90,000.00	Operations & Maintenance	Blanket PO to Provide Metallurgical & Forensic Engineering Support Services 5/1/21 - 4/30/22 Specification No. CS-2021-1221
MACIAS GINI & O'CONNELL LLP	\$87,850.00	Administrative Services	Blanket PO for Financial Auditing Services 7/1/21 - 6/30/22 Sole Source Justification 2390 Reason: Unique Product/Service
MISCO WATER	\$51,912.00	Operations & Maintenance	Purchase of Eight (8) Watson Marlow Peristaltic Metering Pumps Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
MURPHY INDUSTRIAL COATINGS, INC.	\$81,230.00	Operations & Maintenance	Plant 1 Secondary Clarifier 29 Catwalk Coating Repairs (CTO-0104) Specification No. S-2021-1245BD

NATIONAL FIRE PROTECTION ASSOC	\$81,000.00	Human Resources	NFPA 70E Electrical Safety in the Workplace Virtual and Online Training Sole Source Justification 2451 Reason: Unique Product/Service
O'CONNELL ENGINEERING & CONSTRUCTION INC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Gas, Water and Air Line Repairs at Plants 1 & 2 5/1/21 to 4/30/23 GM Article 2, Section 2.2 (b) (1)
ONESOURCE DISTRIBUTORS INC	\$80,000.00	Operations & Maintenance	Convenience Blanket PO for the Purchase of Miscellaneous Electrical Parts and Supplies 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
PCI	\$64,580.00	Operations & Maintenance	Replace and Install New Gas Pipeline Signage at Plants 1 & 2 Specification No. S-2021-1246
PMWEB, INC.	\$83,166.67	Administrative Services	Support & Maintenance/Hosting for Project Management Information System (J-128) 8/1/21 to 7/31/22 Board Approved OEM Sole Source List M.O. 8/28/18, Item 7
QUINN POWER SYSTEMS	\$75,840.00	Operations & Maintenance	Headworks and EPSA Generator Load Bank Testing at Plant 2 Specification No. S-2021-1239
QUINN POWER SYSTEMS	\$86,400.00	Operations & Maintenance	Generator 7 Radiator Replacement at Plant 1 Specification No. S-2021-1237
RAINBOW DISPOSAL CO., INC.	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Providing and Servicing Three (3) Cubic Yard Dumpsters at Plants 1 & 2 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
ROADWAY CONSTRUCTION SVC (RCS SAFETY)	\$75,220.00	Operations & Maintenance	Blanket PO for On-Call Traffic Control Services 5/1/21 - 4/30/22 with 4 Optional Renewal Periods Specification No. S-2021-1228
ROCKWELL ENGINEERING & EQUIPMENT CO	\$80,861.86	Operations & Maintenance	Purchase of Boerger Pump and Assembly Board Approved OEM Sole Source List M.O. 12/14/16, Item 12
SAFETY SHOE SERVICES	\$70,000.00	Human Resources	Convenience Blanket PO for On-Site Safety Shoe Services 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
SNAP ON INDUSTRIAL	\$55,808.24	Operations & Maintenance	Purchase of Custom Automotive Bay Technician Center and Work Bench for Fleet Services 7/1/21 - 6/30/22 CA DGS CMAS Contract# 4-21-03-1026, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases
SNF POLYDYNE INC	\$98,500.00	Operations & Maintenance	Blanket PO Bridge Contract for the Purchase of Anionic Polymer 9/1/21 - 10/31/21 Sole Source Justification 2453 Reason: Until Formal Bid Procurement is Completed

SOUTHERN CALIFORNIA NEWS GROUP	\$99,000.00	Administrative Services	Convenience Blanket PO for Notices, Classified Ads, and Legal Advertising 7/1/21 to 6/30/22 GM Article 2, Section 2.2 (b) (1)
TRANSWEST TRUCK CENTER LLC	\$71,697.88	Operations & Maintenance	Purchase of New 2022 Ford F-650 Truck with Installed Stake Bed Approved CORF Budget FY 20/21 Specification No. V-2021-1226
VWR SCIENTIFIC	\$67,152.96	Environmental Services	Purchase of Gas Chromatography System, Integrated Sulfur Chemiluminescence Detector, and OpenLab Workstation PC Bundle NASPO Valuepoint Master Agreement # MA16000234-2, in Accordance with Ordinance OCSD-52 Section 2.03 (B) Cooperative Purchases

Additionally, in accordance with Board purchasing policies, Ordinance OC SAN-56, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance and repair Services Task Orders, in amounts exceeding \$50,000, for the fourth quarter of fiscal year 2020-21:

Vendor Name	Amount	Department	Description/Discussion
J R FILANC CONSTRUCTION	\$259,150.00	Operations & Maintenance	Headworks for 480V Cable Replacement at Plant 2 (FR2-0024) Specification No. TOB-2021-1240 of Master Service Contract S-2018-942BD-4
WA. RASIC CONSTRUCTION CO., INC.	\$129,721.34	Operations & Maintenance	East Lido Force Main Repair (FRC-0008) Specification No. TOB-2021-1233 of Master Service Contract S-2018-942BD-7

### ATTACHMENT

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

N/A