



## **ORANGE COUNTY SANITATION DISTRICT** **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020 and March 18, 2020, Governor Newsom issued Executive Order N-25-20 and Executive Order N-29-20, which temporarily suspend portions of the Brown Act which addresses the conduct of public meetings.

The General Manager and the Chairman of the Board of Directors have determined that due to the size of the Orange County Sanitation District's Board of Directors (25), and the health and safety of the members, the Board of Directors will be participating in meetings of the Board telephonically and via Internet accessibility.

### **PUBLIC PARTICIPATION**

Your participation is always welcome. The Board of Directors meeting will be available to the public online at:

**<https://ocsd.legistar.com/Calendar.aspx>**

You may submit your comments and questions in writing for the Board's consideration in advance of the meeting by using the eComment feature available via the webpage above or sending them to [OCSDClerk@ocsd.com](mailto:OCSDClerk@ocsd.com) with the subject line "PUBLIC COMMENT ITEM # (insert the item number relevant to your comment)" or "PUBLIC COMMENT NON-AGENDA ITEM". Submit your written comments by 6:00 p.m. on Tuesday, September 22, 2020.

You may also submit comments and questions for the Board's consideration during the meeting by using the eComment feature that will be available via the webpage above for the duration of the meeting.

All public comments will be provided to the Board and may be read into the record or compiled as part of the record.

Thank you.

**Serving:**

*Orange County Sanitation District*

10844 Ellis Avenue, Fountain Valley, CA 92708  
714.962.2411 • www.ocsd.com

Anaheim

Brea

September 16, 2020

Buena Park

Cypress

**NOTICE OF REGULAR MEETING**

Fountain Valley

Fullerton

BOARD OF DIRECTORS

ORANGE COUNTY SANITATION DISTRICT

Garden Grove

Huntington Beach

Irvine

**Wednesday, September 23, 2020 – 6:00 P.M.**

La Habra

**ACCESSIBILITY FOR THE GENERAL PUBLIC**

**Due to the spread of COVID-19, the Orange County Sanitation District will be holding all upcoming Board and Committee meetings by teleconferencing and Internet accessibility. This meeting will be available to the public online at:**

La Palma

**<https://ocsd.legistar.com/Calendar.aspx>**

Los Alamitos

Newport Beach

Orange

The Regular Meeting of the Board of Directors of the Orange County Sanitation District will be held in the manner indicated above on Wednesday, September 23, 2020 at 6:00 p.m.

Placentia

Santa Ana

Seal Beach

Stanton

Tustin

Villa Park

  
Clerk of the Board

County of Orange

Costa Mesa  
Sanitary District

Midway City  
Sanitary District

Irvine Ranch  
Water District

***Upcoming Meetings:***

Yorba Linda  
Water District

**GWRS Steering Committee -  
Steering Committee -  
Board Meeting -**

**Monday, October 12, 2020 at 5:00 p.m.  
Wednesday, October 28, 2020 at 5:00 p.m.  
Wednesday, October 28, 2020 at 6:00 p.m.**



*Our Mission: To protect public health and the environment by providing effective wastewater collection, treatment, and recycling.*



**Orange County Sanitation District  
BOARD OF DIRECTORS  
Regular Meeting Agenda  
Wednesday, September 23, 2020 - 6:00 PM  
Board Room  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433**

**AGENDA POSTING:** In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at [www.ocsd.com](http://www.ocsd.com) not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

**AGENDA DESCRIPTION:** The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

**MEETING AUDIO:** An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

**NOTICE TO DIRECTORS:** To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / [klore@ocsd.com](mailto:klore@ocsd.com) at least 14 days before the meeting.

**FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:**

General Manager: Jim Herberg, [jherberg@ocsd.com](mailto:jherberg@ocsd.com) / (714) 593-7300  
Asst. General Manager: Lorenzo Tyner, [ltyners@ocsd.com](mailto:ltyners@ocsd.com) / (714) 593-7550  
Asst. General Manager: Rob Thompson, [rthompson@ocsd.com](mailto:rthompson@ocsd.com) / (714) 593-7310  
Director of Human Resources: Celia Chandler, [cchandler@ocsd.com](mailto:cchandler@ocsd.com) / (714) 593-7202  
Director of Engineering: Kathy Millea, [kmillea@ocsd.com](mailto:kmillea@ocsd.com) / (714) 593-7365  
Director of Environmental Services: Lan Wiborg, [lwiborg@ocsd.com](mailto:lwiborg@ocsd.com) / (714) 593-7450

**CALL TO ORDER**

(Board Chairman David Shawver)

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Board Chairman David Shawver (Stanton)

**ROLL CALL AND DECLARATION OF QUORUM**

Clerk of the Board

**PUBLIC COMMENTS:**

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*All public comments will be provided to the Board and may be read into the record or compiled as part of the record.*

**SPECIAL PRESENTATIONS:****SERVICE AWARDS PRESENTED IN SEPTEMBER 2020:**

Shabbir Basrai     25 years  
Senior Engineer

Fawn Elizondo     30 years  
Program Assistant

**REPORTS:**

*The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.*

**CONSENT CALENDAR:**

*Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.*

**1. APPROVAL OF MINUTES**

**[2020-1231](#)**

**RECOMMENDATION:**

Approve Minutes of the Regular Meeting of the Board of Directors held August 26, 2020.

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[08-26-2020 Board Meeting Minutes](#)

**RECEIVE AND FILE:**

**2. REPORT OF THE INVESTMENT TRANSACTIONS FOR THE MONTH OF AUGUST 2020 [2020-1099](#)**

RECOMMENDATION: Receive and file the following:

Report of the Investment Transactions for the month of August 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Investment Transactions for the Month of August 2020](#)

**3. CAPITAL IMPROVEMENT PROGRAM ANNUAL REPORT [2020-1196](#)**

RECOMMENDATION:

Receive and File the Capital Improvement Program Annual Report.

**Attachments:** [Agenda Report](#)  
[CIP Annual Report 2019-20](#)

**4. COMMITTEE MEETING MINUTES [2020-1233](#)**

RECOMMENDATION: Receive and file the following:

- A. Minutes of the Operations Committee Meeting held July 1, 2020
- B. Minutes of the Administration Committee Meeting held July 8, 2020
- C. Minutes of the Legislative and Public Affairs Committee Meeting held July 13, 2020
- D. Minutes of the Steering Committee Meeting held July 22, 2020

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[07-01-2020 Operations Committee Minutes](#)  
[07-08-2020 Administration Committee Minutes](#)  
[07-13-2020 Legislative and Public Affairs Meeting](#)  
[07-22-2020 Steering Committee Minutes](#)

**OPERATIONS COMMITTEE:****5. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT [2020-1239](#)****RECOMMENDATION:**

Receive and file the Capital Improvement Program Contract Performance Report for the period ending June 30, 2020.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[CIP Contract Report 20200630](#)

**6. GISLER-RED HILL INTERCEPTOR REHABILITATION, PROJECT NO. 7-65 [2020-1240](#)****RECOMMENDATION:**

A. Approve a Professional Design Services Agreement with CDM Smith to provide engineering services for Gisler-Red Hill Interceptor Rehabilitation, Project No. 7-65, for an amount not to exceed \$1,754,000; and

B. Approve a contingency of \$175,400 (10%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[7-65 PDSA \(Final\)](#)

**7. PURCHASE SPARE INVENTORY PARTS FOR SCHWING CAKE PUMPS [2020-1241](#)****RECOMMENDATION:**

A. Approve a Sole Source Purchase Order to Schwing Bioset for the purchase of spare inventory parts for the Schwing Cake Pumps for the Truckloading and Thickening and Dewatering facilities, for a total amount not to exceed \$228,193, plus applicable sales tax and shipping; and

B. Approve a contingency of \$11,410 (5%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)

**8. PLAN2020-00 ON-CALL PLANNING STUDIES [2020-1242](#)****RECOMMENDATION:**

- A. Approve annual Professional Services Agreements with AECOM Technical Services, Inc.; Black & Veatch Corporation; Brown and Caldwell; GHD Inc.; HDR Engineering, Inc.; Hazen and Sawyer; and Stantec Consulting Services Inc. for On-Call Planning Studies Master Contract No. PLAN2020-00, for the term November 1, 2020 through October 31, 2021, with a maximum annual contract limitation not to exceed \$600,000 per Consultant; and
- B. Approve two additional one-year optional extensions.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[PLAN2020-01 Professional Services Agreement - AECOM](#)  
[PLAN2020-02 Professional Services Agreement - Black and Veatch](#)  
[PLAN2020-03 Professional Services Agreement - Brown and Caldwell](#)  
[PLAN2020-04 Professional Services Agreement - GHD](#)  
[PLAN2020-05 Professional Services Agreement - Hazen and Sawyer](#)  
[PLAN2020-06 Professional Services Agreement - HDR](#)  
[PLAN2020-07 Professional Services Agreement - Stantec](#)

**9. DIGESTER CLEANING AND DISPOSAL CONTRACT [2020-1243](#)**

RECOMMENDATION:

- A. Approve a Service Contract for Digester Cleaning and Disposal with American Process Group, Inc., per Specification No. S-2020-1165BD, for a total amount not to exceed \$4,636,674 per year, for the period of November 1, 2020 through October 31, 2025, with four optional one-year renewals; and
- B. Approve an annual contingency of \$463,667 (10%).

**Originator:** Rob Thompson

**Attachments:** [Agenda Report](#)  
[S-2020-1165BD Final Contract](#)

**10. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2020-1244](#)**

RECOMMENDATION:

Approve a contingency increase of \$1,784,250 (25%) to the Professional Design Services Agreement with Arcadis U.S., Inc. for Bay Bridge Pump Station Replacement, Project No. 5-67, for a total contingency of \$2,497,950 (35%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)  
[PPT 09-02-2020 Operations Committee](#)

**ADMINISTRATION COMMITTEE:**

**11. RECORDS MANAGEMENT PROGRAM UPDATE [2020-1247](#)**

**RECOMMENDATION:**

Adopt Resolution No. OCSD 20-10 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Adopting the Records Management Program Procedures and Records Retention Schedule, Authorizing Destruction of Obsolete Records, and Repealing Resolution No. OCSD 18-22".

**Originator:** Kelly Lore

**Attachments:** [Agenda Report](#)  
[Resolution No. OCSD 20-10](#)  
[Records Management Procedure Manual 2020](#)  
[Records Retention Schedule](#)

**12. GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST [2020-1248](#)**

**RECOMMENDATION:**

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of April 1, 2020 to June 30, 2020; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of April 1, 2020 to June 30, 2020:
- ALHAMBRA FOUNDRY - Manhole Frames and Covers
  - GARDNER DENVER / HOFFMAN - Blower Equipment, Parts and Service
  - GEA WESTFALIA - Centrifuge Parts and Service (*Replaces OEM Manufacturer WESTFALIA - Name Change*)
  - NUTTAL GEAR - Gear Drive Assembly and Related Parts/Equipment
  - SCRIPPS INSTITUTION OF OCEANOGRAPHY (SIO) - Ocean Monitoring Program
  - SPX Flow / LIGHTNIN - Gear Box Repair Parts, Equipment and Service
  - VAC-CON - Sewer Combo Cleaning Truck Rental

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)



**13. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF [2020-1249](#)**RECOMMENDATION:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2019 through June 30, 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[19-20 Employee Reimbursement Report - Final](#)

**14. TREASURER'S REPORT FOR THE FOURTH QUARTER ENDED JUNE 30, 2020 [2020-1250](#)**RECOMMENDATION:

Receive and file the Orange County Sanitation District Fourth Quarter Treasurer's Report for the period ended June 30, 2020.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[Quarterly Treasurer's Report for the Period Ended June 30, 2020](#)

**15. PENSION COST STRATEGIES [2020-1251](#)**RECOMMENDATION:

Direct staff to advertise a Request for Proposals (RFP) to select a multiple-employer Internal Revenue Service Code Section 115 Trust Pension Account.

**Originator:** Lorenzo Tyner

**Attachments:** [Agenda Report](#)  
[PowerPoint Presentation - Pension Funding](#)

**LEGISLATIVE AND PUBLIC AFFAIRS COMMITTEE:****16. PUBLIC AFFAIRS UPDATE FOR THE MONTHS OF JULY THROUGH AUGUST 2020 [2020-1254](#)**RECOMMENDATION:

Receive and file the Public Affairs Update for the months of July through August 2020.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Outreach and Media Summary Report July-August 2020](#)  
[Presentation - Public Affairs Update](#)

**17. ORANGE COUNTY SANITATION DISTRICT BRANDING [2020-1255](#)**

RECOMMENDATION:

Approve the new Orange County Sanitation District Logo.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Proposed Logo](#)  
[Presentation - OCSD Branding](#)

**18. LEGISLATIVE AFFAIRS UPDATE FOR THE MONTHS OF JULY THROUGH AUGUST 2020 [2020-1256](#)**

RECOMMENDATION:

Receive and file the Legislative Affairs Update for the months of July through August 2020.

**Originator:** Jim Herberg

**Attachments:** [Agenda Report](#)  
[Federal Update - ENS Resources](#)  
[Representative Rouda Correspondence](#)  
[US EPA Letter](#)  
[Federal Legislative Matrix - ENS Resources](#)  
[State Update Townsend Public Affairs](#)  
[2020-08-18 Assemblymember Reyes - Letter of Opposition](#)  
[AB 685](#)  
[State Legislative Matrix Townsend](#)  
[Grant Matrix](#)  
[ENS Presentation](#)  
[TPA Presentation](#)

**STEERING COMMITTEE:**

**19. TUSTIN AVENUE MANHOLE AND PIPE REPAIR, PROJECT NO. FE17-06 [2020-1257](#)**

RECOMMENDATION:

Approve a contingency increase of \$70,000 to the construction contract with Nuline Technologies, LLC for Tustin Avenue Manhole and Pipe Repair, Project No. FE17-06, for a total contingency of \$105,000 (30%).

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)

**20. HEADQUARTERS COMPLEX AT PLANT NO. 1, PROJECT NO. [2020-1258](#)  
P1-128A**

**RECOMMENDATION:**

Authorize payment to the City of Fountain Valley for Building Department and Public Works Department standard fees related to the Headquarters Complex at Plant No. 1, Project No. P1-128A, for an amount not to exceed \$900,000.

**Originator:** Kathy Millea

**Attachments:** [Agenda Report](#)

**NON-CONSENT:**

None.

**INFORMATION ITEMS:**

None.

**AB 1234 DISCLOSURE REPORTS:**

*This item allows Board members to provide a brief oral report regarding the disclosure of outside committees, conferences, training, seminars, etc. attended at the Agency's expense, per Government Code §53232.3(d).*

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

At this time Directors may request staff to place an item on a future agenda.

**ADJOURNMENT:**

Adjourn the Board meeting until the Regular Meeting of the Board of Directors on October 28, 2020 at 6:00 p.m.