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## Memorandum

**To:** Honorable Chair and Members of the Orange County Sanitation District  
Steering Committee

**From:** General Counsel

**Date:** July 24, 2024

**Re:** Closed Session Items

The Steering Committee will hold a closed session on July 24, 2024 for the purpose of conducting the annual public employee performance evaluation of the Orange County Sanitation District General Manager. The closed session will be held pursuant to the authority of California Government Code Section 54957(b)(1).

Respectfully submitted,

SCOTT C. SMITH