



ADMINISTRATION COMMITTEE

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Agenda Report

File #: 2021-1952

Agenda Date: 11/10/2021

Agenda Item No: 8.

FROM: James D. Herberg, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

GENERAL MANAGER APPROVED PURCHASES AND ADDITIONS TO THE PRE-APPROVED OEM SOLE SOURCE LIST

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION: Recommend to the Board of Directors to:

- A. Receive and file Orange County Sanitation District purchases made under the General Manager's authority for the period of July 1, 2021 to September 30, 2021; and
- B. Approve the following additions to the pre-approved OEM Sole Source List for the period of July 1, 2021 to September 30, 2021:
 - ACCUSONIC (A BRAND OF ADS LLC) - Maintenance and Repair of Accusonic Equipment
 - DR. KRISTY FORSGREN - Fish Liver Histopathology Analysis and Reporting
 - EATON - Uninterruptible Power Supply (UPS) Parts and Service
 - MOBIUS INSTITUTE - Mobius iLearnReliability Enterprise Training Product
 - NIXON-EGLI EQUIPMENT CO. - Modifications & Custom Equipment Installation on Welder Service Truck
 - OVIVO - Trickling Filter Materials and Repairs
 - TRIMBLE WATER - Trimble Unity Software and Support

BACKGROUND

Staff provides the Administration Committee and the Board of Directors quarterly reports of General Manager approved and executed purchases between \$50,000 and \$100,000; maintenance and repair Services Task Orders between \$50,000 and \$300,000; and additions to the pre-approved OEM Sole Source List.

The list of additions to the pre-approved OEM Sole Source List displays the original equipment manufacturers (OEM) added this quarter that require sole source procurement to maintain, service, or replace equipment currently in operation at Orange County Sanitation District (OC San) facilities because the parts and/or service can only be provided by the OEM or their designated representative.

RELEVANT STANDARDS

- Quarterly financial reporting
- Ensure the public's money is wisely spent

PRIOR COMMITTEE/BOARD ACTIONS

December 2016 - Minute Order 12(b) authorized the General Manager to ratify additions or deletions to the OEM Sole Source list on the General Manager's quarterly approved purchases agenda report.

ADDITIONAL INFORMATION

In accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute purchases between \$50,000 and \$100,000. Below is a summary of General Manager approved purchases, in amounts exceeding \$50,000, for the first quarter of fiscal year 2021-22:

Vendor Name	Amount	Department	Description/Discussion
ARAAD BUILDERS INC	\$76,650.00	Operations & Maintenance	Maintenance Building Men's Shower Stall Replacement at Plant 2 Specification No. S-2021-1248
BEAMEX, INC	\$56,838.00	Operations & Maintenance	Blanket PO for BEAMEX 3 Year Care Plan for Five (5) MC6, and Fourteen (14) External (EXT) Modules 8/1/21 - 7/31/24 Board Approved OEM Sole Source List M.O. 8/22/18, Item 7(B)
BEC BUILDING ELECTRONIC CONTROLS INC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Emergency Response to Fire Alarm Systems at Plants 1 & 2 8/16/21 - 8/15/22 GM Article 2, Section 2.2 (b) (1)
CITY OF ANAHEIM	\$87,192.53	Engineering	Reimbursement for Repair Costs to High Voltage Underground Cable Damage Sole Source Justification 2461 Reason: Unique Product/Service
E&M ELECTRIC AND MACHINERY INC.	\$80,335.00	Administrative Services	Annual PO for Wonderware Premium First Level Support Service 4/7/21 - 4/6/22 Board Approved OEM Sole Source List M.O. 8/28/19, Item 3(B)
FRANKLIN COVEY CLIENT SALES, INC.	\$58,350.00	Operations & Maintenance	Blanket PO for All Access Pass Training & License Agreement Sole Source Justification 2479 Reason: Unique Product/Service
GEA MECHANICAL EQUIPMENT US, INC.	\$95,000.00	Operations & Maintenance	On-call Maintenance Service Contract for P1 -101 GEA Westfalia Thickening and Dewatering Centrifuges Board Approved OEM Sole Source List M.O. 9/23/20, Item 12(B)
INNOVATIVE ENGINEERING AND MAINTENANCE	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Operational Support at Plants 1 & 2 9/1/21 - 8/31/23 GM Article 2, Section 2.2 (b) (1)
JAMISON ENGINEERING CONTRACTORS INC	\$90,000.00	Operations & Maintenance	Convenience Blanket PO for Urgent Operational Support at Plants 1 & 2 9/1/21 - 8/31/23 GM Article 2, Section 2.2 (b) (1)
MICROSOFT CORPORATION	\$97,319.00	Administrative Services	Annual PO for Microsoft Premier Support Services 9/17/21 - 9/16/22 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)

MONTEREY BAY AQUARIUM RESEARCH INSTITUTE	\$60,000.00	Environmental Services	Blanket PO for Ocean Acid Monitoring 8/1/21 - 7/31/22 with 4 Optional Renewal Periods Sole Source Justification 2431 Reason: Unique Product/Service
ONESOURCE DISTRIBUTORS INC	\$80,000.00	Operations & Maintenance	Trickling Filter Pump Station VFD Replacement for C1 Pump at Plant 2 Board Approved OEM Sole Source List M.O. 11/20/19, Item 15(B)
OVIVO USA, LLC	\$73,562.40	Administrative Services	Stock Item Purchase of Stabilizer Bearing Assembly (Trickling Filter) Parts Board Approved OEM Sole Source List M.O. 2/28/18, Item 13(B)
POWERFLO PRODUCTS INC	\$67,549.00	Operations & Maintenance	Purchase of Bay Bridge Pump (Goulds Model ECD12x14-19) Station Repair Parts Sole Source Justification 2483 Reason: Manufacturer Limits Quotes to One Vendor
ROCKWELL ENGINEERING & EQUIPMENT CO	\$70,759.49	Operations & Maintenance	Purchase of Two (2) Vaughan Recirculator Pumps Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
SCHWING BIOSET	\$95,000.00	Operations & Maintenance	Blanket PO to Provide Services for Hydraulic Units at Plant 1 Truckloading and Dewatering 10/1/21 - 9/30/23 Board Approved OEM Sole Source List M.O. 12/14/16, Item 12(B)
SUEZ WTS SERVICES USA, INC.	\$96,770.44	Operations & Maintenance	Purchase of Spare Drive Shaft Assembly for Barscreen Reliability at Plant 2 Board Approved OEM Sole Source List M.O. 8/23/17, Item 9(B)
SUPERIOR ELECTRIC MOTOR SERVICE	\$56,257.46	Administrative Services	Stock Item Purchase of One (1) Toshiba 500 HP Electric Motor REF. 39085-OQ (Line Item #3)
VAPEX PRODUCTS, INC.	\$75,000.00	Operations & Maintenance	Purchase and Installation of One (1) New VAPEX S5 Unit for Primary Scrubbers 5 & 6 and Upgrade H2S Unit to Vapex S5 for Primary Scrubbers 7 & 8 Sole Source Justification 2454 Reason: OEM Equipment/Part/Service
WEST COAST ARBORISTS, INC.	\$80,000.00	Operations & Maintenance	Annual PO for Tree Pruning, Removal and Stump Grinding 9/1/21 - 8/31/22 County of Orange Contract# MA-012-22010006, in Accordance with Ordinance OC SAN-56 Section 2.03 (B) Cooperative Purchases
WESTAIR GASES & EQUIPMENT INC	\$95,000.00	Operations & Maintenance	Blanket PO for the Purchase of Bulk Liquid Oxygen (LOX) Per Technical Specifications 8/20/2021 - 8/19/2022 Sole Source Justification 2435 Reason: Emergency

Additionally, in accordance with Board purchasing policies, Ordinance No. OC SAN-56, the General Manager has authority to approve and execute maintenance and repair Services Task Orders between \$50,000 and \$300,000. Below is a summary of General Manager approved maintenance

and repair Services Task Orders, in amounts exceeding \$50,000, for the first quarter of fiscal year 2021-22:

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

N/A