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**CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Stacy Berry on Wednesday, February 3, 2021 at 5:03 p.m. in the Administration Building of the Orange County Sanitation District. Chair Berry stated that the meeting was being held telephonically and via audio/video teleconferencing in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19). Board Vice-Chair Withers led the Flag Salute.

**ROLL CALL AND DECLARATION OF QUORUM:**

Roll call was taken and a quorum was declared present, as follows:

- PRESENT:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers, Chad Zimmerman and Kim Nichols
- ABSENT:** None

**STAFF PRESENT:** Kelly Lore, Clerk of the Board, and Mortimer Caparas were present in the Board Room. Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Jennifer Cabral; Tanya Chong; Raul Cuellar; Tina Knapp; Richard Leon; Jeff Mohr; Adam Nazaroff; Valerie Ratto; Wally Ritchie; Thomas Vu; and Eros Yong were in attendance telephonically.

**OTHERS PRESENT:** Brad Hogin, General Counsel was present in the Board Room.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

Chair Berry reminded the Committee of the Board Orientation scheduled for February 4, 2021 at 2:00 p.m.

General Manager Herberg provided information of the upcoming Virtual Plant Tour scheduled for February 18, 2021 at 3:00 p.m.

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**CONSENT CALENDAR:****1. APPROVAL OF MINUTES**[2020-1390](#)**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee Meeting on December 2, 2020.

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers and Chad Zimmerman**NOES:** None**ABSENT:** Kim Nichols**ABSTENTIONS:** None**2. PLANT NO. 1 PRIMARY EFFLUENT PUMP STATION PUMP NO. 3  
VARIABLE FREQUENCY DRIVE REPLACEMENT**[2021-1436](#)**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

A. Approve a Purchase Order Contract for the purchase and installation of a replacement variable speed drive for Plant No. 1 Primary Effluent Pump Station Pump No. 3, using the U.S. Communities Master Agreement No. EV2370, to Graybar Electric, for an amount not to exceed \$113,890, including Sales Tax and Freight (FOB Destination); and

B. Approve a contingency of \$11,389 (10%).

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers and Chad Zimmerman**NOES:** None**ABSENT:** Kim Nichols**ABSTENTIONS:** None**3. DIGESTER FERRIC CHLORIDE PIPING REPLACEMENT AT PLANT  
NO. 1, PROJECT NO. P1-135**[2020-1345](#)**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Digester Ferric Chloride Piping Replacement at Plant No. 1, Project No. P1-135;
- B. Award a Construction Contract to Performance Plumbing & Mechanical Inc., dba PPM Contracting, for Digester Ferric Chloride Piping Replacement at Plant No. 1 for a total amount not to exceed \$515,000; and
- C. Approve a contingency of \$51,500 (10%).

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers and Chad Zimmerman

**NOES:** None

**ABSENT:** Kim Nichols

**ABSTENTIONS:** None

**4. QUARTERLY ODOR COMPLAINT REPORT**

[2021-1399](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Fiscal Year 2020-21 Second Quarter Odor Complaint Report.

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers and Chad Zimmerman

**NOES:** None

**ABSENT:** Kim Nichols

**ABSTENTIONS:** None

**5. PLANT NO. 1 BUILDING 5/6 UNINTERRUPTIBLE POWER SUPPLY REPLACEMENT**

[2021-1440](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Purchase Order Contract for the purchase and installation of a replacement uninterruptible power supply system for Plant No. 1 Building 5/6, using the U.S. Communities Master Agreement No. EV2370, to Graybar Electric for an amount not to exceed \$92,362, plus Sales Tax and Freight (FOB Destination); and
  - B. Approve a contingency of \$9,236 (10%).
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**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers and Chad Zimmerman

**NOES:** None

**ABSENT:** Kim Nichols

**ABSTENTIONS:** None

*Director Nichols arrived at the meeting at approximately 5:15 p.m.*

**NON-CONSENT:**

**6. TAFT BRANCH IMPROVEMENTS, PROJECT NO. 2-49 [2020-1343](#)**

**Originator:** Kathy Millea

Director of Engineering Kathy Millea provided a presentation on this item that included information about the project location, existing sewer, selection process, and negotiation.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Professional Design Services Agreement with Woodard & Curran, Inc. to provide engineering services for Taft Branch Improvements, Project No. 2-49, for an amount not to exceed \$2,200,000; and

B. Approve a contingency of \$220,000 (10%).

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers, Chad Zimmerman and Kim Nichols

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**7. BAY BRIDGE PUMP STATION REPLACEMENT, PROJECT NO. 5-67 [2020-1344](#)**

**Originator:** Kathy Millea

Director of Engineering Kathy Millea provided a presentation on this item that included information about the project evaluation, CEQA process, a summary of the Draft EIR public comments, resources analyzed, impacts requiring mitigation, and next steps of the project.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Consider, receive, and certify the Environmental Impact Report for the Bay Bridge Pump Station and Force Mains Replacement Project, Project No. 5-67, dated January 2021; and
- B. Adopt Resolution No. OC SAN 21-XX, entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District Certifying the Environmental Impact Report for the Bay Bridge Pump Station and Force Mains Replacement Project, Project No. 5-67; Adopting the Mitigation Monitoring Program; and Approving the Bay Bridge Pump Station and Force Mains Replacement Project, Project No. 5-67".

**AYES:** Stacy Berry, Brooke Jones, Doug Chaffee, Stephen Faessel, Ryan Gallagher, Johnathan Ryan Hernandez, Steve Jones, Sandra Massa-Lavitt, Robert Ooten, Jesus Silva, David Shawver, John Withers, Chad Zimmerman and Kim Nichols

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**8. ENGINEERING PROGRAM CONTRACT PERFORMANCE REPORT [2021-1407](#)**

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Engineering Program Contract Performance Report for the period ending December 31, 2020.

**INFORMATION ITEMS:**

**9. RESERVES AND INVESTMENTS POLICIES [2021-1416](#)**

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner introduced Wally Ritchie, Controller, who provided an informative presentation that included an overview of OC San's seven reserve criteria, non-discretionary and discretionary criteria, investment objectives, Chandler Asset Management, an economic update, and long-term and short term portfolios including asset allocation and performance.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Berry declared the meeting adjourned at 5:46 p.m. to the meeting to be held on Wednesday, March 3, 2021 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board