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**CALL TO ORDER**

A regular meeting of the Operations Committee of the Orange County Sanitation District was called to order by Committee Chairman Marshall Goodman on Wednesday, September 6, 2023 at 5:01 p.m. in the Administration Building of the Orange County Sanitation District. Chair Goodman led the pledge of allegiance.

**ROLL CALL AND DECLARATION OF QUORUM:**

The Clerk of the Board declared a quorum present as follows:

- PRESENT:** Brad Avery, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker
- ABSENT:** Chad Wanke

**STAFF PRESENT:** Rob Thompson, General Manager; Lorenzo Tyner, Assistant General Manager; Michael Dorman, Director of Engineering; Laura Maravilla, Director of Human Resources; Riaz Moinuddin, Director of Operations and Maintenance; Wally Ritchie, Director of Finance; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Mo Abiodun; Bob Bell; Jennifer Cabral; Tanya Chong; Raul Cuellar; Thys DeVries; Martin Dix; Brian Engeln; Justin Fenton; Al Garcia; Mark Kawamoto; Marianne Klein; Tina Knapp; Tom Meregillano; Cindy Murra; Hyeyoung Oh; Victoria Pilko; Valerie Ratto; Kevin Schuler; Don Stokes; Eros Yong; and Ruth Zintzun were present in the Board Room. Mike Zedek and Thomas Vu were present telephonically.

**OTHERS PRESENT:** Omar Sandoval, General Counsel, was present in the Board Room.

**PUBLIC COMMENTS:**

None.

Clerk of the Board Kelly Lore stated that after publication of the agenda, changes to Item Nos. 2 and 14 were received. Late Communication was provided to the Committee members and made available to the public.

**REPORTS:**

Chair Goodman reminded the Directors of the upcoming Nerissa tour being held on September 14th. He also mentioned that OC San staff had the Vactor 2100i truck in the front parking lot and encouraged Directors to take a tour after the meeting.

General Manager Rob Thompson reported on the Covid protocols in place at tonight's meeting.

*Director Johnathan Ryan Hernandez arrived at the meeting at 5:01 p.m., but stepped out of the room during the voting on the Consent Calendar.*

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

[2023-3157](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve minutes of the Regular meeting of the Operations Committee held July 5, 2023.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**2. CENGEN AND 12KV SERVICE CENTER SWITCHGEAR BATTERY SYSTEM UPGRADES AT PLANT NO. 1, PROJECT NO. FR1-0005**

[2021-1431](#)

**Originator:** Mike Dorman

Staff requested an amendment to the Contractor's name to read Mass. Electric Construction Company.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Cengen and 12kV Service Center Switchgear Battery System Upgrades at Plant No. 1, Project No. FR1-0005;
- B. Award a Construction Contract to Mass Electric Construction Co. for Cengen and 12kV Service Center Switchgear Battery System Upgrades at Plant No.1, Project No. FR1-0005, for a total amount not to exceed \$970,000; and
- C. Approve a contingency of \$97,000 (10%).

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**3. ENGINEERING PROGRAM CONTRACT PERFORMANCE REPORT [2023-2999](#)**

**Originator:** Mike Dorman

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Engineering Program Contract Performance Report for the period ending June 30, 2023.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**4. MP2-0010 PRIMARY EFFLUENT PUMP STATION PUMP NOS. 1, 2, AND 3 OVERHAUL AT PLANT NO. 2 [2023-3018](#)**

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Sole Source Services Contract for MP2-0010 Primary Effluent Pump Station (PEPS) Pump Nos. 1, 2, and 3 Overhaul at Plant No. 2 to Vaughan's Industrial Repair Co., Inc. to rebuild three (3) Fairbanks Morse vertical pumps, for a total amount not to exceed \$619,774; and

B. Approve a contingency of \$61,977 (10%).

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**5. SODIUM HYDROXIDE (NaOH)(CAUSTIC SODA) 50% SOLUTION** [2023-3070](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Award a Chemical Supplier Agreement to Brenntag Pacific, Inc. for the purchase of sodium hydroxide (caustic soda) 50% solution, Specification No. C-2023-1417BD, for the period of October 1, 2023 through September 30, 2024, for a unit price of \$676 per dry ton, delivered, plus sales tax, for a total estimated annual amount of \$672,620;
- B. Approve option to renew the Chemical Supplier Agreement for up to four (4) one-year periods; and
- C. Approve renewal adjustments of unit pricing with a not to exceed 25% contingency.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** Scott Minikus

**6. GAS COMPRESSOR CYLINDERS FOR SPARE INVENTORY** [2023-3130](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Sole Source Purchase Order to NEAC Compressor Service for the procurement of two spare cylinder assemblies for Digester Gas Compressors, for a total amount not to exceed \$1,936,005 including applicable sales tax and freight; and
- B. Approve a contingency of \$193,600 (10%).

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

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**7. ELECTRIC VEHICLE CHARGING STATIONS AND NETWORK [2023-3140](#)**

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

- A. Approve a Services Contract with Charge LLC to provide Electric Vehicle Charging Stations and Network per Specification No. S-2023-1384BD, for a total amount not to exceed \$143,225;
- B. Approve a contingency of \$28,645 (20%); and
- C. Authorize staff to specify Charge LLC as the sole source provider for Electric Vehicle Charging Stations and Network.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**8. COOPERATIVE PROCUREMENT WITH CARRIER COMMERCIAL SERVICES FOR HVAC REPAIR SERVICES [2023-3146](#)**

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Blanket Purchase Order with Carrier Commercial Services for maintenance services of heating, air conditioning, and ventilation systems for Plant No. 1, Plant No. 2, and pump stations, utilizing the Sourcewell Cooperative Agreement No. 070121-CAR in accordance with Ordinance No. OC SAN-61, Section 2.03(B), for the period beginning October 1, 2023 through September 30, 2024, for a total amount not to exceed \$1,200,000 with two (2) one-year renewal options; and
- B. Approve a contingency of \$120,000 (10%).

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**9. COMBINATION SEWER CLEANING TRUCK PURCHASE** [2023-3149](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Purchase Order to Haaker Equipment Company to purchase one new/unused Combination Sewer Cleaning Truck using Sourcewell Cooperative No. 101221-VTR for a total amount not to exceed \$973,913, including freight and taxes; and

B. Approve a contingency of \$29,217 (3%).

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**10. PURCHASE OF FLEET VEHICLES** [2023-3150](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Authorize the General Manager to approve the purchase of replacement medium and light duty vehicles (trucks, SUVs, vans, sedans) for OC San's fleet as originally approved in the adopted fiscal year 2023-24 budget in an amount not to exceed \$374,400 based on market availability.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke

**ABSTENTIONS:** None

**11. QUARTERLY ODOR COMPLAINT REPORT** [2023-3154](#)

**Originator:** Riaz Moinuddin

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Fiscal Year 2022-23 Fourth Quarter Odor Complaint Report.

**AYES:** Brad Avery, Doug Chaffee, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker  
**NOES:** None  
**ABSENT:** Jon Dumitru, Johnathan Ryan Hernandez and Chad Wanke  
**ABSTENTIONS:** None

*Director Jon Dumitru arrived at the meeting at 5:07 p.m.*

**NON-CONSENT:**

**12. KNOTT-MILLER HOLDER ARTESIA BRANCH REHABILITATION, [2023-2954](#)  
PROJECT NO. 3-60**

**Originator:** Mike Dorman

Engineering Supervisor Valerie Ratto provided a PowerPoint presentation which included a description of the project location, the problems and solution, and a diagram and explanation of the reduced scope of work.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Design Services Agreement with Dudek to provide engineering services for Knott-Miller Holder Artesia Branch Rehabilitation, Project No. 3-60, for an amount not to exceed \$1,200,000; and
- B. Approve a contingency of \$120,000 (10%).

**AYES:** Brad Avery, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker  
**NOES:** None  
**ABSENT:** Chad Wanke  
**ABSTENTIONS:** None

**13. EPSA STANDBY POWER GENERATOR CONTROL UPGRADES AT [2023-2986](#)  
PLANT NO. 2, PROJECT NO. SC19-06**

**Originator:** Mike Dorman

Director of Engineering Mike Dorman provided a PowerPoint presentation which included a description of the site plan, project scope, and the bid results.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for EPSA Standby Power Generator Control Upgrades at Plant No. 2, Project No. SC19-06;
- B. Award a Construction Contract to Shimmick Construction Company, Inc. for EPSA Standby Power Generator Control Upgrades at Plant No. 2, Project No. SC19-06, for a total amount not to exceed \$3,500,000; and
- C. Approve a contingency of \$350,000 (10%).

**AYES:** Brad Avery, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Chad Wanke

**ABSTENTIONS:** None

**14. BAY BRIDGE PUMP STATION AND FORCE MAINS REPLACEMENT, [2023-3106](#)  
PROJECT NO. 5-67**

**Originator:** Mike Dorman

Mr. Dorman provided a brief introduction to the item including the need for the agreement and the recent redlined changes received from the City of Newport Beach that were provided in the Late Communication.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a License Agreement with the City of Newport Beach for the construction staging area for the Bay Bridge Pump Station and Force Mains Replacement, Project No. 5-67.

**AYES:** Brad Avery, Doug Chaffee, Jon Dumitru, Ryan Gallagher, Marshall Goodman, Stephen Faessel, Phil Hawkins, Johnathan Ryan Hernandez, Stephanie Klopfenstein, Scott Minikus, Robert Ooten, Schelly Sustarsic and Bruce Whitaker

**NOES:** None

**ABSENT:** Chad Wanke

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

**15. HEADQUARTERS COMPLEX AT PLANT NO. 1, PROJECT NO. [2023-2929](#)  
P1-128A - QUARTERLY UPDATE**

**Originator:** Mike Dorman



Mr. Dorman gave a PowerPoint presentation which provided the quarterly update of the Headquarters Complex at Plant No. 1 project. The presentation included an overview of the project site and site plan; current pictures; and rendered drawings of the main entrance, lobby, building finishes, and the interior. Updates were also provided regarding upcoming activities, FFE negotiations, and the project budget and schedule status.

ITEM RECEIVED AS AN:

Information Item.

**16. OC SAN REGULATORY COMPLIANCE UPDATE**

[2023-3151](#)

**Originator:** Lan Wiborg

Environmental Protection Manager Tom Meregillano provided a PowerPoint presentation regarding the environmental compliance program which included an overview of the Environmental Services Department and environmental compliance and reporting governance. The presentation also included a review of the benefits of a robust program; minimization of risk and liabilities; an overview of the compliance area; the NPDES permit including discharge, water quality, and solids monitoring; air quality compliance reporting and monitoring; storm water and sanitary sewer overflow reporting; and future concerns and collaborations.

ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

Mr. Dorman introduced newly promoted Engineering Manager Martin Dix.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Goodman declared the meeting adjourned at 5:53 p.m. to the next Regular Operations Committee meeting to be held on Wednesday, October 4, 2023 at 5:00 p.m.

Submitted by:

 for

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Kelly A. Lore, MMC  
Clerk of the Board