

GENERAL LEGAL SERVICES AD HOC COMMITTEE

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Agenda Report

File #: 2023-3284

Agenda Date: 11/1/2023

Agenda Item No: 1.

FROM: Robert Thompson, General Manager
Originator: Lorenzo Tyner, Assistant General Manager

SUBJECT:

GENERAL LEGAL SERVICES SOLICITATION CONSIDERATION

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Discuss the following items regarding general legal services:

- A. Scope of the General Legal Services Ad Hoc Committee
- B. Review of Current Agreement for General Counsel Services
- C. Potential Solicitation
- D. Schedule
- E. Next Steps

BACKGROUND

In September 2023, the Steering Committee established an ad hoc committee to review the current general legal services contract, the policy and process surrounding the contract, and potentially soliciting proposals for general counsel legal services.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent

PROBLEM

The Steering Committee has requested that the General Legal Services Ad Hoc Committee evaluate the need to conduct a formal solicitation for general legal counsel services.

PROPOSED SOLUTION

A General Legal Services Ad Hoc Committee was established to evaluate the potential of conducting a formal solicitation for general legal counsel services.

TIMING CONCERNS

N/A

RAMIFICATIONS OF NOT TAKING ACTION

Current general services legal counsel would remain in place.

PRIOR COMMITTEE/BOARD ACTIONS

September 27, 2023 - Steering Committee created a new General Legal Services Ad Hoc Committee for the purpose of reviewing the evergreen/current contract and the policy and process surrounding this contract ,and potentially bidding general counsel legal services

ADDITIONAL INFORMATION

The General Legal Services Ad Hoc Committee will discuss the following items:

- Scope of the assignment and development of a recommendation for consideration by the Steering Committee.
- Review the current Agreement for General Counsel Services.
- The benefits and concerns of conducting a formal solicitation for general legal services.
- A timeline for a potential formal solicitation.
- The next steps needed, if any, to pursue the Ad Hoc Committee's recommendation.

CEQA

N/A

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Agreement for General Counsel Services
- 2023 Rate Increase Letter