



ADMINISTRATION COMMITTEE

Agenda Report

Headquarters
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File #: 2025-4502

Agenda Date: 9/24/2025

Agenda Item No: 16.

FROM: Robert Thompson, General Manager
Originator: Wally Ritchie, Director of Finance

SUBJECT:

REIMBURSEMENTS TO BOARD MEMBERS AND STAFF

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2024 through June 30, 2025.

BACKGROUND

Government Code Section 53065.5 requires all Special Districts to disclose any reimbursements paid by the District within the immediately preceding fiscal year of at least one hundred dollars (\$100) or more for each individual charge for services or product received. The individual charge includes, but is not limited to, tuition reimbursement; certificate or license reimbursement; or meals, lodging, transportation, or registration fee reimbursed to any employee or member of the governing body of the District. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by the District and shall be made available for public inspection. Attached is the report of these reimbursements for the fiscal year ended June 30, 2025.

RELEVANT STANDARDS

- Comply with Government Code Section 53065.5

PROBLEM

N/A

PROPOSED SOLUTION

N/A

TIMING CONCERNS

Disclosure of reimbursements must be made at least annually for costs incurred the immediately preceding fiscal year.

RAMIFICATIONS OF NOT TAKING ACTION

N/A

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

N/A

CEQA

N/A

FINANCIAL CONSIDERATIONS

All listed reimbursements have already been paid.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- FY 24-25 Board Members & Staff Reimbursement Report