

STEERING COMMITTEE

Agenda Report

File #: 2024-3783

Agenda Date: 8/28/2024

Agenda Item No: 14.

FROM: Robert Thompson, General Manager
Originator: Jennifer Cabral, Director of Communications

SUBJECT:

UPDATE TO RULES OF PROCEDURE FOR THE CONDUCT OF BUSINESS OF THE ORANGE COUNTY SANITATION DISTRICT

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

- A. Approve moving the consideration of legislative and public affairs matters from the Steering Committee to the Administration Committee; and
- B. Adopt Resolution No. OC SAN 24-09 entitled: "A Resolution of the Board of Directors of the Orange County Sanitation District establishing Rules of Procedure for the Conduct of Business of the Orange County Sanitation District, and repealing Resolution No. OC SAN 22-37".

BACKGROUND

The Legislative and Public Affairs Committee (LaPA) began in September 2013 as a Special Committee. In January 2015, Board leadership directed staff to establish LaPA as a Standing Committee. The Committee met seven times per year to provide updates and make recommendations on matters related to the legislative and public affairs programs of the Orange County Sanitation District (OC San). In December 2022, the Board of Directors sunsetted the committee and moved the legislative and public affairs business to the Steering Committee's authority.

RELEVANT STANDARDS

- Ensure the public's money is wisely spent
- Maintain a culture of improving efficiency to reduce the cost to provide the current service level or standard
- Maintain influential legislative advocacy and a public outreach program

PROBLEM

The allowable time for the legislative and public affairs business to be highlighted is not sufficient during the Steering Committee meetings.

PROPOSED SOLUTION

Move the purview of the legislative and public affairs business to the Administration Committee's authority, which will allow extended time for presentation and consideration of legislative and public affairs matters.

Staff will continue to keep the Board informed of legislative and public affairs activities by moving the items to the Board for approval as receive and file. This solution requires that the Board of Directors Rules of Procedure Resolution be modified. The proposed Resolution is attached.

TIMING CONCERNS

N/A

RAMIFICATIONS OF NOT TAKING ACTION

N/A

PRIOR COMMITTEE/BOARD ACTIONS

December 2022 - Adopted Resolution No. OC SAN 22-37 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District establishing Rules of the Procedure for the Conduct of Business of the Orange County Sanitation District; and repealing Resolution No. OC SAN 21-04".

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENT

The following attachment(s) may be viewed on-line at the OC San website (www.ocsan.gov) with the complete agenda package:

- Resolution No. OC SAN 24-09 - Redline
- Resolution No. OC SAN 24-09 - Clean