



Orange County Sanitation District
ADMINISTRATION COMMITTEE
Regular Meeting Agenda
Wednesday, September 11, 2019 - 5:00 PM
Board Room
Administration Building
10844 Ellis Avenue
Fountain Valley, CA 92708
(714) 593-7433

ACCOMMODATIONS FOR THE DISABLED: Meeting Rooms are wheelchair accessible. If you require any special disability related accommodations, please contact the Orange County Sanitation District Clerk of the Board's office at (714) 593-7433 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

AGENDA POSTING: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted outside the main gate of the Sanitation District's Administration Building located at 10844 Ellis Avenue, Fountain Valley, California, and on the Sanitation District's website at www.ocsd.com not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of the Board of Directors, are available for public inspection in the office of the Clerk of the Board.

AGENDA DESCRIPTION: The agenda provides a brief general description of each item of business to be considered or discussed. The recommended action does not indicate what action will be taken. The Board of Directors may take any action which is deemed appropriate.

MEETING AUDIO: An audio recording of this meeting is available within 24 hours after adjournment of the meeting. Please contact the Clerk of the Board's office at (714) 593-7433 to request the audio file.

NOTICE TO DIRECTORS: To place items on the agenda for a Committee or Board Meeting, the item must be submitted in writing to the Clerk of the Board: Kelly A. Lore, MMC, (714) 593-7433 / klore@ocsd.com at least 14 days before the meeting.

FOR ANY QUESTIONS ON THE AGENDA, BOARD MEMBERS MAY CONTACT STAFF AT:

General Manager: Jim Herberg, jherberg@ocsd.com / (714) 593-7300
Asst. General Manager: Lorenzo Tyner, ltyner@ocsd.com / (714) 593-7550
Asst. General Manager: Rob Thompson, rthompson@ocsd.com / (714) 593-7310
Director of Human Resources: Celia Chandler, cchandler@ocsd.com / (714) 593-7202
Director of Engineering: Kathy Millea, kmillea@ocsd.com / (714) 593-7365
Director of Environmental Services: Lan Wiborg, lwiborg@ocsd.com / (714) 593-7450

CALL TO ORDER**PLEDGE OF ALLEGIANCE****DECLARATION OF QUORUM: Clerk of the Board****PUBLIC COMMENTS:**

If you wish to address the Board of Directors on any item, please complete a Speaker's Form (located at the table outside of the Board Room) and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairperson and are requested to limit comments to three minutes.

REPORTS:

The Board Chairperson and the General Manager may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

CONSENT CALENDAR:

Consent Calendar Items are considered to be routine and will be enacted, by the Board of Directors, after one motion, without discussion. Any items withdrawn from the Consent Calendar for separate discussion will be considered in the regular order of business.

1. APPROVAL OF MINUTES [2019-517](#)**RECOMMENDATION:**

Approve Minutes of the Special Meeting of the Administration Committee held July 17, 2019.

Originator: Kelly Lore

Attachments: [Agenda Report](#)
[07-17-19 Administration Committee Minutes](#)

2. SCRIPPS INSTITUTION OF OCEANOGRAPHY BEST PRACTICE DEVELOPMENT AND SEAWATER ANALYSIS FOR PH [2019-538](#)**RECOMMENDATION:**

Approve and authorize the Purchasing and Contracts Manager to enter into a one (1) year Sole Source Service Contract with The Regents of the University of California on behalf of its San Diego campus' Scripps Institution of Oceanography, for a total amount not to exceed \$40,000, with two (2) optional one (1) year renewals at \$40,000 per renewal, for a total amount not to exceed \$120,000 for the three-year period, to develop best practices and analyze seawater for pH in compliance with permit mandated data quality requirements and regional comparability as recommended by the Bight'13 Nutrients Study.

Originator: Lan Wiborg

Attachments: [Agenda Report](#)

3. REIMBURSEMENTS TO BOARD MEMBERS AND STAFF [2019-563](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Receive and file report of reimbursements to Board Members and Staff per Government Code Section 53065.5 for the period July 1, 2018 through June 30, 2019.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)
[Report of Reimbursements for 7-1-18 through 6-30-19](#)

NON-CONSENT:

4. 2019 ORANGE COUNTY REGIONAL WATER AND WASTEWATER HAZARD MITIGATION PLAN [2019-547](#)

RECOMMENDATION: Recommend to the Board of Directors to:

Adopt Resolution No. OCSD 19-XX entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District Approving and Adopting the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan," in accordance with the Disaster Mitigation Act (DMA) of 2000.

Originator: Celia Chandler

Attachments: [Agenda Report](#)
[Annex C of the 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan](#)
[Draft Resolution No. OCSD 19-XX](#)
[Resolution Exhibit "A" 2019 Orange County Regional Water and Wastewater Hazard Mitigation Plan](#)

INFORMATION ITEMS:

5. ORANGE COUNTY EMPLOYEE RETIREMENT SYSTEM (OCERS) INFORMATION UPDATE [2019-565](#)

RECOMMENDATION:

OCERS will present information regarding its investment policies, 2018 investment results, and impacts on the Orange County Sanitation District.

Originator: Lorenzo Tyner

Attachments: [Agenda Report](#)

DEPARTMENT HEAD REPORTS:

CLOSED SESSION:

None.

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:

At this time Board members may request staff to place an item on a future agenda.

ADJOURNMENT:

Adjourn the Administration Committee meeting until the Regular Meeting of the Administration Committee Meeting on October 9, 2019 at 5:00 p.m.