



# BOARD OF DIRECTORS

## Agenda Report

Headquarters  
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**File #:** 2024-3758

**Agenda Date:** 11/20/2024

**Agenda Item No:** 4.

**FROM:** Robert Thompson, General Manager  
Originator: Kelly A. Lore, Clerk of the Board

**SUBJECT:**

**PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2025**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

Approve the calendar of meeting dates for the 2025 calendar year for the Board of Directors and the following Committees: Administration, Operations, and Steering.

**BACKGROUND**

According to Resolution No. OC SAN 24-09 Board of Directors Rules of Procedure for the Conduct of Business of the Orange County Sanitation District (OC San), Section (1)(A), a regular monthly meeting of the Board of Directors of OC San will be held on the fourth Wednesday of every month at 6:00 p.m.

The three standing committees also meet regularly as follows:

- Operations Committee: First Wednesday of every month at 5:00 p.m.
- Administration Committee: Second Wednesday of every month at 5:00 p.m.
- Steering Committee: Fourth Wednesday of every month at 5:00 p.m.

Staff is recommending the following dates for the 2025 calendar year. Should the need arise for a change in date or time, advance notice will be given to the Board of Directors or Committee.

The recommended dates for the 2025 calendar year are:

<b>OPERATIONS COMMITTEE</b>	<b>ADMINISTRATION COMMITTEE</b>	<b>BOARD &amp; STEERING COMMITTEE</b>
<i>January DARK*</i>	<i>January DARK*</i>	January 22, 2025
February 5, 2025	February 12, 2025	February 26, 2025
March 5, 2025	March 12, 2025	March 26, 2025
April 2, 2025	April 9, 2025	April 23, 2025
May 7, 2025	May 14, 2025	May 28, 2025
June 4, 2025	June 11, 2025	June 25, 2025
July 2, 2025	July 9, 2025	July 23, 2025
<i>August DARK*</i>	<i>August DARK*</i>	August 27, 2025
September 3, 2025	September 10, 2025	September 24, 2025
October 1, 2025	October 8, 2025	October 22, 2025
November 5, 2025	November 12, 2025	November 19, 2025**
December 3, 2025	December 10, 2025	December 17, 2025**

\* Committee is dark in this month.

\*\* Meeting scheduled to take place the third Wednesday of the month due to a Holiday.

## **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Draft 2025 Condensed Meeting Calendar