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## **CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, February 5, 2020 at 5:03 p.m. in the Administration Building. Director Kring led the Flag Salute.

## **DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**PRESENT:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**STAFF PRESENT:** Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Kelly Lore, Clerk of the Board; Tanya Chong; Daisy Covarubbias; Raul Cuellar; Don Cutler; Rhea DeGuzman; Mike Dorman; Brian Engelyn; Dean Fisher; Al Garcia; Larry Johnson; Josh Martinez; Riaz Moinuddin; Jeff Mohr; Wally Ritchie; Don Stokes; Todd Waltz; Eros Yong; and Ruth Zintzun.

**Others Present:** Brad Hogin, General Counsel; Austin Mejia, Supervisor Chaffee's office; Cherylle Barrido, Brown and Caldwell; and Bob Ooten, Alternate Director (CMSD).

## **PUBLIC COMMENTS:**

None.

## **REPORTS:**

General Manager Jim Herberg and Chair Collacott did not provide a report.

## **CONSENT CALENDAR:**

### **1. APPROVAL OF MINUTES**

[2019-786](#)

**Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee held on December 4, 2019.

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**2. CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT** [2019-858](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Receive and file the Capital Improvement Program Contract Performance Report for the period ending December 31, 2019.

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**3. WESTMINSTER BOULEVARD FORCE MAIN REPLACEMENT, PROJECT NO. 3-62** [2019-806](#)

**Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a Sewer Relocation Agreement between the Orange County Sanitation District and the Midway City Sanitary District.

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

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4. **PLANT NO. 2 DEWATERING CENTRIFUGE SPARE ROTATING ASSEMBLY AND GEARBOX** [2019-703](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Sole Source Purchase Order contract for the procurement of one spare rotating assembly and gearbox for the Alfa Laval Centrifuges, Model ALDEC G3-125, for an amount not to exceed \$435,756, plus applicable sales tax and shipping; and

B. Approve a contingency of \$43,576 (10%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

5. **ON CALL PLANT NO. 1 & PLANT NO. 2 MEDIUM VOLTAGE CABLE TESTING SERVICES (MP-320)** [2020-867](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a three-year service contract with Halco Service Corp. for assessment and testing of Plant No.1 and Plant No. 2 medium voltage cables per Specification No. S-2019-1107BD, for a total amount not to exceed \$491,655; and

B. Approve a contingency of \$73,748 (15%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**6. COOPERATIVE PROCUREMENT WITH W.W. GRAINGER** [2020-868](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve a Blanket Purchase Order with W.W. Grainger, Inc. for the purchase of maintenance tools and supplies, in accordance with Ordinance No. OCSD-52, Section 2.03(B): Cooperative Procurement; for the period beginning March 1, 2020 through February 28, 2021, with two one-year renewal options, for a total amount not to exceed \$275,000 per year.

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**7. PLANT NO. 1 PURCHASE OF PROGRESSIVE CAVITY PUMP REPLACEMENT PARTS** [2020-878](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Sole Source Purchase Order to Cortech Engineering for the purchase of eight Seepex pump rotors and one stator for the sludge thickening and dewatering facility, for a total amount not to exceed \$216,210, plus applicable sales tax and shipping; and

B. Approve a contingency of \$21,620 (10%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**8. PLANT NO. 2 KNIFE GATE VALVE REPLACEMENT FOR TRUCKLOADING** [2020-879](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

A. Approve a Sole Source Purchase Order to CS-AMSCO for the procurement of 12 Dezurik replacement knife gate valves along with their mounting components for the Plant No. 2 Truckloading Facility, for a total amount not to exceed \$148,032 plus applicable sales tax and shipping; and

B. Approve a contingency of \$14,803 (10%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**9. QUARTERLY ODOR COMPLAINT REPORT**

[2020-876](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO:

Receive and file the Fiscal Year 2019/20 Second Quarter Odor Complaint Report.

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**NON-CONSENT:**

**10. ELECTRICAL POWER DISTRIBUTION SYSTEM IMPROVEMENTS, PROJECT NO. J-98**

[2019-627](#)

**Originator:** Kathy Millea

Director of Engineering Kathy Millea introduced Project Manager Todd Waltz who provided a PowerPoint presentation regarding project elements including: Plant No. 1 load shedding, arc flash reduction, and replacement of obsolete equipment at Plant No. 2. Mr. Waltz provided information regarding the consultant selection and negotiation process and responded to questions from the Committee.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Professional Design Services Agreement with Brown and Caldwell to provide engineering services for the Electrical Power Distribution System Improvements, Project No. J-98, for an amount not to exceed \$2,240,000; and

B. Approve a contingency of \$224,000 (10%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**11. FLEET PURCHASE OF ONE MEDIUM-DUTY SERVICE BODY TRUCK** [2019-859](#)

**Originator:** Rob Thompson

Assistant General Manager Rob Thompson introduced Maintenance Manager Don Stokes who provided a PowerPoint presentation regarding Fleet Services including statistics of OCSD's fleet, description of aging vehicles, fleet management strategies, and replacement criteria. Mr. Stokes and Mr. Thompson responded to questions from the Committee.

MOVED, SECONDED, AND DULY CARRIED TO:

A. Approve a Purchase Order to National Auto Fleet Group for the purchase of one New/Unused 2020 Ford Super Duty F-550 Truck with Maintainer Service Body and Short Tower Crane using Sourcewell (formerly National Joint Powers Alliance) Cooperative Contract No. 120716-NAF, for a total amount of \$158,142 plus freight; and

B. Approve a contingency of \$7,907 (5%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**12. FLEET PURCHASE OF ONE SEDAN, SIX LIGHT-DUTY TRUCKS, AND THREE VANS** [2020-888](#)

**Originator:** Rob Thompson

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Purchase Order to National Auto Fleet Group for the purchase of one new/unused Toyota Prius sedan, three new/unused F150 trucks, three new/unused F250 Utility Body trucks, one new/unused Transit Connect Van, and two new/unused Transit Cargo Vans using Sourcewell (formerly National Joint Powers Alliance) Cooperative Contract No. 120716-NAF, for a total amount of \$357,312 plus freight; and
- B. Approve a contingency of \$17,866 (5%).

**AYES:** Robert Collacott, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Fred Smith, David Shawver, John Withers and Stacy Berry (Alternate)

**NOES:** None

**ABSENT:** Brad Avery, Allan Bernstein, Steve Jones, Tim Shaw and Jesus Silva

**ABSTENTIONS:** None

**INFORMATION ITEMS:**

**13. ORANGE COUNTY SANITATION DISTRICT RESERVES AND INVESTMENT POLICIES**

[2020-880](#)

**Originator:** Lorenzo Tyner

Assistant General Manager Lorenzo Tyner announced that a series of Budget related information presentations would be provided each month. He introduced Controller Wally Ritchie who provided a PowerPoint presentation regarding OCSD's reserves and investments. Mr. Ritchie and Mr. Tyner responded to questions from the Committee regarding amount of reserves, accountability, and audit details.

ITEM RECEIVED AND FILED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**CLOSED SESSION:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

Board Chair Shawver reported on his recent attendance at the CASA Winter Conference. The Committee requested that Director of Environmental Services Lan Wiborg provide information regarding one of the pilot programs that was discussed at the conference at a future meeting.

**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

Director Brooke Jones requested a presentation regarding PFAS at the March meeting.

**ADJOURNMENT:**

Chair Collacott declared the meeting adjourned at 5:59 p.m. to the meeting to be held on Wednesday, March 4, 2020 at 5:00 p.m.

Submitted by:

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Kelly A. Lore, MMC  
Clerk of the Board