



Orange County Sanitation District

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BOARD OF DIRECTORS

Agenda Report

File #: 2020-1226

Agenda Date: 11/18/2020

Agenda Item No: 3.

FROM: James D. Herberg, General Manager
Originator: Kelly A. Lore, Clerk of the Board

SUBJECT:

PROPOSED BOARD OF DIRECTORS & COMMITTEE MEETING DATES FOR CALENDAR YEAR 2021

GENERAL MANAGER'S RECOMMENDATION

RECOMMENDATION:

Approve the calendar of meeting dates for the 2021 calendar year for the Board of Directors and the following Committees: Administration, Legislative and Public Affairs, Operations, and Steering.

BACKGROUND

According to Resolution No. OCSD 19-19 - Rules of Procedure for the Conduct of Business of the District, Section (1)(a), a regular monthly meeting of the Board of Directors of the Orange County Sanitation District (Sanitation District) will be held on the fourth Wednesday of every month at 6:00 p.m.

The four standing committees also meet regularly as follows:

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| • <u>Operations Committee</u> | First Wednesday of every month at 5:00 p.m. |
| • <u>Legislative and Public Affairs Committee</u> | Second Monday of various months at 12:00 p.m. or as noted below |
| • <u>Administration Committee</u> | Second Wednesday of every month at 5:00 p.m. |
| • <u>Steering Committee</u> | Fourth Wednesday of every month at 5:00 p.m. |

Staff is recommending the following dates for the 2021 calendar year. Should the need arise for a change in date or time, advance-notice will be given to the Board of Directors or Committee.

The recommended dates for the 2021 calendar year are:

OPERATIONS COMMITTEE	LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE	ADMINISTRATION COMMITTEE	BOARD & STEERING COMMITTEE
January DARK*	January DARK*	January DARK*	January 27, 2021
February 3, 2021	February 8, 2021	February 10, 2021	February 24, 2021
March 3, 2021	March 8, 2021	March 10, 2021	March 24, 2021
April 7, 2021	April 12, 2021***	April 14, 2021	April 28, 2021

May 5, 2021	May 10, 2021	May 12, 2021	May 26, 2021
June 2, 2021	<i>June DARK*</i>	June 9, 2021	June 23, 2021
July 7, 2021	July 12, 2021***	July 14, 2021	July 28, 2021
<i>August DARK*</i>	<i>August DARK*</i>	<i>August DARK*</i>	August 25, 2021
September 1, 2021	September 13, 2021	September 8 2021	September 22, 2021
October 6, 2021	<i>October DARK*</i>	October 13, 2021	October 27, 2021
November 3, 2021	November 8, 2021	November 10, 2021	November 17, 2021 **
December 1, 2021	<i>December DARK*</i>	December 8, 2021	December 15, 2021**

* Committee is dark in this month.

** Meeting scheduled to take place the third Wednesday of the month due to a Holiday.

**** Meeting begins at 3:30 p.m. for attendance at GWRS Steering Committee meeting following adjournment.

ATTACHMENT

The following attachment(s) may be viewed on-line at the OCSD website (www.ocsd.com) with the complete agenda package:

- Draft 2021 Condensed Meeting Calendar