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### **CALL TO ORDER**

A regular meeting of the Operations Committee was called to order by Committee Chair Bob Collacott on Wednesday, March 4, 2020 at 5:02 p.m. in the Administration Building. Alternate Director Rose Espinoza led the Flag Salute.

### **DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**PRESENT:** Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Jesus Silva, Fred Smith, David Shawver, John Withers and Rose Espinoza (Alternate)

**ABSENT:** Steve Jones

**STAFF PRESENT:** Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Celia Chandler, Director of Human Resources; Kathy Millea, Director of Engineering; Lan Wiborg, Director of Environmental Services; Tina Knapp, Assistant Clerk of the Board; Jennifer Cabral; Ron Coss; Raul Cuellar; Don Cutler; Mike Dorman; Brian Engeln; Justin Fenton; Dean Fisher; Lisa Frigo; Al Garcia; Michelle Hetherington; Chris Johnson; Mark Kawamoto; Tom Meregillano; Jeff Mohr; Riaz Moinuddin; Adam Nazaroff; Valerie Ratto; Wally Ritchie; Roya Sohanki; Don Stokes; Eros Yong; and Ruth Zintun.

**OTHERS PRESENT:** Brad Hogin, General Counsel; Bob Ooten, Alternate Director (CMSD); Jason Dadakis, Orange County Water District (OCWD); Steve Huff, Carollo Engineers; and Austin Mejia (Supervisor Chaffee's office).

### **PUBLIC COMMENTS:**

None.

### **REPORTS:**

General Manager Jim Herberg indicated that the Directors were provided with a copy of an internal memorandum regarding the Coronavirus in their blue folders.

Director Avery arrived at 5:04 p.m., during Mr. Herberg's report.

**CONSENT CALENDAR:****1. APPROVAL OF MINUTES****2020-937****Originator:** Kelly Lore

MOVED, SECONDED, AND DULY CARRIED TO:

Approve Minutes of the Regular Meeting of the Operations Committee held on February 5, 2020.

**AYES:** Robert Collacott, Allan Bernstein, Brooke Jones, Lucille Kring, Jesus Silva, Fred Smith, David Shawver and John Withers**NOES:** None**ABSENT:** Mariellen Yarc, Doug Chaffee, Steve Jones and Sandra Massa-Lavitt**ABSTENTIONS:** Brad Avery and Rose Espinoza (Alternate)**2. HEADWORKS EXPLOSIVE GAS MONITORING SYSTEMS AT PLANT NOS. 1 AND 2, PROJECT NO. FE18-11****2019-632****Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Receive and file Bid Tabulation and Recommendation for Headworks Explosive Gas Monitoring Systems at Plant Nos. 1 and 2, Project No. FE18-11;
- B. Ratify withdrawal of low bid from RP Controls at its request due to an inadvertent bid error and omission made by RP Controls and its equipment supplier regarding the contract design requirements and return of its bid security as allowed under Public Contract Code §5100 et seq.;
- C. Award Construction Contract to Baker Electric, Inc. for Headworks Explosive Gas Monitoring Systems at Plant Nos. 1 and 2, Project No. FE18-11, for a total amount not to exceed \$223,984; and
- D. Approve a contingency of \$22,398 (10%).

**AYES:** Robert Collacott, Brad Avery, Allan Bernstein, Brooke Jones, Lucille Kring, Jesus Silva, Fred Smith, David Shawver, John Withers and Rose Espinoza (Alternate)**NOES:** None**ABSENT:** Mariellen Yarc, Doug Chaffee, Steve Jones and Sandra Massa-Lavitt**ABSTENTIONS:** None



**3. ELECTRICAL POWER DISTRIBUTION SYSTEM IMPROVEMENTS,  
PROJECT NO. J-98****2019-789****Originator:** Kathy Millea

Chair Collacott indicated there was a correction to accurately reflect the name of the consultant to which this agreement was recommended for award from Schweitzer Engineering Laboratories Engineering Services (Schweitzer) to SEL Engineering Services, Inc. Corrected recommendation is below.

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

A. Approve a Professional Services Agreement with SEL Engineering Services, Inc. to provide final design, programming, testing, commissioning, and training for a load-shedding system and electrical power protective relay system for Electrical Power Distribution System Improvements, Project No. J-98, for a total amount not to exceed \$1,296,878; and

B. Approve a contingency of \$129,687 (10%).

~~A. Approve a Professional Services Agreement with Schweitzer Engineering Laboratories Engineering Services (Schweitzer) to provide final design, programming, testing, commissioning, and training for a load shedding system and electrical power protective relay system for Electrical Power Distribution System Improvements, Project No. J-98, for a total amount not to exceed \$1,296,878; and~~

~~B. Approve a contingency of \$129,687 (10%).~~

**AYES:** Robert Collacott, Brad Avery, Allan Bernstein, Brooke Jones, Lucille Kring, Jesus Silva, Fred Smith, David Shawver, John Withers and Rose Espinoza (Alternate)

**NOES:** None

**ABSENT:** Mariellen Yarc, Doug Chaffee, Steve Jones and Sandra Massa-Lavitt

**ABSTENTIONS:** None

**4. REDHILL RELIEF SEWER RELOCATION AT STATE ROUTE 55,  
PROJECT NO. FE18-13****2020-910****Originator:** Kathy Millea

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Approve Utility Agreement No. OCSD-1005 between the Orange County Sanitation District and the Orange County Transportation Authority agreeing to specific terms, conditions, and funding obligations regarding the relocation and protection of the Redhill Relief Sewer at State Route 55 in the City of Santa Ana.

**AYES:** Robert Collacott, Brad Avery, Allan Bernstein, Brooke Jones, Lucille Kring, Jesus Silva, Fred Smith, David Shawver, John Withers and Rose Espinoza (Alternate)

**NOES:** None

**ABSENT:** Mariellen Yarc, Doug Chaffee, Steve Jones and Sandra Massa-Lavitt

**ABSTENTIONS:** None

**NON-CONSENT:**

**5. OCEAN OUTFALL CONDITION ASSESSMENT AND SCOPING STUDY, PROJECT NO. PS18-09**

**2019-629**

**Originator:** Kathy Millea

Director Chaffee arrived at 5:06 p.m., Director Massa-Lavitt arrived at 5:08 p.m., and Committee Vice-Chair Yarc arrived at 5:09 p.m.; all arrived during the presentation on Item No. 5.

Director of Engineering Kathy Millea introduced Valerie Ratto, Project Manager, who presented a PowerPoint that reviewed: what the Ocean Outfall is, extreme flow events, outfall design and construction, diffuser ports, end structure, hardware, project elements, selection process, negotiations, and project fee breakdown.

**MOVED, SECONDED, AND DULY CARRIED TO:** Recommend to the Board of Directors to:

A. Approve a Professional Services Agreement with Carollo Engineers, Inc. to provide engineering services for the Ocean Outfall Condition Assessment and Scoping Study, Project No. PS18-09, for an amount not to exceed \$2,744,000; and

B. Approve a contingency of \$274,400 (10%).

**AYES:** Robert Collacott, Mariellen Yarc, Brad Avery, Allan Bernstein, Doug Chaffee, Brooke Jones, Lucille Kring, Sandra Massa-Lavitt, Jesus Silva, Fred Smith, David Shawver, John Withers and Rose Espinoza (Alternate)

**NOES:** None

**ABSENT:** Steve Jones

**ABSTENTIONS:** None



**6. ORANGE COUNTY SANITATION DISTRICT ASSET MANAGEMENT PROGRAM** [2020-871](#)

**Originator:** Kathy Millea

Ms. Millea introduced Eros Yong, Engineering Manager, who provided a PowerPoint presentation that reviewed why asset management is important, the asset life cycle, OCSD assets, a typical asset management program, OCSD's asset management program, and the 20-year plan for all assets.

ITEM WAS ACCEPTED AS:

Receive and file the Orange County Sanitation District Asset Management Program report.

**INFORMATION ITEMS:****7. ORANGE COUNTY SANITATION DISTRICT - ENVIRONMENTAL SERVICES** [2020-927](#)

**Originator:** Lan Wiborg

Director of Environmental Services Lan Wiborg introduced OCSD Environmental Services Department staff in attendance at the meeting and Jason Dadakis, OCWD. Ms. Wiborg presented a PowerPoint that reviewed what per- and poly-fluoroalkyl substances (PFAS) are, PFAS in everyday life and why they are contaminants of emerging concern, potential human health effects of PFAS, reducing exposure, USEPA's PFAS action plan, State action regarding drinking water and AB 756, upcoming State actions, potential impacts to OCSD, OCSD current and future actions, and key messages.

Mr. Dadakis provided a brief verbal report as to impacts to OCWD and efforts being made.

Board Chair Shawver commented that a meeting dedicated to PFAS might be warranted at some point in the future.

WITHOUT OBJECTION ITEM RECEIVED AS AN:

Information Item.

**DEPARTMENT HEAD REPORTS:**

None.

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

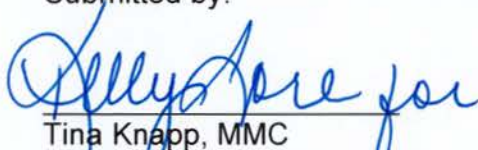
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

None.

**ADJOURNMENT:**

Chair Collacott declared the meeting adjourned at 6:36 p.m. to the meeting to be held on Wednesday, April 1, 2020 at 5:00 p.m.

Submitted by:

  
Tina Knapp, MMC  
Assistant Clerk of the Board