

Orange County Sanitation District  
Minutes for the  
**STEERING COMMITTEE**



Wednesday, March 25, 2020  
**5:00 PM**  
Conference Room A  
Administration Building  
10844 Ellis Avenue  
Fountain Valley, CA 92708  
(714) 593-7433

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**CALL TO ORDER**

A regular meeting of the Steering Committee of the Orange County Sanitation District was called to order by Board Chairman David Shawver on Wednesday, March 25, 2020 at 5:06 p.m. in the Administration Building of the Orange County Sanitation District. Chair Shawver stated that the meeting was being held telephonically in accordance with the Governor's Executive Order No. N-29-20, due to the Coronavirus Pandemic (COVID-19).

The Clerk of the Board announced the teleconference meeting guidelines and stated that votes will be taken by roll call.

**DECLARATION OF QUORUM:**

A quorum was declared present, as follows:

**PRESENT:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke  
**ABSENT:** None

**STAFF PRESENT:**

Jim Herberg, General Manager; Rob Thompson, Assistant General Manager; Lorenzo Tyner, Assistant General Manager; Kelly Lore, Clerk of the Board; Brian Engeln; and Tina Knapp.

**OTHERS PRESENT:**

Brad Hogin, General Counsel.

**PUBLIC COMMENTS:**

None.

**REPORTS:**

None.

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

**[2020-897](#)**

**Originator:** Kelly Lore

**MOVED, SECONDED, AND DULY CARRIED TO:**

Approve Minutes of the Regular Meeting of the Steering Committee held February 26, 2020.

**AYES:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker, Tim Shaw and Chad Wanke  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None

**NON-CONSENT:**

**2. RESOLUTION GRANTING EMERGENCY POWER TO THE GENERAL MANAGER IN THE EVENT THE PUBLIC HEALTH AND SAFETY IS ENDANGERED DUE TO A DISRUPTION OF SEWER SERVICE** [2020-994](#)

**Originator:** Lorenzo Tyner

Amended motion to include second paragraph was made as follows:

MOVED, SECONDED, AND DULY CARRIED TO: Recommend to the Board of Directors to:

Adopt Resolution No. OCSD 20-01 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District, Granting Emergency Power to the General Manager in the Event the Public Health and Safety is Endangered due to a disruption of Sewer Service; and repealing Resolution No. 75-160"; and

Instruct the General Manager to immediately notify the Board of Directors of any changes that are made to Board-approved policies and procedures or resolution, and to keep a running log of such changes.

**AYES:** David Shawver, John Withers, Robert Collacott, Peter Kim, Glenn Parker and Tim Shaw  
**NOES:** None  
**ABSENT:** Chad Wanke  
**ABSTENTIONS:** None

*As meeting was held telephonically, Director Wanke did not respond to the roll call vote on Item No. 2 so was presumed absent.*

**INFORMATION ITEMS:**

None.

**CLOSED SESSION:**

The Committee did not convene in Closed Session.

**CS-1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION 54957(b)(1)**[2020-973](#)

DID NOT CONVENE IN CLOSED SESSION:

Public Employee Performance Evaluation

Number of Employees: 1

- General Counsel

**CS-2 CONFERENCE WITH LEGAL COUNSEL RE ANTICIPATED LITIGATION - GOVERNMENT CODE SECTION 54956.9(d)(2)**[2020-996](#)

DID NOT CONVENE IN CLOSED SESSION:

Number of Potential Cases: 1

Claim for damages from Ignacio Castro

**OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:**

None.

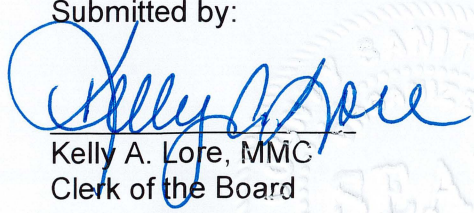
**BOARD OF DIRECTORS INITIATED ITEMS FOR A FUTURE MEETING:**

Director Collacott requested a white paper or presentation regarding the effect that the COVID-19 pandemic will have on the OCSD budget, including reserves. Vice-Chair Withers also asked that the presentation include the effect on the OCERS unfunded liability.

**ADJOURNMENT:**

Chair Shawver declared the meeting adjourned at 5:25 p.m. to the next Steering Committee meeting to be held on Wednesday, April 22, 2020 at 5:00 p.m.

Submitted by:

  
Kelly A. Lore, MMC  
Clerk of the Board

