



## Agenda Report Details (With Text)

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**Title:** OPERATIONS AND MAINTENANCE FACILITY IMPROVEMENTS AT PLANT NO. 2, PROJECT NO. P2-138  
**Sponsors:** Kathy Millea  
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**Attachments:** 1. Agenda Report, 2. P2-138 Revised PDSA Agreement, 3. P2-138 PDSA Attachment A1 - Scope of Work, 4. P2-138 PDSA Attachment A2 - Scope of Work, 5. 12-15-2022 Agenda Report

Date	Ver.	Action By	Action	Result
1/25/2023	1	BOARD OF DIRECTORS		

**FROM:** James D. Herberg, General Manager  
Originator: Kathy Millea, Director of Engineering

**SUBJECT:**

**OPERATIONS AND MAINTENANCE FACILITY IMPROVEMENTS AT PLANT NO. 2, PROJECT NO. P2-138**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION:

- A. Approve a Revised Professional Design Services Agreement with Stantec Architecture Inc. to provide engineering services for Operations and Maintenance Facility Improvements at Plant No. 2, Project No. P2-138, for an amount not to exceed \$7,914,529; and
- B. Approve a contingency of \$791,453 (10%).

**BACKGROUND**

In December 2022, the Operations Committee recommended, and the Board of Directors approved, the award of a Professional Design Services Agreement (PDSA) with Stantec Architecture Inc. to provide engineering services for Operations and Maintenance Facilities Improvements at Plant No. 2, Project No. P2-138. The agenda report from December 2022 is still accurate and attached for reference.

**RELEVANT STANDARDS**

- Protect OC San assets

- Sustain 1, 5, 20-year planning horizons
- Comply with state, local, and federal laws such as California Government Code §4526: Select the “best qualified firm” and “negotiate fair and equitable fees”
- Commitment to safety & reducing risk in all operations

## **PROBLEM**

An administrative error occurred when the attachment to the item being considered included a preliminary draft of the contract rather than the final negotiated scope of work as described in last month’s agenda report.

## **PROPOSED SOLUTION**

Approve the final, revised PDSA with Stantec Architecture Inc.

## **TIMING CONCERNS**

Delaying the approval of the PDSA would delay completion of the Project, which would increase the risk of a seismic event impacting the Plant No. 2 wastewater treatment operations and maintenance and staff safety.

## **RAMIFICATIONS OF NOT TAKING ACTION**

Without this project, the OC San operations and maintenance work could be impacted if a major earthquake occurs.

## **PRIOR COMMITTEE/BOARD ACTIONS**

December 2022 - Approved a Professional Design Services Agreement with Stantec Architecture Inc. to provide engineering services for Operations and Maintenance Facility Improvements at Plant No. 2, Project No. P2-138, for an amount not to exceed \$7,914,529; and approved a contingency of \$791,453 (10%).

## **ADDITIONAL INFORMATION**

N/A

## **CEQA**

The project is included in the Facilities Master Plan 2020 Program Environmental Impact Report, State Clearinghouse Number 2019070998. If the Consultant proposes to change the project as the result of their evaluation during the Preliminary Design phase, the Project may require an addendum.

## **FINANCIAL CONSIDERATIONS**

This request complies with authority levels of OC San’s Purchasing Ordinance. This item has been budgeted (Adopted Budget, Fiscal Years 2022-2023 and 2023-2024, Section 8, Page 76) and the budget is sufficient for the recommended action.

**ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Revised Professional Design Services Agreement
- P2-138 PDSA Attachment A1 - Scope of Work
- P2-138 PDSA Attachment A2 - Scope of Work
- 12/15/2022 Agenda Report

CG:tk