



## Agenda Report Details (With Text)

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**Title:** COSTA MESA SANITARY DISTRICT ALTERNATE DISTRICT ENGINEER LENDING AGREEMENT

**Sponsors:** Kathy Millea

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**Attachments:** 1. Agenda Report, 2. Employee Lending Agmt

Date	Ver.	Action By	Action	Result
5/13/2020	1	ADMINISTRATION COMMITTEE		

**FROM:** James D. Herberg, General Manager  
Originator: Kathy Millea, Director of Engineering

**SUBJECT:**

**COSTA MESA SANITARY DISTRICT ALTERNATE DISTRICT ENGINEER LENDING AGREEMENT**

**GENERAL MANAGER'S RECOMMENDATION**

RECOMMENDATION: Recommend to the Board of Directors to:

Approve an employee lending agreement between the Orange County Sanitation District and the Costa Mesa Sanitary District so the Orange County Sanitation District can provide Alternate District Engineer services, effective May 25, 2020 through May 24, 2021, with one 12-month extension as approved by the General Manager.

**BACKGROUND**

The Orange County Sanitation District (Sanitation District) currently provides ongoing sewer-related project design and approval services to Costa Mesa Sanitary District (CMSD) by permitting an employee to serve as Alternate District Engineer on an as-needed basis. The prior agreement for these services will terminate on May 24, 2020. Services are limited to five hours per month, performed at the Sanitation District location, and the Sanitation District invoices CMSD on a project-basis.

**RELEVANT STANDARDS**

- Maintain collaborative and cooperative relationships with regulators, stakeholders, and neighboring communities

## **PROBLEM**

The current CMSD District Engineer, Hamers & Associates, also provides professional consulting and design of sewer services for private development within the City of Costa Mesa. Design reviews of such plans would create a conflict of interest situation for CMSD since only the District Engineer reviews private development sewer design submittals for CMSD.

## **PROPOSED SOLUTION**

Enter into an employee lending agreement with CMSD so services of a Sanitation District engineer can be provided to CMSD for up to 12 months.

## **TIMING CONCERNS**

The Sanitation District can no longer provide existing services after May 24, 2020 since the current agreement will expire.

## **RAMIFICATIONS OF NOT TAKING ACTION**

No impacts to the Sanitation District, however CMSD would need to seek an Alternate District Engineer elsewhere.

## **PRIOR COMMITTEE/BOARD ACTIONS**

April 2018 - Approved an employee lending agreement between the Orange County Sanitation District and the Costa Mesa Sanitary District so the Orange County Sanitation District can provide Alternate District Engineer services, effective May 25, 2018 through May 24, 2019, with one (1) 12-month extension as approved by the General Manager.

## **ADDITIONAL INFORMATION**

On April 25, 2018, the Sanitation District Board of Directors authorized the contract of a Sanitation District Engineer as the Alternate District Engineer to the CMSD for a period of up to 12 months, with the option to extend the agreement for an additional 12 months. On March 25, 2019, the Sanitation District and CMSD General Managers authorized the extension of this agreement for the allotted 12 months.

## **CEQA**

N/A

## **FINANCIAL CONSIDERATIONS**

N/A

## **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OCSD website ([www.ocsd.com](http://www.ocsd.com)) with the complete agenda package:*

- Employee Lending Agreement

DL:dm