



## Agenda Report

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File #: 2023-2707, Version: 1

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**FROM:** James D. Herberg, General Manager  
Originator: Kelly A. Lore, Clerk of the Board

**SUBJECT:**

### **CONTINUATION OF TELECONFERENCED PUBLIC MEETINGS**

### **GENERAL MANAGER'S RECOMMENDATION**

#### RECOMMENDATION:

Adopt Resolution No. OC SAN 23-05 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the continuation of remote meetings pursuant to Government Code Section 54953".

### **BACKGROUND**

Under Government Code §54943(b)(3), a legislative body may use teleconferencing in connection with any meeting if it posts agendas in all teleconference locations, identifies each teleconference location in the meeting notice, makes each teleconference location accessible to the public, and allows members of the public to address the legislative body from each teleconference location.

On September 16, 2021, Governor Newsom signed AB 361. The bill amends §54943 to allow legislative bodies to use teleconferencing for public meetings without complying with the requirements of §54943(b)(3) if 1) the Governor has proclaimed a state of emergency and the County of Orange recommends social distancing for vulnerable populations, and 2) the legislative body has determined that meeting in person would present an imminent risk to the health of Board Members, staff, and the public. The first condition is currently satisfied because the Governor's proclaimed State of Emergency remains in effect, and the County of Orange currently recommends measures to promote social distancing for vulnerable populations. In addition, the following facts support a finding by the Board that meeting in person would present an imminent risk to the health of Board Members, staff, and the public:

- In-person meetings of the Orange County Sanitation District's (OC San) Governing Board and a majority of its Committees involve relatively large numbers of attendees, as the Board has 25 members and OC San has a large staff.
- The room in which the Board and the majority of Committee meetings take place is not large enough to easily accommodate social distancing given the number of Board Members and staff that regularly attend.

- While effective COVID-19 vaccines are widely available, many Orange County residents have not been vaccinated.
- In order to slow down the transmission of COVID-19 and its variants, public health officials recommend that unvaccinated persons avoid gatherings and practice social distancing.
- Some individuals who contract COVID-19 and its variants have no symptoms or have only mild symptoms and are therefore unaware that they carry the virus and may be transmitting it to others.
- Older adults and individuals with medical conditions are at higher risk of severe illness from COVID-19 and its variants.
- The age, condition, and health of a significant portion of residents within OC San's jurisdiction place them at risk for serious health complications, including hospitalization and death, from COVID-19 and its variants.
- Younger and otherwise healthy people are also at risk for serious health problems and may transmit COVID-19 and its variants to others.

In order to hold remote meetings without complying with §54943(b)(3), the legislative body must: 1) give notice of the means by which members of the public may access the meeting and offer public comment, 2) provide a call-in or internet based option, and 3) provide an opportunity for the public to address the legislative body in real time. Microsoft Teams will allow OC San to comply with the second and third requirements.

On September 13, 2022, Governor Newsom signed into law AB 2449 (Rubio) marking further modifications to the Brown Act which go into effect on January 1, 2023. AB 2449 provides alternative teleconference procedures to allow members of a legislative body to participate remotely, the application of which relies on individual facts and circumstances. AB 2449 allows the legislative body of a local agency to use teleconferencing without complying with the traditional Brown Act teleconferencing rules or the AB 361 rules in certain circumstances. To do so, at least a quorum of the members of the legislative body must participate in person from a singular physical location identified on the agenda, which location will be open to the public and within the boundaries of the local agency. The legislative body must also provide either a two-way audiovisual platform or two-way telephonic service and a live webcasting of the meeting to allow the public to remotely hear and visually observe the meeting, and remotely address the legislative body. The agenda must identify and include an opportunity for all persons to attend via a call-in option, internet-based service option, and at the in-person location of the meeting.

In addition to the above prerequisites, AB 2449 also contains a number of provisions that only allow a member of the legislative body to participate remotely under certain circumstances for "just cause" and "emergency", which are narrowly defined in the legislation. Additionally, AB 2449's teleconference procedures may not be used by a member of the legislative body to teleconference for a period of more than three consecutive months or 20% of the regular meetings within a calendar year, or more than two meetings if the legislative body meets fewer than 10 times per calendar year. Members participating remotely must do so through both audio and visual technology and must publicly disclose whether any individual over the age of 18 is present at the remote location with the member.

The remote meeting rules enacted in AB 361 will expire on January 1, 2024. AB 2449's rules remain in effect through 2025. Since AB 2449 modified that Brown Act and AB 361 suspends components of

the Brown Act, AB 361 remains the prevailing direction as to how meetings may be conducted until Governor Newsom rescinds the State of Emergency order and the County of Orange no longer recommends social distancing for vulnerable populations. On October 17, 2022, Governor Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023.

## **RELEVANT STANDARDS**

- Comply with Government Code Section 54943
- Commitment to safety & reducing risk in all operations
- Provide a safe and collegial workplace

## **PROBLEM**

At the meeting on October 26, 2022, the Steering Committee and Board of Directors discussed the format of how meetings are conducted (remote, in-person, hybrid) and concluded that the seven member Steering Committee could revert back to in-person meetings, while the Board of Directors and other larger Committees would continue virtually.

Surges in COVID-19 and its variants have been reported across California as well as the country. The state of emergency continues to directly impact the ability of the members of the OC San Board of Directors and a majority of its Board Committees to meet safely in person, and OC San officials continue to impose or recommend measures to promote social distancing in OC San facilities.

## **PROPOSED SOLUTION**

OC San staff recommends that the Board adopt Resolution No. OC SAN 23-XX authorizing the continuation of remote meetings pursuant to Government Code Section 54953 and that the Board of Directors and a majority of its Committee meetings continue to remain virtual provided the public has the ability to participate and the Board of Directors adopt a resolution every 30 days to continue using the relaxed Brown Act teleconferencing requirements.

## **TIMING CONCERNS**

To continue in the remote meeting format, if the Resolution is not adopted, the Board of Directors and all Committee meetings will be required to meet in person pursuant to Government Code §§54950 et seq.

## **PRIOR COMMITTEE/BOARD ACTIONS**

January 11, 2023 - Adopted Resolution No. OC SAN 23-01 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

December 15, 2022 - Adopted Resolution No. OC SAN 22-38 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

November 16, 2022 - Adopted Resolution No. OC SAN 22-35 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

October 26, 2022 - Adopted Resolution No. OC SAN 22-33 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

September 28, 2022 - Adopted Resolution No. OC SAN 22-32 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953" and requested that a discussion of the format of how meetings are conducted be agendaized.

September 14, 2022 - Adopted Resolution No. OC SAN 22-26 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

August 24, 2022 - Adopted Resolution No. OC SAN 22-24 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

July 27, 2022 - Adopted Resolution No. OC SAN 22-21 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

July 13, 2022 - Adopted Resolution No. OC SAN 22-20 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

June 22, 2022 - Adopted Resolution No. OC SAN 22-19 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

May 25, 2022 - Adopted Resolution No. OC SAN 22-14 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

April 27, 2022 - Adopted Resolution No. OC SAN 22-13 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

April 13, 2022 - Adopted Resolution No. OC SAN 22-12 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

March 23, 2022 - Adopted Resolution No. OC SAN 22-11 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

February 23, 2022 - Adopted Resolution No. OC SAN 22-08 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

January 26, 2022 - Adopted Resolution No. OC SAN 22-02 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

January 12, 2022 - Adopted Resolution No. OC SAN 22-01 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

December 15, 2021 - Adopted Resolution No. OC SAN 21-24 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

November 17, 2021 - Adopted Resolution No. OC SAN 21-20 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

October 27, 2021 - Adopted Resolution No. OC SAN 21-15 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing the Continuation of Remote Meetings pursuant to Government Code Section 54953".

October 6, 2021 - Adopted Resolution No. OC SAN 21-14 entitled, "A Resolution of the Board of Directors of the Orange County Sanitation District authorizing Remote Meetings pursuant to Government Code Section 54953".

### **ADDITIONAL INFORMATION**

To continue in the remote meeting format, the Board of Directors must make certain findings by majority vote every 30 days to continue using the relaxed Brown Act teleconferencing requirements pursuant to Government Code Section 54953(e).

### **CEQA**

N/A

### **FINANCIAL CONSIDERATIONS**

N/A

### **ATTACHMENT**

*The following attachment(s) may be viewed on-line at the OC San website ([www.ocsan.gov](http://www.ocsan.gov)) with the complete agenda package:*

- Resolution No. OC SAN 23-05